

TOWN COUNCIL OF GRANGE-OVER-SANDS

Chairman/Mayor:

Clr. Tricia Thomas

Vice-Chairman/Deputy Mayor:

Clr. Ann Walmsley

Town Clerk:

Mrs. C. Benbow



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V.A.T. Reg.No: 164 8707 80

To: the Staffing Committee (Clrs. Thomas, A. Walmsley, Mason and Handley)

You are summonsed to attend the Meeting of the Staffing Committee to be held in the Chamber, Victoria Hall, on Tuesday 28 February 2023, at 6.30pm.

(Please Note: Under the Openness of Local Government Bodies Regulations 2014 this meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media or members of the public)

Signed  C. Benbow Town Clerk

Staffing Committee

AGENDA

1. Apologies for Absence

To receive and note apologies from members.

2. Public Participation: Have Your Say

Have Your Say: Members of the public are invited to speak.

3. Minutes of the Previous Meeting

To authorise the Chairman to sign the Minutes of the Meeting of the Staffing Committee held on 7 February 2023 as a true record.

4. Declaration of Interests and Dispensations

Members to disclose their interests in matters to be discussed and to decide requests for dispensations.

5. Public Bodies (Admission to Meetings) Act 1960

To consider if any items should be considered without the presence of the press and public, pursuant to the Public Bodies (Admission to Meetings) Act 1960 Section 2.

6. Recruitment – Caretaker

- a. To consider draft job description, terms and conditions and person specification.
- b. To appoint recruitment panel and agree recruitment schedule and interview dates.

7. Staff Matters

To receive an update from Town Clerk and consider any actions for recommendation to Full Council.

8. Next Meeting

To note that the next meeting of the Staffing Committee will be convened as required.