

# TOWN COUNCIL OF GRANGE-OVER-SANDS

**Chairman/Mayor:**  
Cllr. Peter Endsor

**Vice-Chairman/Deputy Mayor:**  
Cllr. Ann Walmsley

**Town Clerk:**  
Mrs. C. Benbow



Council Offices  
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V.A.T. Reg.No: 164 8707 80

Dear Councillor

You are summoned to attend the Meeting of the Town Council in accordance with Schedule 12 para.10(2) (b) of the Local Government Act 1972, to be held in the Victoria Hall, on Monday 11 November 2019 at 7.00pm.

*Note: Under the Openness of Local Government Bodies Regulations 2014 this meeting was advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media or the public.*

Signed C. Benbow Town Clerk

A handwritten signature in black ink, appearing to be 'C. Benbow', written over the printed name.

## **AGENDA FULL COUNCIL MONDAY 11 NOVEMBER 2019**

### **1. Apologies for Absence**

To receive and approve apologies from members.

### **2. Reports**

To receive reports from the following:

- a. Police Report
- b. District Council Report
- c. County Council Report
- d. Mayor's Report

### **3. Public Participation: Have Your Say**

Have Your Say: Members of the public are invited to speak.

### **4. Minutes of the Previous Meeting**

To authorise the Chairman to sign the Minutes of the Meeting of the Town Council held on Monday 14 October 2019 as a true record.

## 5. Declaration of Interests and Dispensations

Members to disclose their interests in matters to be discussed and to decide requests for dispensations.

## 6. Public Bodies (Admission to Meetings) Act 1960

To consider if any items should be considered without the presence of the press and public, pursuant to the Public Bodies (Admission to Meetings) Act 1960 Section 2.

## 7. Planning

To consider Planning Applications as circulated and to note submissions to planning applications considered under delegated authority.

## 8. Neighbourhood Plan

To note progress on implementation of the Plan.

## 9. Monthly Payments Councillor Verification and Payment Approval

- a. To note that prior to the meeting two councillors verified invoices received and payments made since the last full council meeting prior to the council meeting and can verify their authenticity.
- b. To note that two councillors verified that the monthly bank reconciliation has taken place.
- c. To approve and authorise the payment of accounts and wages as recorded in the payments list.
- d. To identify and approve two councillors to verify the invoices and payments for the next payment period.
- e. To identify and approve two councillors to complete the online authorisation of the payments for the next payment period.

## 10. Finance and Governance

- a. **Six-Month Report**  
To consider the six-month Financial Report to 30 September 2019 (*circulated*).
- b. **Draft Budget and Precept**  
To consider the draft Budget and Precept 2020/21 (*draft budget, budget notes and reserves brief circulated*).
- c. **Risk Management**  
To note that the Risk Assessments have been reviewed (*Risk Management Record circulated*).

**d. Internal Audit**

To note the interim half-year Internal Audit report to 30 Sept following the Internal Audit on 30 October 2019. There were no recommendations. The Internal Auditor confirmed that the Council finances are operated in compliance with the Accounts and Audit Regulations (*report circulated*).

## **11. Updates from Members**

To receive updates from Councillors on works in progress and meetings and events attended, including:

- a. Cllr. Bailey – Rural Services Network ‘Time for a Rural Strategy’ event 17 October.
- b. Cllr. Thomas – Joint Councillor Surgery with District Cllr. Ashcroft held in the Library 26 October.
- c. Cllr. Thomas – Civic Society.

## **12. SLDC Promenade Refurbishment**

Further to the presentation from SLDC at the previous Town Council meeting, the Town Councillors requested a meeting with the Architect and SLDC Asset Manager. This was scheduled for 4 November.

To note an update on the meeting from the Chairman.

## **13. Victoria Hall Working Party**

The Victoria Hall Working Party met on Wednesday 16 October to continue with the Vic Hall Action Plan as approved at the previous Council meeting. Present were Cllrs. Handley, Thomas, Bailey and Walmsley; VHSG Representative Mr Parr and Town Clerk.

## **14. Public Conveniences**

To consider a trial of contactless payment at one cubicle each at the Ornamental Gardens and Prom loos and consider leasing commercially the spare footprint at the back of the Ornamental Gardens (*report circulated*).

## **15. National Park Southern Boundary Extension**

To note an update from Cllr. Greenway on the proposed Southern Boundary Extension to the National Park.

## 16. Victoria Hall

### Maintenance Programme

To consider quote for roof repairs as specified in the Vic Hall Maintenance Programme.

## 17. Staffing Matters

- a. To note draft minutes of the Staffing Committee Meeting held 23 October 2019 (*circulated*).
- b. To note that the Town Clerk has completed Staff appraisals and that the Staffing Committee has completed the Town Clerk's appraisal.
- c. To approve Finance Administrator salary increment as recommended by the Staffing Committee.
- d. To note that there have been no other changes to salary point awards this year and to approve the salaries with effect from 1 April 2020/21 as recommended by the Staffing Committee.

## 18. Next Meeting

To note that the next Full Council Meeting will be held:

**Monday 9 December 2019 at the Victoria Hall, Main Street, Grange-over-Sands, 7pm**