

TOWN COUNCIL OF GRANGE-OVER-SANDS

Chairman:
Cllr. Bill Woods

Civic Mayor:
Cllr. Ron Shapland M.B.E.

Acting Town Clerk:
C. Benbow



Council Offices
Main Street
Grange-over-Sands
Cumbria
LA11 6DP

Tel: (015395) 32375
www.grangeoversandstowncouncil.gov.uk
email:contactus@grangeoversands.net

V.A.T. Reg.No: 164 8707 80

Dear Councillor

You are requested to attend the Meeting of the Town Council in accordance with Schedule 12 para.10(2) (b) of the Local Government Act 1972, to be held in the Victoria Hall, on Monday 10 August 2015 at 7.00pm.

(Please Note: Under the Openness of Local Government Bodies Regulations 2014 this meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media or members of the public)

AGENDA FULL COUNCIL MONDAY 10 AUGUST 2015

1. Apologies for Absence

To receive and approve apologies from members.

2. Minutes of the Previous Meeting

To authorise the Chairman to sign the Minutes of the Meeting of the Town Council held on Monday 13 July 2015 as a true record.

3. Declaration of Interests and Dispensations

Members to disclose their interests in matters to be discussed and to decide requests for dispensations.

4. Public Participation

To receive reports from the following:

- a. Police Report
- b. District Council Report
- c. County Council Report

Have Your Say: Members of the public are invited to speak on matters related to the agenda for up to three minutes.

5. Public Bodies (Admission to Meetings) Act 1960

To consider if any items should be considered without the presence of the press and public, pursuant to the Public Bodies (Admission to Meetings) Act 1960 Section 2.

6. Planning

To consider Planning Applications as circulated and to note submissions to planning applications considered under delegated authority. Please note that planning applications may be considered at late notice.

7. Monthly Payments Councillor Verification and Payment Approval

- a. To note that prior to the meeting two councillors verified invoices received and payments made since the last full council meeting prior to the council meeting and can verify their authenticity.
- b. To note that two councillors verified that the monthly bank reconciliation has taken place.
- c. To identify and approve 2 councillors to verify the invoices and payments for the next payment period.
- d. To approve and authorise the payment of accounts and wages as recorded in the payments list to be circulated.
- e. First Quarter Financial Report - To consider and approve the first quarter Financial Report 1 April to 30 June 2015.

8. Grants

To note that there were no grant applications to consider this month.

9. Consultations

To consider the Council's participation in appropriate consultations:
SLDC draft Empty Homes Strategy and Action Plan – comments are invited by email to SLDC.
The consultation period will finish on 21 August 2015 (*documents circulated*)

10. Meeting Updates from Members

To receive reports from meetings and briefings attended by councillors since the last full council meeting.

11. Chairman's Update

To receive an update from the Chairman about works in progress.

12. Neighbourhood Plan

To receive a progress report from the Steering Committee Spokesperson Cllr. Greenway.

13. Clare House Lane Bridge

To consider public safety at the Clare House Lane Bridge. (*report circulated*)

14. Bus Shelter

To consider a request from a resident for the Town Council to fund the installation of a bus shelter on Kents Bank Road. (*report circulated*)

15. Prom Youth Project

To note that the Service Level Agreement with the Prom Youth Project to run the Rec Ground facility on the Prom comes to an end on 1 October this year and that the Acting Town Clerk had written to the Prom Youth Project asking them how they wished to take things forward.
(*agreement attached*)

16. Victoria Hall Maintenance

To consider options from the Victoria Hall Advisory Group to progress the repairs and maintenance programme. (*report circulated*)

17. Victoria Hall and Information Centre Promotion

To note that the Victoria Hall and Information Centre Managers with valuable assistance and input from volunteers are producing a leaflet to promote the services and facilities available at the Victoria Hall.

18. Signage and Information Boards

To consider suggestions for signage from the Grange Area Improvements Advisory Group.
(report circulated)

19. Audit year ended 31 March 2014

To approve and accept that the external audit of the Annual Return for the year ended 31 March 2015 had been completed and the external auditor had no matters arising.
(annual return circulated)

20. Town Clerk Vacancy

To consider the Town Clerk Vacancy Report *(report with attachments circulated)* and resolve regarding the following options:

Option 1 - To recruit internally for the post of Town Clerk on the same hours as the existing Acting role is carried out (30 hours per week rising to 37 as required) with the authority to make the appointment if only one suitable member of staff were to apply.

Option 2 - The Personnel Committee manage the consequent staff review and recruitment, to advertise internally and externally for a full time or part time town clerk to fill the vacancy identified.

21. Next Meeting

To note that the next Full Council Meeting will be held:

Monday 12 October 2015 at the Victoria Hall, Main Street, Grange-over-Sands, 7pm

Signed *C. Benbow*

C. Benbow, Acting Town Clerk

