

# TOWN COUNCIL OF GRANGE-OVER-SANDS

**Chairman/Mayor:**

Clr. Tricia Thomas

**Vice-Chairman/Deputy Mayor:**

Clr. Peter Endor

**Town Clerk:**

C. Benbow



Council Offices  
Main Street  
Grange-over-Sands  
Cumbria  
LA11 6DP

Tel: (015395) 32375  
www.grangeoversandstowncouncil.gov.uk  
email:[council@grangeoversands.net](mailto:council@grangeoversands.net)

V.A.T. Reg.No: 164 8707 80

## AGENDA FULL COUNCIL MONDAY 10 OCTOBER 2016

### **1. Apologies for Absence**

To receive and note apologies from members.

### **2. Reports**

To receive reports from the following:

- a. Police Report
- b. District Council Report
- c. County Council Report
- d. Mayor's Report

### **3. Public Participation: Have Your Say**

Have Your Say: Members of the public are invited to speak.

### **4. Minutes of the Previous Meeting**

To authorise the Chairman to sign the Minutes of the Meeting of the Town Council held on Monday 15 August 2016 as a true record.

### **5. Declaration of Interests and Dispensations**

Members to disclose their interests in matters to be discussed and to decide requests for dispensations.

### **6. Public Bodies (Admission to Meetings) Act 1960**

To consider if any items should be considered without the presence of the press and public, pursuant to the Public Bodies (Admission to Meetings) Act 1960 Section 2.

### **7. Planning**

To consider Planning Applications as circulated and to note submissions to planning applications considered under delegated authority.

## **8. Monthly Payments Councillor Verification and Payment Approval**

- a. To note that prior to the meeting two councillors verified invoices received and payments made since the last full council meeting prior to the council meeting and can verify their authenticity.
- b. To note that two councillors verified that the monthly bank reconciliation has taken place.
- c. To approve and authorise the payment of accounts and wages as recorded in the payments list.
- d. To identify and approve two councillors to verify the invoices and payments for the next payment period.
- e. To identify and approve two councillors to complete the online authorisation of the payments for the next payment period.

## **9. Finance and Governance**

- a. **Audit year ended 31 March 2016**  
To approve and accept that the external audit of the Annual Return for the year ended 31 March 2016 has been completed and the external auditor had no matters arising (*annual return circulated*).
- b. **Risk Assessments**  
To note the report for Risk Assessments and approve the Risk Assessments for Finance, Governance, Website & IT and Business Continuity (*report and four Risk Assessments circulated*).
- c. **Internal Control Systems**  
To consider the review of the effectiveness of Systems of Internal Control (*circulated*).
- d. **Internal Audit Plan**  
To consider and approve the Internal Audit Plan (*circulated*).
- e. **Internal Auditor**  
To appoint Internal Auditor for financial year 2017-18 (*circulated*).
- f. **Asset Register**  
To note the reviewed Asset Register – no changes since 31 March 2016 (*circulated*).

## **10. Grants**

- a. To note that there are no new grant applications to consider this month.
- b. To note that Grange Town Council contributes each year to the 1st Grange & Cartmel Scout Group by photocopying their Christmas fundraising quiz. At Full Council on 13 October 2014 (Ref: C14/093c) members resolved that this contribution should be made annually to the Scouts without the requirement of a formal application to Council provided that the total amount of copying remained at 1000 copies.
- c. To approve the photocopying of the Scout Group Christmas 2016 quiz provided that the total amount of copying remains at 1000 copies.

## **11. Council Priorities for 2017-18**

To consider the draft Council Priorities for 2017-18 (*circulated*).

## **12. Draft budget 2017-18**

To note that the 2017-18 budget is being drafted, and consider the following suggestions made by Members:

- a. Ornamental Gardens wall top planting – to consider allocating £1,500 for plants.

- b. Basketball Court – to note an update from Cllr. Hathorn regarding replacing the surface of the basketball court.
- c. Public Conveniences – to consider reducing cost of providing facilities by reducing cleaning during the winter months. (report circulated)
- d. Yewtree Play Project – to note an update from Cllrs. Hathorn and Walmsley and consider contributing £5,000 towards the project.

### **13. Server**

To note the report circulated as resolved at the July Council meeting (C16/70) and consider the quote of £4,140 from KTD to complete the upgrade to the existing system (circulated).

### **14. Consultations**

There were no consultations received.

### **15. Meeting Updates from Members**

To receive reports from meetings and briefings attended by Councillors since the last full Council meeting.

- Cllr. Thomas – Bloom Group
- Cllr. Thomas – Edwardian Festival Committee
- Cllr. Thomas – Furness Line Community Rail Partnership
- Cllr. Thomas – 3Ps Meeting/Walkabout
- Cllr. Endsor – Windermere Road Flooding

### **16. Chairman's Update**

To receive an update from the Chairman about works in progress, including:

- Noise Pollution query raised by resident in August Have Your Say
- Ornamental Gardens Fountain
- Path behind Cedric Way upgrade
- Clock repairs
- Yewbarrow Woods path
- Fibre broadband upgrade
- Bronze Plaque at Cedric Way

### **17. Neighbourhood Plan**

To receive a progress report from the Steering Committee Spokesperson Cllr. Greenway.

### **18. Grange Fell Allotment**

To note that the fence needs further repairs and Pestforce have been asked to do the work.

### **19. Promenade Sea Wall**

To consider the following proposals from Cllrs.R. Shapland, J. Shapland, Hathorn and Ingle as requested for inclusion on this month's agenda:

- a. Allocating £10,000 in the 2017/18 budget for remedial works on the sea wall in conjunction with SLDC.

- b. To request a meeting with the SLDC Portfolio Holder and Assets Manager no later than December to discuss a financial contribution and plan a programme of work for 2017/18.
- c. That Council discuss opportunities for other sources of funding.
- d. That the 3Ps Community Group is asked to investigate if they could source funds not available to Town or District Councils.

## 20. Victoria Hall

### a. Victoria Hall Action Group

To receive an update from the Chairman about the Locality Study (funded by SLDC).

### b. Maintenance Programme

- i) Exterior painting of the Victoria Hall has been completed.
- ii) Glass passage – to note the initial plans from NPS which have been sent to the SLDC Conservation Officer for approval (circulated).
- iii) Stage floor and roof repairs are both scheduled for this Autumn.
- iv) Cracks in external dressing room wall – these were noticed in August and RG Parkins were asked to assess them. To consider RG Parkin's report (circulated) and approve completing the remedial repairs suggested.
- v) Stage Lights – Following the annual PAT test, the electrician has found that the mains cable to the lights is showing signs of deterioration. The electrician's report will be circulated as soon as it becomes available.

## 21. Shop Front Grant Scheme

Grange Town Council has administered two Shop Front Grant Schemes on behalf of SLDC over the last four years: £2,500 (10 shops benefited) and £1,000 (4 shops).

Members are asked to note that SLDC have asked if Grange Town Council would like to administer another round of their Shop Front Grants and to consider the query:

*Can Grange make use of any more funding to improve shop frontages and if so, how much does GTC think the Town could make use of?*

## 22. Next Meeting

To note that the next Full Council Meeting will be held:

**Monday 14 November 2016 at the Victoria Hall, Main Street, Grange-over-Sands, 7pm**

Signed *C. Benbow*

C. Benbow, Town Clerk