

TOWN COUNCIL OF GRANGE-OVER-SANDS

Chairman/Mayor:

Cllr. Tricia Thomas

Vice-Chairman/Deputy Mayor:

Cllr. Ann Walmsley

Town Clerk:

Mrs. C. Benbow



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V.A.T. Reg.No: 164 8707 80

Dear Councillor

You are summoned to attend the Meeting of the Town Council in accordance with Schedule 12 para.10(2) (b) of the Local Government Act 1972, to be held in the Victoria Hall, on Monday 13 March 2023 at 7.00pm.

Note: Under the Openness of Local Government Bodies Regulations 2014 this meeting was advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media or the public.

Signed

A handwritten signature in black ink, appearing to be 'C. Benbow'.

C. Benbow, Town Clerk

AGENDA FULL COUNCIL MONDAY 13 MARCH 2023

1. Apologies for Absence

To receive and approve apologies from members.

2. Public Participation: Have Your Say

Have Your Say: Members of the public are invited to speak.

3. Reports

To receive the following reports:

- a. District Council Report
- b. County Council Report
- c. Shadow Unitary Council Report
- d. Mayor's Report

4. Minutes of the Previous Meeting

To authorise the Chairman to sign the Minutes of the Meeting of the Town Council held on Monday 13 February 2023 as a true record.

5. Declaration of Interests and Dispensations

Members to disclose their interests in matters to be discussed and to decide requests for dispensations.

6. Public Bodies (Admission to Meetings) Act 1960

To consider if any items should be considered without the presence of the press and public, pursuant to the Public Bodies (Admission to Meetings) Act 1960 Section 2.

7. Planning

To consider Planning Applications as circulated and to note submissions to planning applications considered under delegated authority.

8. Monthly Payments Councillor Verification and Payment Approval

- a. To note that prior to the meeting two councillors verified invoices received and payments made since the last full council meeting and can verify their authenticity.
- b. To note that two councillors verified that the monthly bank reconciliation has taken place.
- c. To approve and authorise the payment of accounts and wages as recorded in the payments list.
- d. To identify and approve two councillors to verify the invoices and payments for the next payment period.
- e. To identify and approve two councillors to complete the online authorisation of the payments for the next payment period.

9. Finance and Governance

a. Annual Authorisation of Payments

To approve the annual review of payments made by variable direct debit and standing order and to approve the use of BACS payments in compliance with Grange Town Council Financial Regulations (*circulated*).

10. Consultations

To consider the Council's participation in appropriate consultations:

a. **SLDC Street Naming and Numbering at Kent's Bank, Allithwaite Rd, Grange-over-Sands (SL/2018/0897)**

Under SLDC's Street Name and Numbering Policy, where a new street consisting of 5 or more properties is to be constructed, the local Parish or Town Council must support the new street name. SLDC request developers liaise directly with the Parish or Town Council.

To consider correspondence from developers Lancet Homes and discussion document from Cllr. Greenway (*circulated*).

To note that Lancet Homes subsequently wrote:

'On an initial look we feel that the streets requiring names are:

- 1. The main drive through to the east and any new development*
- 2. The first street coming south off the main drive*
- 3. Possible four other streets.'*

Lancet Homes used a marketing company who provided the suggested names. The marketing company stated:

'This is primarily made up of notable local areas – which is in keeping with the established roads around, with a couple of “notable people” as well.'

b. **South Lakeland Strategic Housing and Economic Needs Assessment Study (SHENA)**

SLDC are inviting comments on their draft South Lakeland SHENA study, commissioned in 2022.

Details are at: <https://cumbria.citizenspace.com/south-lakeland-district-council/37e6ad82>

Deadline for responses: Tuesday 21 March 2023

11. Updates from Members

To receive Councillor updates on works in progress and meetings and events attended.

12. Victoria Hall

a. **Victoria Hall Working Party**

A meeting took place at 7pm on Tuesday 28 February 2023.

Cllrs. Thomas, A. Walmsley, E. Walmsley, Greenway, and Handley took part, with the Hall and Services Manager and Town Clerk. Cllrs. Bailey, Mason, and Logan sent apologies.

The Working Party recommended to Full Council that:

- i) The electrical works to ensure fire safety compliance are undertaken (Item 12 c).
- ii) The Hall hire terms are amended so that hirers can book for half hours (Item 12 d).

The next Working Party will be held 7 - 9pm, Wednesday 12 April 2023.

The Victoria Hall Support Group have been invited to send a representative.

b. Fire Alarm System

To note that Westmorland Fire and Security carried out recommended upgrades to the fire alarm system costing £489.00 (ex VAT).

c. Fire Risk Assessment

To consider works quoted at £1,075 to ensure the building is compliant with fire safety legislation.

These include additional emergency lights and improving chair store lighting.

d. Review Hall Hire Charges and Conditions of Hire

To consider feedback from Grange and District U3A and review Hall Hire Charges and Conditions of Hire (*circulated*).

e. Grange Musical Theatre Society

To consider correspondence from Grange Musical Theatre Society received by email 20 February 2023 (*circulated*).

13. Promenade and Lido District Council Refurbishment Update

To note that SLDC postponed the update meeting scheduled with the Town Council for Wednesday 8 March at 7pm. Another meeting is being arranged.

14. Public Conveniences

SLDC Locally Important Projects Grant

To note the Town Council has received notification that the Locally Important Projects grant application, submitted in January 2022, was successful, and £2,600 has been awarded to Grange public conveniences.

15. Staffing Matters

To note draft minutes of Staffing Committee held Tuesday 28 February 2023 (*circulated*).

To consider recommendations from the Staffing Committee:

- a. That the draft job description, terms and conditions and person specification, for the role of part-time Caretaker, were recommended to Full Council for approval.
- b. That the appointed recruitment panel and agreed recruitment schedule and interview dates were recommended to Full Council for approval.

16. Next Meeting

To note that the next Full Council Meeting will be held:

Monday 3 April 2023 at the Victoria Hall, Main Street, Grange-over-Sands, 7pm