

# TOWN COUNCIL OF GRANGE-OVER-SANDS

**Chairman:**  
Cllr. Tricia Thomas

**Vice Chairman:**  
Cllr. Peter Endsor

**Town Clerk:**  
C. Benbow



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V.A.T. Reg.No: 164 8707 80

## Presentation from Natural England

Before the meeting will be a short presentation from Natural England about improving public access to the coast, to introduce the North-west Coastal Access team and the England Coast Path around Silecroft to Silverdale.

### **AGENDA FULL COUNCIL MONDAY 13 JUNE 2016**

#### **1. Apologies for Absence**

To receive and note apologies from members.

#### **2. Reports**

To receive reports from the following:

- a. Police Report
- b. District Council Report
- c. County Council Report
- d. Mayor's Report

#### **3. Public Participation: Have Your Say**

Have Your Say: Members of the public are invited to speak.

#### **4. Minutes of the Previous Meeting**

To authorise the Chairman to sign the Minutes of the Meeting of the Town Council held on Monday 9 May 2016 as a true record.

#### **5. Declaration of Interests and Dispensations**

Members to disclose their interests in matters to be discussed and to decide requests for dispensations.

#### **6. Public Bodies (Admission to Meetings) Act 1960**

To consider if any items should be considered without the presence of the press and public, pursuant to the Public Bodies (Admission to Meetings) Act 1960 Section 2.

#### **7. Planning**

To consider Planning Applications as circulated and to note submissions to planning applications considered under delegated authority. Please note that planning applications may be considered at late notice.

#### **8. Monthly Payments**

##### **Councillor Verification and Payment Approval**

- a. To note that prior to the meeting two councillors verified invoices received and payments made since the last full council meeting prior to the council meeting and can verify their

authenticity.

- b. To note that two councillors verified that the monthly bank reconciliation has taken place.
- c. To approve and authorise the payment of accounts and wages as recorded in the payments list.
- d. To identify and approve two councillors to verify the invoices and payments for the next payment period.
- e. To identify and approve two councillors to complete the online authorisation of the payments for the next payment period.
- f. To note that Cumbria County Council has confirmed the appointment of a Public Sector Buying Organisation to negotiate a new group contract to procure gas and to approve renewing the agreement to supply gas from 1 April 2017 to 31 March 2021.

#### **9. Finance - 12 Month Year-End Report 15-16**

To note the Year-End Report 15-16 that has been audited by the Internal Auditor and the Council's accountant (*circulated*).

#### **10. Finance and Governance – Internal Audit**

- a. To note that the Internal Audit took place on 4 May 2016.
- b. To note the Internal Audit Report dated 4 May 2016 (*circulated*).

#### **11. Finance and Governance – Annual Return**

- a. To approve the Annual Governance Statement in the Annual Return for the year ended 31 March 2016 (*circulated*).
- b. To approve the Accounting Statements in the Annual Return for the year ended 31 March 2016 (*circulated*).
- c. To authorise the Chairman and Town Clerk to sign the statements.
- d. To authorise the submission of the Annual Return for the year ended 31 March 2016 for external audit to commence 4 July 2016, following the prescribed period for public examination from Tuesday 14 June 2016 to Monday 25 July 2016.

#### **12. Governance – Vice Chairman**

To note that Vice Chairman acceptance of office forms have been received from Cllr. Peter Endsor.

#### **13. Insurance and HR Cover**

- a. To note that the Town Council will enter the second year of a three year agreement with WPS Insurance and to approve payment of £4,653.93 for this year.
- b. To approve the annual subscription to the WPS Council Shield online facility for guidance on Health and Safety, Employment Law, Continuity Planning and Environmental Legislation at the same cost as last year of £75 + VAT.

#### **14. Grants**

To consider applications:

##### **a. Edwardian Festival**

To note that in May 2015 (C15/018) Council resolved to grant the Edwardian Festival Committee £100 annually from the grants budget to sponsor the prizes for the Festival (to review in 2019) and to approve payment of £100 for this year.

##### **b. Friends of Kents Bank Station and Foreshore**

To consider a grant application for £200 (*circulated*)

#### **15. Council Priorities 16-17**

To consider draft Council Priorities 16-17 (*circulated*)

## 16. Consultations

To consider the Council's participation in the following consultations:

### a. Electoral Review of SLDC: Draft Recommendations consultation

The Local Government Boundary Commission for England has published draft recommendations on the future electoral arrangements for SLDC. This is a public consultation on the Commission's draft recommendations on new ward boundaries across South Lakeland. The consultation closes on 18 July 2016. Full information and how to have your say: <https://consultation.lgbce.org.uk/node/6168>

### b. Cumbria Choice partnership Allocations Policy

Cumbria Choice partnership (a partnership of the six District Councils in Cumbria and main housing associations) is in the process of reviewing the Allocations Policy for letting social housing across Cumbria in response to new legislation on the Right to Move and a number of minor changes are also being suggested to improve the clarity and working of the Policy. Draft policy and summary of changes circulated. Comments to [housingstrategy@southlakeland.gov.uk](mailto:housingstrategy@southlakeland.gov.uk) by 27 June 2016.

## 17. Meeting Updates from Members

To receive reports from meetings and briefings attended by councillors since the last full council meeting.

## 18. Chairman's Update

To receive an update from the Chairman about works in progress to include:

- War Memorial repairs
- Rec Ground/Railway boundary fence damage
- The Band Concert season
- Lengthsman skip

## 19. Neighbourhood Plan

To note that the funding application to DCLG for £1,000 was successful and that work on the plan is progressing.

## 20. Allotments

To note that the door at Yewbarrow Allotments needs replacing and to consider quotes for the work.

## 21. Victoria Hall

### a. Victoria Hall Action Group

- To note that the deadline for submissions for the Victoria Hall study (funded by SLDC £10,000 grant) was 31 May and that one submission was received, from Locality (*circulated*).
- To note that the Victoria Hall Action Group met on 6 June to discuss the submission and to receive an update from the Victoria Hall Action Group Spokesperson Cllr. Tricia Thomas.
- To consider commissioning Locality to undertake the Victoria Hall study.

**b. Maintenance Programme**

**i) Glass Passage**

To note that the specification for the next stage of the renovation of the glass passage has been received from NPS and to consider approving the £4,750 fee proposal and actioning the works (*circulated*).

**ii) Victoria Hall Fire Alarm System**

To note the report and quotes for works (*circulated*)

**iii) Stage**

To consider quotes as requested for the stage repairs (*circulated*).

**iv) Roof**

To consider quotes as requested for roof repairs (*circulated*).

**22. NALC National Salary Award**

To note the 2016-18 National Salary Award from NALC (*circulated*) and to approve the new pay scales for 2016-17 to be implemented immediately and backdated to 1 April 2016.

**23. Guides Farm**

To consider that GTC formally supports the proposal from Cllr. Greenway to discuss funding and development options with the landowners (*report from Cllr. Greenway circulated*).

**24. Next Meeting**

To note that the next Full Council Meeting will be held:

**Monday 18 July 2016 at the Victoria Hall, Main Street, Grange-over-Sands, 7pm**

Signed *C. Benbow*

C. Benbow, Town Clerk