

## TOWN COUNCIL OF GRANGE-OVER-SANDS

**Chairman/Mayor:**

Cllr. Peter Endsor

**Vice-Chairman/Deputy Mayor:**

Cllr. Ann Walmsley

**Town Clerk:**

Mrs. C. Benbow



Council Offices  
Main Street  
Grange-over-Sands  
Cumbria  
LA11 6DP

Tel: (015395) 32375

[www.grangeoversandstowncouncil.gov.uk](http://www.grangeoversandstowncouncil.gov.uk)

email: [council@grangeoversands.net](mailto:council@grangeoversands.net)

V.A.T. Reg.No: 164 8707 80

Dear Councillor

You are summoned to attend the Meeting of the Town Council in accordance with Schedule 12 para.10(2) (b) of the Local Government Act 1972, to be held remotely, on Monday 9 November 2020 at 7 pm.

On 4 April 2020, the government brought The Local Authorities (Coronavirus) (Flexibility of Local Authority Meetings) (England) Regulations 2020 into force to allow local authorities to conduct meetings remotely without it being necessary for any of the participants or audience to be present together in the same room.

This new legislation allows councils to carry out their business lawfully whilst ensuring that the health and safety of officers, councillors and members of the public is protected in accordance with government advice.

This meeting of Grange-over-Sands Town Council will be held remotely, using the Zoom video conferencing system. This system is simple for all participants and members of the public to access.

Access links will be sent to all Councillors.

If you wish to take part in the next meeting as a member of the public, please contact the Town Clerk on [townclerk@grangeoversands.net](mailto:townclerk@grangeoversands.net) and register if you will be attending and if you would like to speak in the public participation section.

You will then be emailed meeting access details. You can also request to be added to the Agenda Distribution Group which receives the meeting papers each month.

*Note: Under the Openness of Local Government Bodies Regulations 2014 this meeting was advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media or the public.*

Signed

A handwritten signature in blue ink, appearing to be 'C. Benbow', written over a light blue horizontal line.

C. Benbow, Town Clerk

## AGENDA FULL COUNCIL MONDAY 9 NOVEMBER 2020

### **1. Apologies for Absence**

To receive and approve apologies from members.

### **2. Reports**

To receive reports from the following:

- a. Police Report
- b. District Council Report
- c. County Council Report
- d. Mayor's Report

### **3. Public Participation: Have Your Say**

Have Your Say: Members of the public are invited to speak.

***Please ensure that you have registered your wish to speak prior to the meeting.***

### **4. Minutes of the Previous Meeting**

To authorise the Chairman to sign the Minutes of the Meeting of the Town Council held on Monday 12 October 2020 as a true record.

***Physical signing will take place in due course.***

### **5. Declaration of Interests and Dispensations**

Members to disclose their interests in matters to be discussed and to decide requests for dispensations.

### **6. Public Bodies (Admission to Meetings) Act 1960**

To consider if any items should be considered without the presence of the press and public, pursuant to the Public Bodies (Admission to Meetings) Act 1960 Section 2.

### **7. Planning**

To consider Planning Applications as circulated and to note submissions to planning applications considered under delegated authority.

## **8. Monthly Payments Councillor Verification and Payment Approval**

- a. To note that prior to the meeting two councillors verified invoices received and payments made since the last full council meeting and can verify their authenticity.
- b. To note that two councillors verified that the monthly bank reconciliation has taken place.
- c. To approve and authorise the payment of accounts and wages as recorded in the payments list (*circulated*).
- d. To identify and approve two councillors to verify the invoices and payments for the next payment period.
- e. To identify and approve two councillors to complete the online authorisation of the payments for the next payment period.

## **9. Finance and Governance**

- a. **Six-Month Financial Report**  
To consider the six-month Financial Report to 30 September 2020 (*circulated*).
- b. **Draft Budget and Precept**  
To consider the draft Budget and Precept 2021/22 (*draft budget and notes circulated*).
- c. **Risk Management**  
To note that the Risk Assessments have been reviewed (*Risk Management Record circulated*).

## **10. Consultations**

### **Lake District Local Plan: Consultation on Proposed Main Modifications**

The Lake District Local Plan is undergoing an independent public examination following its submission to the Government in August 2019.

To note correspondence: The Town Council has the opportunity to comment on the proposed Main Modifications to the Local Plan. Deadline: 11 December 2020 (*circulated*).

## **11. Updates from Members**

To receive Councillor updates on any works in progress and meetings and events attended.

## 12. PEAT Greening Campaign Meeting

To note that, on Tuesday 27 October at 7pm, Cllrs. Endsor, Thomas and Greenway and the Town Clerk took part in a remote presentation hosted by PEAT (Peninsula Environmental Action Together) about SLDC's Greening Campaign.

To receive an update from Councillors about the presentation, and an update from Town Clerk on subsequent meeting with PEAT scheduled for 3 November.

## 13. Unitary Authority

### a. SLDC – Briefing from District Cllr. Robin Ashcroft

To note that a remote meeting with District Cllr. Ashcroft is scheduled, for 4 November at 7pm, for him to brief Town Councillors on SLDC's approach to the establishment of a Unitary Authority.

### b. CALC – Update

To note further correspondence from CALC following their interim statement which was on the previous agenda:

*Many of you might agree that it is a difficult time to be considering this issue, but nevertheless Cumbrian principal authorities have been invited to submit reorganisation proposals to the Ministry for Housing, Communities and Local Government by early November.*

*The timeline after this is not fully known yet. Any authorities who submit proposals will then receive requests for additional information and further detail from MHCLG. There will then be a period of consultation, including with town and parish councils, before any structural change orders are laid and come into force. Early understanding of when this may happen is either April 2022 or possibly April 2023.*

*CALC will be requesting that there is early dialogue between local councils and the principal authorities as proposals are being drafted and evolve. These proposals may include ways in which your council might have a voice in any new arrangements and may also include any ambitions your councils have regarding the way it may wish to grow in the future.*

*We recognise that not all councils will have ambitions in this direction, but it is worthwhile for all councils to think about what the possibilities may be. However, as many of you have said in the past, knowing what these options are is a challenge in itself. In the coming months, or when there is greater clarity about the proposals being considered, CALC will work with yourselves, and the principal authorities, to assist in exploring these matters in greater detail.*

## 14. Victoria Hall Maintenance

### a. Rooms 4 and 9 Repairs

To note that repairs to the walls from rainwater ingress in Room 4 were completed and that further damage was found to the ceiling and walls in the room directly above (Room 9). This room is currently occupied; it is proposed that the tenant transfers to Room 4 for the duration of the works as it is not currently in use.

To consider quote to repair damp damage in Room 9 (*circulated*).

### b. Internal Decoration

To note that the foyer and balustrade are being re-painted and that the Victoria Hall Support Group is covering the cost.

## 15. Review of Services and Staffing due to the Covid-19 Pandemic

To note that, at their meeting on 28 October 2020, the Staffing Committee reviewed services and staffing due to the Covid-19 pandemic.

To consider recommendation made by the Staffing Committee to Full Council (*Staffing Committee Report circulated to Councillors*).

## 16. Staff Salaries

- a. To note draft minutes of the Staffing Committee Meeting held 28 October 2020 (*circulated*).
- b. To note that there have been no changes to salary point awards this year, or increments added for next year, and to approve the salaries with effect from 1 April 2021/22 as recommended by the Staffing Committee.

## 17. Next Meeting

To note that the next Full Council Meeting will be held remotely on:

**Monday 14 December 2020, 7pm**