

# TOWN COUNCIL OF GRANGE-OVER-SANDS

**Chairman/Mayor:**  
Cllr. Peter Endsor

**Vice-Chairman/Deputy Mayor:**  
Cllr. Tracy Hathorn

**Town Clerk:**  
Mrs. C. Benbow



Council Offices  
Main Street  
Grange-over-Sands  
Cumbria  
LA11 6DP

Tel: (015395) 32375  
www.grangeoversandstowncouncil.gov.uk  
email:[council@grangeoversands.net](mailto:council@grangeoversands.net)

V.A.T. Reg.No: 164 8707 80

Dear Councillor

You are summoned to attend the Meeting of the Town Council in accordance with Schedule 12 para.10(2) (b) of the Local Government Act 1972, to be held in the Victoria Hall, on Monday 13 November 2017 at 7.00pm.

*(Please Note: Under the Openness of Local Government Bodies Regulations 2014 this meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media or members of the public)*

*Prior to the meeting, Morecambe Bay Partnership will give a brief presentation about their 'More to Explore' project.*

## **AGENDA FULL COUNCIL MONDAY 13 NOVEMBER 2017**

### **1. Apologies for Absence**

To receive and note apologies from members.

### **2. Reports**

To receive reports from the following:

- a. Police Report
- b. District Council Report
- c. County Council Report
- d. Mayor's Report

### **3. Public Participation: Have Your Say**

Have Your Say: Members of the public are invited to speak.

### **4. Minutes of the Previous Meeting**

To authorise the Chairman to sign the Minutes of the Meeting of the Town Council held on Monday 9 October 2017 as a true record.

### **5. Declaration of Interests and Dispensations**

Members to disclose their interests in matters to be discussed and to decide requests for dispensations.

## 6. Public Bodies (Admission to Meetings) Act 1960

To consider if any items should be considered without the presence of the press and public, pursuant to the Public Bodies (Admission to Meetings) Act 1960 Section 2.

## 7. Planning

- a. To consider Planning Applications as circulated and to note submissions to planning applications considered under delegated authority.
- b. To note that the SLDC Planning Committee will be considering changes to restrict public participation at their meetings and to consider writing as a Council to express concern about this.

## 8. Monthly Payments

### Councillor Verification and Payment Approval

- a. To note that prior to the meeting two councillors verified invoices received and payments made since the last full council meeting prior to the council meeting and can verify their authenticity.
- b. To note that two councillors verified that the monthly bank reconciliation has taken place.
- c. To approve and authorise the payment of accounts and wages as recorded in the payments list.
- d. To identify and approve two councillors to verify the invoices and payments for the next payment period.
- e. To identify and approve two councillors to complete the online authorisation of the payments for the next payment period.

## 9. Finance and Governance

### a. Casual Vacancy

To note that this has been advertised and four people so far have expressed an interest. The deadline for expressions of interest is Monday 27 November; informal meetings with Councillors will take place on Thursday 30 November prior to the December Full Council meeting when Councillors will vote to co-opt.

### b. Six Month Report

To consider and note the six month Financial Report to 30 September 2017 (circulated).

### c. Draft Budget

To consider the draft budget 2018/19 (circulated) and consider including in the budget: Funds to be allocated to develop website/social media, to promote Victoria Hall and to contribute to Duck Hut works.

### d. Draft Budget Summary

To consider the draft budget 2018/19 Summary and Key Features document (circulated).

### e. Risk Management

To approve that the Risk Assessments have been reviewed (Risk Management Record circulated).

### f. General Power of Competence

To confirm that as the Clerk is now qualified and two thirds of Councillors are elected members, Grange Town Council is now eligible to use the General Power of Competence.

## 10. Grants

There are no grant applications to consider this month.

## 11. Consultations

To consider the Council's participation in appropriate consultations:

- a. **Boundary Commission for England:** Revised proposals for new constituency boundaries in the North West. (Pages 12 – 15 relevant to Cumbria)  
Detail provided by CALC – (circulated) and at:  
<https://www.bce2018.org.uk/node/6487?postcode=CA125BL>  
Deadline: 11 December 2017.
- b. **South Lakeland Local Plan:** Development Management Policies Development Plan Document (DM DPD) – Publication (SLDC email circulated).  
Details: [www.southlakeland.gov.uk/dm-dpd](http://www.southlakeland.gov.uk/dm-dpd)  
Deadline for responses: 14 December 2017

## 12. Updates from Members

To receive updates from Councillors on works in progress and meetings and events attended, including:

- a. Cllr. Shapland – Ornamental Gardens Wall Top Planting – soil purchased.
- b. Cllr. Shapland – 3Ps Meeting
- c. Cllr. Ingle – LAP Meeting
- d. Cllr. Endsor – Christmas in Grange
- e. Cllr. Endsor – Horton Landscapes
- f. Cllr. Endsor – Bailey Lane Level Crossing
- g. Cllr. Endsor – Locality Report
- h. Cllr. Endsor – SLDC Recycling Boxes collection point
- i. Cllr. Thomas – Victoria Hall Support Group
- j. Cllr. Hathorn – Pumpkin Walk

## 13. Neighbourhood Plan

To receive, approve and agree the final Neighbourhood Plan (including Design Guide), Regulation 16 Document, for submission to SLDC for examination. Documents circulated:

- a. The Basic Conditions Statement
- b. The Neighbourhood Plan
- c. Grange-over-Sands Design Guide Appendix 8 of the Neighbourhood Plan
- d. The Consultation Statement

## 14. Cycle Racks

To receive an update from Cllr. Thomas and consider County Council map and Memorandum of Agreement (circulated).

## 15. Parking

To consider a proposal from Cllr. Shapland regarding parking charges in Grange SLDC Car Parks, especially Hampfell.

The proposal is that all day charges of £1 (before 9am) are made available for commuters as proposed in Kendal.

## 16. Long Distance Path

To note correspondence from a resident and consider contacting Lake District National Park in support of a footpath following the high ground from Grange to Windermere.

## 17. Victoria Hall Maintenance Programme

- a. Glass Passage – update on works from the Chairman.
- b. Condition Report commissioned from A. Muir – has now been received (circulated); this will be used to create the next Maintenance Plan.

## 18 Staffing Matters

- a. To note the minutes of the Staffing Committee Meeting held 31 October 2017 (circulated).
- b. To note that the Town Clerk has completed staff appraisals and to consider recommendations from the Staffing Committee as a result of these (report circulated).
- c. To approve the revised salaries with effect from 1 April 2018/19 (circulated).

## 19 Next Meeting

To note that the next Full Council Meeting will be held:

**Monday 11 December 2017 at the Victoria Hall, Main Street, Grange-over-Sands, 7pm**



Signed *C. Benbow*

C. Benbow, Town Clerk