

TOWN COUNCIL OF GRANGE-OVER-SANDS

**Chairman/Mayor:**  
Cllr. Peter Endsor

**Vice-Chairman/Deputy Mayor:**  
Cllr. Martin Ingle

**Town Clerk:**  
Mrs. C. Benbow



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V.A.T. Reg.No: 164 8707 80

Dear Councillor

You are summoned to attend the Meeting of the Town Council in accordance with Schedule 12 para.10(2) (b) of the Local Government Act 1972, to be held in the Victoria Hall, on Monday 13 August 2018 at 7.00pm.

*Note: Under the Openness of Local Government Bodies Regulations 2014 this meeting was advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media or the public.*

Signed C. Benbow

C. Benbow, Town Clerk

A handwritten signature in black ink, appearing to be 'C. Benbow', is written over the typed name.

**AGENDA FULL COUNCIL MONDAY 13 AUGUST 2018**

**1. Apologies for Absence**

To receive and approve apologies from members.

**2. Reports**

To receive reports from the following:

- a. Police Report
- b. District Council Report
- c. County Council Report
- d. Mayor's Report

**3. Public Participation: Have Your Say**

Have Your Say: Members of the public are invited to speak.

**4. Minutes of the Previous Meeting**

To authorise the Chairman to sign the Minutes of the Meeting of the Town Council held on Monday 9 July 2018 as a true record.

**5. Declaration of Interests and Dispensations**

Members to disclose their interests in matters to be discussed and to decide requests for dispensations.

## 6. Public Bodies (Admission to Meetings) Act 1960

To consider if any items should be considered without the presence of the press and public, pursuant to the Public Bodies (Admission to Meetings) Act 1960 Section 2.

## 7. Planning

To consider Planning Applications as circulated and to note submissions to planning applications considered under delegated authority.

## 8. Monthly Payments Councillor Verification and Payment Approval

- a. To note that prior to the meeting two councillors verified invoices received and payments made since the last full council meeting prior to the council meeting and can verify their authenticity.
- b. To note that two councillors verified that the monthly bank reconciliation has taken place.
- c. To approve and authorise the payment of accounts and wages as recorded in the payments list.
- d. To identify and approve two councillors to verify the invoices and payments for the next payment period.
- e. To identify and approve two councillors to complete the online authorisation of the payments for the next payment period.

## 9. Finance and Governance

- a. **First Quarter Financial Report**  
To consider and approve the first quarter Financial Report 1 April to 30 June 2018 (*circulated*).
- b. **Staffing Committee**  
To note that a meeting of the Staffing Committee was held on 9 August 2018 to consider recruitment for Finance Administrator and to note the approved minutes of the previous Staffing Committee meeting held 13 July 2018 (*circulated*).
- c. **Staff Vacancy – Recruitment for Finance Administrator**  
To note that the position of Finance Administrator will be vacant from February 2019 due to retirement and to approve recruitment to fill the post as considered by the Staffing Committee.
- d. **Unity Bank Signatories**  
To confirm that JM Greenway, PL Thomas, MA Walmsley and TL Hathorn will be authorised signatories on all account; that instructions and changes will be given in line with the mandate; that Grange-over-Sands Town Council are aware Unity Trust Bank may not make enquiries before acting on instructions given by any authorised signatory and that the Council will notify Unity Trust Bank of any changes to the organisation in writing.
- e. **IT Contract Renewal**  
To note that the annual renewal of the IT support and maintenance contract has been reviewed and to approve payment of £2,289.25, noting that this is £197 less than last year (*circulated*).

## 10. Consultations

### SLDC Consultation on Draft Statement of Community Involvement (SCI), July 2018

Comments and suggestions are invited between Thursday 26 July and 5pm on Friday 7 September 2018. For further information see SLDC correspondence (*circulated*) or visit [www.southlakeland.gov.uk/planning-and-building/south-lakeland-local-plan/statement-of-community-involvement](http://www.southlakeland.gov.uk/planning-and-building/south-lakeland-local-plan/statement-of-community-involvement)

## 11. Updates from Members

To receive updates from Councillors on works in progress and meetings and events attended, including:

- a. Cllr. Endsor – Christmas Lights
- b. Cllr. Endsor – Ornamental Gardens Benches
- c. Cllr. Endsor - Promenade
- d. Cllr. Ingle – Local Area Partnership (LAP) Meeting
- e. Cllr. Greenway – Consultation about Holker development at Kents Bank
- f. Cllr. Thomas – Victoria Hall Support Group
- g. Cllr. Thomas – Edwardian Festival

## 12. Neighbourhood Plan

To note that the result of the Neighbourhood Plan Referendum on 23 July was that the Plan was accepted (*circulated - SLDC Regulation 19 Decision Statement*).

To receive a progress report from the Steering Committee Spokesperson Cllr. Greenway.

## 13. Aircraft Noise

To note correspondence from resident (*circulated*) about the noise of the aircraft from Cark airfield and consider Council's response.

## 14. Traffic Calming – Correspondence

To note correspondence from a resident and consider requesting that the County Council implement 20 mph zones in the centre of Grange.

## 15. Friends of Kents Bank Station and Foreshore

To note correspondence from the Friends of Kents Bank Station and Foreshore and consider the proposal from Cllr. Greenway that the Council adopts the four new benches (*circulated*).

The insurance company have confirmed that they will add £2,400 increase in GTC's current sum insured for street furniture at no additional cost if GTC does decide to adopt the benches.

## 16. Victoria Hall

### a. Balcony Seating Refurbishment

To note that this is being refurbished by public subscription through the work of the Victoria Hall Support Group and that the first refurbished row has been completed and reinstalled.

To approve payment of £7,296 plus VAT (*circulated*).

### b. Chamber Furniture

To note that the Victoria Hall Support Group is donating the cost of four new tables for the Chamber and to approve payment of up to £1,200 plus VAT.

### c. Noticeboards

To approve £504.80 expenditure for the purchase of two replacement noticeboards for either side of the front doors of the Victoria Hall, as proposed by the Victoria Hall Support Group.

**d. Signage**

To approve up to £400 expenditure for signage to make the foyer more inviting and attractive, to be funded by donation from the Victoria Hall Support Group.

**e. Maintenance**

- i) Glass Passage - External and building work completed and skylights installed.
- ii) Flat Roof over Stage – commissioned repairs are underway.

**f. Room 6 and 7 Tenancy**

To note that Progression Solicitors have informed the Town Council that they will not now be moving into Rooms 6 and 7 in September. These rooms are now being advertised for rent.

**17. Website**

To consider quotes for new website (*circulated*).

**18. Next Meeting**

To note that the next Full Council Meeting will be held:

**Monday 8 October 2018 at the Victoria Hall, Main Street, Grange-over-Sands, 7pm**