

# TOWN COUNCIL OF GRANGE-OVER-SANDS

**Chairman/Mayor:**  
Cllr. Peter Endsor

**Vice-Chairman/Deputy Mayor:**  
Cllr. Martin Ingle

**Town Clerk:**  
Mrs. C. Benbow



Council Offices  
Main Street  
Grange-over-Sands  
Cumbria  
LA11 6DP

Tel: (015395) 32375  
www.grangeoversandstowncouncil.gov.uk  
email: [council@grangeoversands.net](mailto:council@grangeoversands.net)

V.A.T. Reg.No: 164 8707 80

Dear Councillor

You are summoned to attend the Meeting of the Town Council in accordance with Schedule 12 para.10(2) (b) of the Local Government Act 1972, to be held in the Victoria Hall, on Monday 8 October 2018 at 7.00pm.

*Note: Under the Openness of Local Government Bodies Regulations 2014 this meeting was advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media or the public.*

Signed C. Benbow

C. Benbow, Town Clerk

A handwritten signature in black ink, appearing to be 'C. Benbow', written over a light blue background.

*In Memory of Aidan Smith*

***Prior to the Council Meeting, the Chairman will invite those present to join him in silence in memory of Aidan Smith who died on Tuesday 18 September. Aidan was twice Mayor of Grange Town Council, a Councillor for over thirty years before retiring in 2007.***

## **AGENDA FULL COUNCIL MONDAY 8 OCTOBER 2018**

### **1. Apologies for Absence**

To receive and approve apologies from members.

### **2. Reports**

To receive reports from the following:

- a. Police Report
- b. District Council Report
- c. County Council Report
- d. Mayor's Report

### **3. Public Participation: Have Your Say**

Have Your Say: Members of the public are invited to speak.



#### 4. Minutes of the Previous Meeting

To authorise the Chairman to sign the Minutes of the Meeting of the Town Council held on Monday 13 August 2018 as a true record.

#### 5. Declaration of Interests and Dispensations

Members to disclose their interests in matters to be discussed and to decide requests for dispensations.

#### 6. Public Bodies (Admission to Meetings) Act 1960

To consider if any items should be considered without the presence of the press and public, pursuant to the Public Bodies (Admission to Meetings) Act 1960 Section 2.

#### 7. Planning

To consider Planning Applications as circulated and to note submissions to planning applications considered under delegated authority.

#### 8. Monthly Payments Councillor Verification and Payment Approval

- a. To note that prior to the meeting two councillors verified invoices received and payments made since the last full council meeting prior to the council meeting and can verify their authenticity.
- b. To note that two councillors verified that the monthly bank reconciliation has taken place.
- c. To approve and authorise the payment of accounts and wages as recorded in the payments list.
- d. To identify and approve two councillors to verify the invoices and payments for the next payment period.
- e. To identify and approve two councillors to complete the online authorisation of the payments for the next payment period.

#### 9. Finance and Governance

- a. **Audit year ended 31 March 2018 – Annual Governance and Accountability Return (AGAR)**  
To approve and accept that the external audit of the Annual Governance and Accountability Return (AGAR) for the year ended 31 March 2018 has been completed and the external auditor had no matters arising (*AGAR circulated*).
- b. **Risk Assessments**  
To note the report for Risk Assessments and approve the Risk Assessments for Finance, Governance, Website & IT and Business Continuity (*report and four Risk Assessments circulated*).



**c. Internal Audit Plan**

To consider and approve the Internal Audit Plan (*circulated*).

**d. Internal Auditor**

To appoint Internal Auditor for financial year 2019-20 (*circulated*).

**e. Electricity Supplier**

To note that the Town Council uses a supplier organised by the County Council's Public Sector Buying Organisation and that the current agreement is due for renewal.

To approve renewing fixed term agreement commencing 1 April 2019 until 31 March 2023.

**f. Staffing Committee Minutes**

To note approved minutes from 13 July and 9 August Staffing Committee Meetings and draft minutes from 27 September Staffing Committee Meeting (*circulated*).

**g. Vacancy – Finance Administrator**

To note that the post is now being advertised and all details are on the website.

(*Recruitment and Selection Schedule circulated*)

## **10. GTC Priorities and Action Plan**

To review the GTC Priorities and Action Plan ahead of 2019/20 budget considerations.

## **11. Updates from Members**

To receive updates from Councillors on works in progress and meetings and events attended, including:

Cllr. Thomas – Furness Line Community Rail Partnership

Cllr. Thomas – Edwardian Festival

Cllr. Thomas – Victoria Hall Support Group

Cllr. Thomas – Councillor Surgery

## **12. Lido**

To note progress update:

In March this year, GTC resolved to support SLDC in their restoration plans for the Lido.

The Save Grange Lido Group gave a presentation, on Wednesday 19 October, to representatives from South Lakeland District Council, Grange Town Council and the Lido Community Interest Company. SLDC aims to formally respond to the group by the end of October and has granted them access to the site to allow them to develop their plans.

## **13. Lake District National Park Authority (LDNPA) – Boundary Extension**

To note report from Cllr. Joanna Greenway about the meeting she attended on 11 September and invitation to join the Parish Councils Co-ordination Group to discuss whether to put forward a case to the current National Parks review body for extending the southern boundary of the Lake District National Park to take in those areas of the Cartmel peninsula that aren't already in the National Park (*information sheet circulated*).

To consider opting into the Parish Councils Co-ordination Group and to select councillor representatives.

#### **14. Duck Hut – 3Ps**

To note correspondence from SLDC Asset Manager requesting the Town Council's support for proposed works by SLDC and the 3Ps at the Duck Hut in the Ornamental Gardens (*correspondence circulated*).

#### **15. Victoria Hall**

- a. To note Victoria Hall Action Plan progress (*circulated*).
- b. To note Maintenance Programme progress (*circulated*).
- c. To consider quote for painting foyer doors (*quote circulated*).
- d. To consider quote for relocating foyer lights (*quote circulated*).

#### **16. Next Meeting**

To note that the next Full Council Meeting will be held:

**Monday 12 November 2018 at the Victoria Hall, Main Street, Grange-over-Sands, 7pm**