

TOWN COUNCIL OF GRANGE-OVER-SANDS

Chairman/Mayor:

Cllr. Tricia Thomas

Vice-Chairman/Deputy Mayor:

Cllr. Peter Endsor

Town Clerk:

C. Benbow



Council Offices
Main Street
Grange-over-Sands
Cumbria
LA11 6DP

Tel: (015395) 32375
www.grangeoversandstowncouncil.gov.uk
email:council@grangeoversands.net

V.A.T. Reg.No: 164 8707 80

Dear Councillor

You are summoned to attend the Meeting of the Town Council in accordance with Schedule 12 para.10(2) (b) of the Local Government Act 1972, to be held in the Victoria Hall, on Monday 12 December 2016 at 7.00pm.

(Please Note: Under the Openness of Local Government Bodies Regulations 2014 this meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media or members of the public)

AGENDA FULL COUNCIL MONDAY 12 DECEMBER 2016

1. Apologies for Absence

To receive and note apologies from members.

2. Reports

To receive reports from the following:

- a. Police Report
- b. District Council Report
- c. County Council Report
- d. Mayor's Report

3. Public Participation: Have Your Say

Have Your Say: Members of the public are invited to speak.

4. Minutes of the Previous Meeting

To authorise the Chairman to sign the Minutes of the Meeting of the Town Council held on Monday 14 November 2016 as a true record.

5. Declaration of Interests and Dispensations

Members to disclose their interests in matters to be discussed and to decide requests for dispensations.

6. Public Bodies (Admission to Meetings) Act 1960

To consider if any items should be considered without the presence of the press and public, pursuant to the Public Bodies (Admission to Meetings) Act 1960 Section 2.

7. Planning

To consider Planning Applications as circulated and to note submissions to planning applications considered under delegated authority.

8. Monthly Payments

Councillor Verification and Payment Approval

- a. To note that prior to the meeting two councillors verified invoices received and payments made since the last full council meeting prior to the council meeting and can verify their authenticity.
- b. To note that two councillors verified that the monthly bank reconciliation has taken place.
 - i) To note that the invoice from KTD for the server as approved October C16/108 is £280.00 more than the approved expenditure because of changes to software since the quote was given in January 2016.
- c. To approve and authorise the payment of accounts and wages as recorded in the payments list.
- d. To identify and approve two councillors to verify the invoices and payments for the next payment period.
- e. To identify and approve two councillors to complete the online authorisation of the payments for the next payment period.

9. Finance and Governance

a. Draft Budget

To consider the draft budget 2017/18, noting that it is calculated with a working estimate of an increase of 40 properties to the Council Tax Base and that SLDC will provide the final figure in late December (circulated).

b. Draft Budget Summary

To consider the draft budget 2017/18 Summary and Key Features document (circulated).

c. Disciplinary and Grievance Arrangements

To review and approve the Disciplinary and Grievance Arrangements (circulated).

d. Recruitment and Selection Policy

To review and approve the Recruitment and Selection Policy (circulated).

e. Press and Media Policy - To review and approve the Press and Media Policy (circulated).

10. Grants

To consider a grant application for £250.00 from the Great North Air Ambulance Service (circulated).

11. Consultations

SLDC Consultation: Development Management Policies Development Plan Document (DPD). Details can be found online at www.southlakeland.gov.uk and at Grange Library during normal opening hours. Deadline for comments and suggestions is **5.00pm Thursday 5 January 2017**.

To note a report from Cllr. Greenway who attended the consultation event at Kendal Town Hall on Thursday 1 December 2016 and consider the response to the consultation drafted by Cllr. Greenway.

12. Meeting Updates from Members

To receive reports from meetings and briefings attended by councillors since the last full council meeting, including:

- Cllr. R. Shapland – Local Area Partnership flooding meeting in Kendal.
- Cllr. Ingle – Saturday Subsidised Bus Service.
- Cllr. R. Shapland – Grange Fell Allotment fencing repairs.
- Cllr. Thomas – SLDC Lido Feasibility Study.

13. Chairman's Update

To receive an update from the Chairman about works in progress.

14. Neighbourhood Plan

To note that the draft Neighbourhood Plan has now been submitted to SLDC and to receive a progress report from the Steering Committee Spokesperson Cllr. Greenway.

15. Cycle Racks

To consider inviting Morecambe Bay Partnership to re-visit improving provision for cyclists and signage in the town and moderating use of the additional route along the Promenade (report circulated).

16. Berner's Housing Development

- a. To note that the bronze footprints installation honouring Cedric Robinson has now been installed at the entrance to the development.
- b. To consider a proposal from Cllr. Greenway to allocate up to £60.00 to install signs at both ends of the footpath along the bottom of the development saying 'Olive Way'.

17. Victoria Hall

a. Victoria Hall Action Group

- i) To note an update from the Chairman and that there will be an open meeting on Thursday 16 February, 7pm in the Victoria Hall; everyone is welcome.
- ii) To note that the Victoria Hall Manager has been leading on fundraising events to refurbish and equip the kitchen. Events have included the VOCE concert, Christmas Fairs and children's parties. The fundraising target has been reached for the purchase of a hot cupboard and a fridge for the Victoria Hall kitchen.
- iii) To approve expenditure of £420.00 to purchase the fridge and £1,155 for the hot cupboard.

b. Maintenance Programme

- i) Glass Passage - to note that the Listed Building Consent and Building Regulations have been applied for.
- ii) Stage floor – to note this is scheduled for completion in January.

18. Victoria Hall – Council Chamber Furniture

- a. To note that three potential room hirers have rejected the Chamber recently due to the inflexibility of the furnishings.
- b. To consider changing the furniture in the Chamber to make the space more usable.
- c. To set up a working party with the remit of exploring options to report back to Full Council.

19. Wall Top Planting

To note that the begonias for Spring 2017 have been ordered from Continental Landscapes at a cost of £295 (plus VAT) and to approve payment from the Public Domain budget.

20. Training

- a. To note that the Information Centre Volunteers are being offered 'Welcome All to Morecambe Bay' customer service training provided by Morecambe Bay Partnership. This is the next phase of the training the volunteers received in 2014 and costs £25.00 per delegate.
- b. To note that a maximum of 15 places may be taken and approve up to £375.00 expenditure from the Training budget.


21. Staffing Matters

- a. To note the minutes of the Staffing Committee Meeting held 17 November 2016 (circulated).
- b. To note that the Town Clerk has completed staff appraisals and to consider recommendations from the Staffing Committee as a result of these (report circulated).
- c. To approve the revised salaries with effect from 1 April 2017/18 (circulated).

22. Next Meeting

To note that the next Full Council Meeting will be held:

Monday 16 January 2017 at the Victoria Hall, Main Street, Grange-over-Sands, 7pm



Signed *C. Benbow*

C. Benbow, Town Clerk