

TOWN COUNCIL OF GRANGE-OVER-SANDS

Chairman/Mayor:

Cllr. Tricia Thomas

Vice-Chairman/Deputy Mayor:

Cllr. Peter Endors

Town Clerk:

C. Benbow



Council Offices
Main Street
Grange-over-Sands
Cumbria
LA11 6DP

Tel: (015395) 32375
www.grangeoversandstowncouncil.gov.uk
email: council@grangeoversands.net

V.A.T. Reg.No: 164 8707 80

Dear Councillor

You are summoned to attend the Meeting of the Town Council in accordance with Schedule 12 para.10(2) (b) of the Local Government Act 1972, to be held in the Victoria Hall, on Monday 14 November 2016 at 7.00pm.

(Please Note: Under the Openness of Local Government Bodies Regulations 2014 this meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media or members of the public)

AGENDA FULL COUNCIL MONDAY 14 NOVEMBER 2016

1. Apologies for Absence

To receive and note apologies from members.

2. Reports

To receive reports from the following:

- a. Police Report
- b. District Council Report
- c. County Council Report
- d. Mayor's Report

3. Public Participation: Have Your Say

Have Your Say: Members of the public are invited to speak.

4. Minutes of the Previous Meeting

To authorise the Chairman to sign the Minutes of the Meeting of the Town Council held on Monday 10 October 2016 as a true record.

5. Declaration of Interests and Dispensations

Members to disclose their interests in matters to be discussed and to decide requests for dispensations.

6. Public Bodies (Admission to Meetings) Act 1960

To consider if any items should be considered without the presence of the press and public, pursuant to the Public Bodies (Admission to Meetings) Act 1960 Section 2.

7. Planning

To consider Planning Applications as circulated and to note submissions to planning applications considered under delegated authority.

8. Monthly Payments Councillor Verification and Payment Approval

- a. To note that prior to the meeting two councillors verified invoices received and payments made since the last full council meeting prior to the council meeting and can verify their authenticity.
- b. To note that two councillors verified that the monthly bank reconciliation has taken place.
- c. To approve and authorise the payment of accounts and wages as recorded in the payments list.
- d. To identify and approve two councillors to verify the invoices and payments for the next payment period.
- e. To identify and approve two councillors to complete the online authorisation of the payments for the next payment period.

9. Finance and Governance

a. Six Month Report

To consider and note the six month Financial Report to 30 September 2016. (circulated)

b. Draft Budget

To consider the draft budget 2017/18(circulated).

c. Draft Budget Summary

To consider the draft budget 2017/18 Summary and Key Features document (circulated).

d. Internal Audit

To note the Internal Auditor's report following the Internal Audit on 3 November and that there were no recommendations which confirms that the council finances are operated in compliance with The Accounts and Audit Regulations (to be circulated).

e. Risk Management Policy

To review and approve the Risk Management Policy and Record and attached Risk Assessments (circulated).

f. Health and Safety Policy

To review and approve the Health and Safety Policy (circulated).

g. Equalities Policy - To review and approve the Equalities Policy (circulated).

h. Community Infrastructure Levy (CIL)

To note that under the Community Infrastructure Levy Regulations, between April and September 2016 a total of £4,040 was received from development within Grange-over-Sands parish area and in line with the regulations 15% of that sum (£498.75) has been paid to Grange-over-Sands Town Council.

10. Grants

To note that there were no grant applications to consider this month.

11. Consultations

To consider the Council's participation in appropriate consultations: None received.

12. Meeting Updates from Members

To receive reports from meetings and briefings attended by Councillors since the last Full Council meeting, including:

- a. Cllr. Thomas – District Council Leader Cllr. Archibald about SLDC public conveniences grant.
- b. Cllr. Thomas – Horton Landscapes about Rec Ground contract.
- c. Cllr. Thomas – Have Your Say resident meeting at Rec Ground.
- d. Cllr. Thomas – Bloom Group Committee.
- e. Cllr. Thomas – Staffing Committee Town Clerk Supervision.
- f. Cllr. Thomas – SLDC and Community Groups Green Spaces Autumn Review.
- g. Cllr. Thomas – SLDC and Friends of Kents Bank Station and Foreshore.
- h. Cllr. Greenway – Friends of Kents Bank Station and Foreshore.
- i. Cllr. Ingle – Cumbria County Council and partner Parishes - Saturday Subsidised Bus Service.

13. Contract with Horton Leisure Management to operate Recreation Ground

To note the report (circulated) including the review of 2016 season and consider awarding a 5 year contract to Horton Leisure Management to operate the facility.

14. Games Court Surface at Recreation Ground

To note an update from Cllr. Hathorn into research undertaken and consider the quote from Bingham Ground Services (circulated) to replace the Games Court Surface as resolved October 2016 (C16/107 b).

15. Chairman's Update

To receive an update from the Chairman about works in progress including:

- The SLDC Shopfront Scheme.

16. Neighbourhood Plan

To receive a progress report from the Steering Committee Spokesperson Cllr. Greenway.

17. Victoria Hall

a. Victoria Hall Action Group

- i) To note that councillors and staff are meeting Locality on Thursday 24 November 2016 about the Feasibility Study.
- ii) To note that the Victoria Hall is being promoted in the SLDC 2017 Business and Investment Guide and approve the cost of £300 from the Communications budget.

b. Maintenance Programme

To note progress report from the Chairman:

- i) Roof repairs and inspection.
- ii) Glass passage refurbishment – to note the proposed drawings which are being submitted for Listed Building Consent.
- iii) Stage floor repairs.

18. Training

- a. To note that Cllrs. Endsor and Hathorn attended the CALC 'Aspiring Chairman' course in Penrith on 13 October.
- b. To note that the Town Clerk attended an SLDC Planning session in Windermere on 12 October.
- c. To approve £50 registration fee payment from the Training budget for the Town Clerk's CILCA qualification.
- d. To note that as part of this qualification, the Town Clerk is required to attend four sessions with CALC (cost £39.50 each) and that the first of these has already been attended, on 25 October.
- e. To approve payment of £39.50 for each of the four sessions from the Training budget.

19. Electoral Boundary Review

To note the final recommendations for the Electoral Boundary Review of South Lakeland published by The Local Government Boundary Commission for England (circulated).

20. Photocopier

To consider report and quotes (circulated) for replacement photocopier.

21. Next Meeting

To note that the next Full Council Meeting will be held:

Monday 12 December 2016 at the Victoria Hall, Main Street, Grange-over-Sands, 7pm



Signed *C. Benbow*

C. Benbow, Town Clerk