

TOWN COUNCIL OF GRANGE-OVER-SANDS

Chairman/Mayor:

Cllr. Peter Endsor

Vice-Chairman/Deputy Mayor:

Cllr. Martin Ingle

Town Clerk:

Mrs. C. Benbow



Council Offices
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Minutes of the Meeting of the Town Council held in the Victoria Hall, on Monday 9 July 2018 commencing at 7.00 pm.

Present: Cllr. P. Endsor – **Chair**
Cllr. Greenway, Cllr. Walmsley, Cllr. Hathorn, Cllr. Shapland
Cllr. Ingle, Cllr. Thomas, Cllr. Logan, Cllr. Handley
Mrs. C. Benbow – Town Clerk

In attendance: 4 members of the public

Minute Ref:		Agenda No:
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C18/45	Apologies for Absence	1
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There were no apologies received.

C18/46	Welcome Cllr. Handley	2
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The Chairman welcomed Cllr. Roger Handley to the Town Council and the meeting noted that his Acceptance of Office and Declarations of Interest had been made.

C18/47	Reports	3
	Police Report	

PCSO Howard Firth sent his apologies and the following crime report:

RTC-3
THEFT OTHER-1
BURGLARY DWELLING-1
HIGHWAY DISRUPTION-3
SUDDEN DEATH-1

TOWN COUNCIL OF GRANGE-OVER-SANDS

CONCERN FOR WELFARE-5
ASSAULT-1
SUSPICIOUS INCIDENT-2
DOMESTIC-2
DRUGS OFFENCES-1
CRIMINAL DAMAGE-1
SHOPLIFTING-1
ANTI SOCIAL BEHAVIOUR-3

Cllr. Greenway requested that the Police be informed of reports from residents of drug use at the shelter on the Barrow line at Kents Bank Station.

Cllr. Thomas said she would also pass this information to the Transport Police.

District Council Report

District Councillor Eric Morrell gave apologies from Cllr. David Khan. All three District Councillors are residents of Grange and are strongly committed to encouraging SLDC to get things done for the Town. They are all members of the Planning Committee and aim to contribute to SLDC making good, common sense, decisions for the people of Grange.

District Council Report

District Councillor Robin Ashcroft introduced himself, saying that he was there to listen and find out what needs doing. He echoed Cllr. Morrell's commitment to the Town.

Cllr. Greenway asked the District Councillors how they intended to split the areas and who she should contact for Grange West.

Cllr. Morrell told her to contact District Cllr. Dave Khan for Grange West.

Cllrs. Morrell and Ashcroft intend to attend the Holker consultation on 17 July 2018.

Cllr. Thomas requested that the cycle racks promised by SLDC be chased up.

County Council Report

County Councillor Bill Wearing reported that:

1. **Health and Well-being Meeting** – was held in the Library, over 20 people attended. They had 163 responses to the survey about health care and are seeking more. The top two issues raised by residents are isolation and loneliness. A Peoples' Café in Grange is being investigated, possibly at the Methodist Church. Volunteers are sought. Cllr. Wearing will make the notes from the meeting available via the Town Clerk.
2. **Windermere Road Flood Meeting** – See Cllr. Shapland report item 11. Cllr. Wearing assured the meeting that work to alleviate flooding in the area will go ahead.

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3. **Low Wood Road Works** - Scheduled works taking place; should last up to two weeks.
4. **Holker Planning Consultation** – Cllr. Wearing plans to attend and raise concerns regarding highways and surface water drainage.

Cllr. Thomas requested the new bus timetables be put at the bus stops.

Cllr. Thomas requested that the defunct cycle racks outside the Library be replaced.

Cllr. Greenway requested that the new bus stops in Kents Bank get signs and timetables.

Mayors Report

Mayor Cllr. Peter Endsor reported that:

He attended the Soroptimists' event at Park Road Gardens to celebrate the re-opening of the Sensory Garden which the group has redeveloped. He congratulated the Soroptimists for creating such a beautiful environment and thanked them for all their hard work and perseverance.

C18/48 Public Participation: Public Have Your Say 4

Resident Made a representation to members with regard to concerns about maintenance at the Recreation Ground.

Resident Made a representation to members with regard to:

1. Loki artwork – glad to see it back at the Ornamental Gardens.
2. Crime Figures – police now put these online.
3. Gully Cleaning – they are chasing Highways to complete this.

Resident Made a representation to members with regard to the Ornamental Gardens, reporting that 38 – 40 ornamental ducks costing around £1,600 were stolen. Support was requested from the Town Council to encourage SLDC to install CCTV at the pond.

Council Response The Chairman said he would make enquires of SLDC about CCTV.

C18/49 Minutes of the Previous Meeting 5

RESOLVED That the Minutes of the Meeting of the Town Council held on Monday 11 June 2018 were accepted as a true record.

C18/50 Declarations of Interests and Dispensations 6

TOWN COUNCIL OF GRANGE-OVER-SANDS

NOTED

Cllr. Logan declared an interest in item 8 a, Planning, as her brother is the applicant.

C18/51

Public Bodies (Admission to Meetings) Act 1960 – Excluded Item

7

RESOLVED

That item 16 d, quote to replace Victoria Hall kitchen vinyl should be considered without the presence of the press and public, pursuant to the Public Bodies (Admission to Meetings) Act 1960 Section 2 as the item contained commercially sensitive information.

C18/52

Planning Report

8

1. Members considered the following applications for full or outline planning permission/reserved matters/discharge of conditions/listed building/change of use/advertising consent or appeal:

a. SL/2018/0188

Thane Howe, 25 Kirkhead Road

Single storey rear extension & two storey side extension – Amended plans

Full Planning

RESOLVED

NO OBJECTION

b. SL/2018/0278

Grange Pharmacy, Main Street

Alterations & change of use from pharmacy/retail to café & formation of covered balcony to rear – Amended plans

Full Planning

RESOLVED

NO OBJECTION

Grange Town Council requests that:

1. A Construction Statement is published to show how the building work would be completed safely with regard for the neighbouring Garden Centre.
2. Deliveries to the site are managed with regard to road safety and access to the Main Street Car Park and that conditions for restricted delivery hours are put in place.

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c. SL/2018/0428

Yewbarrow, Hampsfell Road

Detached garage

Full Planning

RESOLVED

NO OBJECTION

d. SL/2018/0451

Flat 2 Rockdene, Morecambe Bank

Single storey infill extension to first floor flat

Full Planning

RESOLVED

NO OBJECTION

e. SL/2018/0454

High Farm, Spring Bank Road

Demolition of existing outbuilding & replacement with single storey extension to dwelling house & associated external works

Full Planning

RESOLVED

OBJECTION

Grange Town Council OBJECTS to the application for the same grounds as previously.

The objection on the same grounds stands as the responses are not adequate or relevant:

1. Over-development – the proposed extension has a footprint that is larger than the existing house.
2. Use Query – the extension looks as if it could be used as a holiday cottage.
3. Listed buildings – the adjacent barns are listed and there is no Impact Assessment concerning this.

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f. SL/2018/0492

39 Fell Close

Two storey side extension

Full Planning

RESOLVED

NO OBJECTION

g. SL/2018/0495

Shuna, Kilmidyke Road

Formation of two pitched roofs with installation of glazed bifold doors at first floor with Juliet balcony to replace front dormer, single storey extension to the existing side annex, construction of a new side entrance porch, lowering of a front window and construction of a rear dormer

Full Planning

RESOLVED

NO OBJECTION

h. SL/2018/0532

Beech Hill, 53 Carter Road

Two dwellings

Outline Planning

RESOLVED

OBJECTION

Grange Town Council OBJECTS to the application on the following grounds:

1. Building two dwellings on the site would constitute over-development. One dwelling would be reasonable.
2. With two dwellings, there is the risk that the exercise of permitted development rights would intrude on the trees. In the event of two dwellings being granted, Grange Town Council requests that this is conditional on the removal of permitted development rights.

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i. SL/2018/0533

Former Royal British Legion

Discharge of condition 3 (fixed plant equipment) attached to planning permission SL/2016/0813

Discharge Conditions

RESOLVED

OBJECTION

Grange Town Council OBJECTS on the following grounds:

Verification of sound levels was carried out at night when some of the machinery turned off.

Noise levels are not consistent - Neighbours have stated that noise levels have risen in the hot weather. Levels should not vary with weather conditions.

j. SL/2018/0551

Kirk Hey, Kirkhead Road

Detached dwelling

Full Planning

RESOLVED

OBJECTION

Grange Town Council OBJECTS to the application on the following grounds:

Planning Permission should not be granted because the site is outside the development boundary in the SLDC Local Plan.

The design is not congruous for the site, there are no features similar to the main house.

2. Decisions – Members noted the following decisions that had been made since the last Full Town Council meeting:

a. SL/2018/0256

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Munton House, Laundry Hill

Removal of chimney stack on north elevation of dwelling (above flat roof dormer)

Grant with conditions

b. SL/2018/0305

2 Meadowbank Lane

Removal of existing internal glazing partition/doors; removal of wall dividing kitchen and dining room and replacement of two doors with double doors; and replacement of existing glazed timber porch with rosewood coloured uPVC frame

Lawful Dev Cert Granted

3. Delegated Authority – Members to note that the following items were responded to under delegated authority as the consultation deadline fell between meetings

None

4. Notice of Appeal – Members to note that an appeal has been made to the Secretary of State (Planning Inspectorate) in relation to the following item:

None

5. Withdrawals/Not Progressing – Members to note that the following application(s) has been withdrawn/are not progressing.

None

C18/53 Finance - Monthly Payments

9

a. Verification of Expenditure

TOWN COUNCIL OF GRANGE-OVER-SANDS

NOTED That prior to the meeting two Councillors verified invoices received and payments made since the last full council meeting prior to the council meeting and could verify their authenticity.

b. Verification of Accounts Reconciliation

NOTED That prior to the meeting two Councillors verified that the monthly bank reconciliation had taken place.

c. Approval of Payments

RESOLVED That the payments of the accounts and wages for this finance period as recorded in the payments list were approved as below.

d. Identification of Councillors to approve next finance period payments

RESOLVED That Cllrs Hathorn and Logan would verify the invoices and payments for the next payment period.

e. Identification of Councillors to complete online authorisation of payments

RESOLVED That Cllrs Thomas and Walmsley would complete online authorisation of payments for the next payment period.

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GRANGE-OVER-SANDS TOWN COUNCIL

Payments for Approval

July 2018

1 Accounts for Payment

£

Cheque (NatWest)

Direct Debit (NatWest)

Public Works Loan Board - Prom Lido PC 1st half year

3,067.68

Total Nat West account

£ 3,067.68

Unity Trust

Direct Debits (Unity)

1-	M4 SLDC - Non Dom Rate. V. Hall	552.00
2-	M4 SLDC - Non Dom Rate Rooms Rooms 1 & 3/Council Office	149.00
3-	M4 SLDC - Non Dom Rate Information Centre	59.00
4-	M4 SLDC - Non Dom Rate Police Room 4	84.00
	94 Corona - V Hall gas May 2018	183.77
	95 Npower - V Hall Elec April 2018	226.60
	96 Npower - C Hill PC Elec April 2018	41.79
	97 Npower - Prom Lido PC Elec April 2018	18.28
	98 Npower - Christmas Tree Lights elec 31 Mar to 01 May 18 (recoverable)	11.54

Direct Bank Payments Unity Trust

89	SLDC - Orn Gdns PC electric recharge March to May 2018	69.29
90	SLCC - T Clerk training Seminar 27 June 2018	45.00
91	John Lambert (NW) Ltd - cleaning & repainting War Memorial	1,896.00
93	AJ Products - cabinet & Ergo desk mats Room 4 (donation £225 VHSG)	495.00
99	GOPAK - folding table x 4 Room 4 (donation VHSG)	502.22
100	PR Books - IC stock	213.48
101/	KTD - photocopying 22 May to 25 June 18	35.22
112	KTD - Samsung copier imaging unit	11.94
102	CALC - Cllrs. Logan & Thomas training 16 & 30 April 18	160.00
103	Lengthsman June 2018	638.00
104	YPO - copier paper (donation VHSG)	20.28
105	Lamont Pridmore - accountancy fees 1 Apr to 30 June 18 y/end	1,158.00
	Bay Villa accountancy fees	294.00
	PAYE & accounting support for quarter	330.00
106	Wilson Robinson - upholstery balcony seating (donation)	2,900.00
107	Continental Landscapes - Orn Gardens bedding plants	450.00
108	Viking - chalk pens & labelling machine tape	41.36
109	Brayshaw Heating - heating alterations Room 4	322.26
110	Healthmatic - Public Conveniences cleaning July 18	1,500.00
111	TFG Stage Technology - V Hall stage hoist inspection	1,171.68
113	Intouchcrm - website monthly hosting July 2018	35.99
	Band Concert - Kendal Concert Band 27/5	100.00
	Band Concert - Morecambe Band 10/6	100.00
	Band Concert - Ulverston Victoria High School 24/6	100.00
	Band Concert - Holborn Hill Junior Band 1/7	100.00
	Band Concert - Sedbergh Town Band 8/7	100.00
	Total Unity Trust account	<u>£ 14,115.70</u>

Total accounts

£ 17,183.38

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2 Salaries, PAYE & N.I. (Unity Trust)

Total Salaries	£ 5,969.60
HMRC PAYE & NI - Tax Month 3	£ 1,577.78
LG Pension Scheme Month 3 - employer payment	£ 1,904.68
	£ 9,452.06

Total Unity Trust account	£ 23,567.76
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Total all payments for approval	£ 26,635.44
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3 Accounts paid in previous month - approved

Unity Trust

Nat West

Cheques

Accounts paid in previous month - not yet approved

Unity Trust

8TC Country Fest - ticket reimbursement	132.75
9TC VHSG - ticket reimbursement	45.00
10TC Ten64 Chris Bannister - ticket reimbursement	291.00

Unity Trust

Direct Debits

87 Plusnet 9/6 to 8/07/18 - tel & broadband	53.85
88 Barclaycard transaction fees May 2018	26.59
92 XLN calls & line rental July 2018	42.05

Nat West

Cheques

Total Accounts paid in previous month	£ 591.24
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Grand Total	£ 27,226.68
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4 Bank Balances

NatWest Current Accounts	158,090.77
Unity Trust Bank	114,669.73

5 Transfers between bank accounts

C18/54	Governance – General Data Protection Regulations (GDPR) 2018	10
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- a. Members noted that in compliance with this new legislation, GTC has completed a Data Audit, is keeping a Data Register and an Actions Record and has published GDPR Guidelines.
- b. Members considered the draft Privacy Notice and Data Retention and Disposal Policy.

RESOLVED

That the draft Privacy Notice and Data Retention and Disposal Policy were approved.

Members received the following updates from Councillors on works in progress and meetings and events attended, including:

a. Cllr. Endors – Website

The process of commissioning a new site is underway. Several providers have been approached, the Town Clerk and I visited ‘Treble 3’ in Lancaster and they have given us a quote. ‘Verse’ in Kendal have quoted and a meeting with another provider has been arranged with Councillors and Staff for Monday 23 July.

b. Parish Coordination Group – Lake District National Park

The Deputy Chairman, Cllr. Ingle, and I were invited to an informal meeting with these gentlemen representing the group, which wishes to extend the boundary of the National Park to include Grange. We said that we would have to bring the matter to Council. Extending the boundaries will be discussed in the item later in this meeting.

c. Badger Sculpture at Graythwaite Manor

I went to see the sculpture and met the owner’s representative on site to discuss the future of the sculpture in relation to the development at the site.

The landowner wishes to keep the sculpture, which is his property, in its current position. The plans show that the new building will not be near the sculpture, which will still be visible from the arch. The landowner is committed to protecting the sculpture during building work.

d. Cllr. Thomas – Furness Line Community Rail Partnership Meeting 25 June 2018

- Delay Replay responses turn-around is 20 days but might have slipped.
- Network Rail say they are prioritising fixing the potholes in the station car park.
- The booking hall at the station has been closed on several Sundays and other random days/sessions due to staff retirement.
- Bailey Lane is on the agenda for the next CCC Development meeting which is on Thursday.

e. Cllr. Thomas – Victoria Hall Support Group 2 July 2018

- Accounts have been audited and passed by the external auditor.
- The group financed new tables and a cupboard for Room 4 and have made a donation for photocopying.
- Sponsorship of the balcony seats is going well. Money is already in for 41 seats with more promised. Work on the first row is expected to begin on July 16.
- Upcoming events include –
 - Film – ‘Journey’s End’ July 15th 7pm
 - Bingo – July 16th and 31st 7pm
 - Antiques and Craft Fair – August 18th 10am - 4pm
 - Afternoon Bingo – August 7th 2-4pm
 - Film - ‘Lean on Pete’ August 25th 7pm
 - Heritage Open Day – Sunday September 9th 11am - 4pm
- There are also future plans for the Swing Commanders, a Murder Mystery Night and the Carnival Band.

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- Members of the VHSG will be acting as stewards at the Classic Car Show on August 8th. The organisers intend to make a donation to the group.

f. Cllr. Greenway – Kents Bank Bus Stops

The bus stops on Kirkhead Road and at the station have poles but no signs or timetable. Cllr. Greenway is in contact with the County Council to remedy this.

g. Cllr. Shapland – 3Ps AGM

Copies of the Chairman's Annual Report and Treasurer's Report are at the Library. Cllr. Shapland gave details of the Group's activities, in particular work at the request of a resident in memory of her father, Alan Nicholas, who was Head Gardener in Grange in the 1940s and who planted the Dawn Redwood near the War Memorial, in 1945. The Group has agreed project work with SLDC for the Ornamental Gardens and are in discussion with SLDC about the misuse and possible future of the Duck Hut.

h. Cllr. Shapland – Flood Group

A multi-agency meeting about the flooding in Windermere Road took place. Booths is now not involved in works involving flood alleviation. Cllr. Shapland described planned solutions and reported that the group is working with landowners to achieve these.

C18/56 Neighbourhood Plan

12

Members received a progress report from the Steering Committee Spokesperson Cllr. Greenway; that the referendum will be on Thursday 26 July 2018. Cllr. Greenway will produce guidelines for Councillors once the Plan is approved.

Members noted correspondence and Regulation 18 Decision Statement from South Lakeland District Council.

C18/57 Council Priorities and Action Plan

13

- a. Members noted the updated Council Priorities and Action Plan for last Council year 2017-18.
- b. Members considered the draft Council Priorities and Action Plan for this Council year 2018-19.

RESOLVED

That the Council Priorities and Action Plan for this Council year 2018-19 was approved.

TOWN COUNCIL OF GRANGE – OVER – SANDS

C18/58

Lake District National Park Boundary Extension

14

Members considered correspondence from the Parish Council Coordination Group about extending the Lake District National Park boundary. The Group sought initial feedback from the Town Council.

RESOLVED

That the Town Council welcomed the idea cautiously, was interested in further discussion and finding out the detail about what a boundary extension would mean for the Town in practical terms. Specific concerns were how being included in the National Park would affect planning and the possible impact on employment and development opportunities.

C18/59

Signage – Greaves Wood Road

15

Members considered a proposal from Cllr. Greenway to install signage at both ends of Greaves Wood Road to stop satnav drivers taking it to be a public road and causing a nuisance.

RESOLVED

That Cllr. Greenway continue to investigate and liaise with the homeowners and Holker, with permission to buy two signs, costed at around £60 each, if needed as a gesture of good will.

C18/60

Victoria Hall

16

a. Victoria Hall Working Party

Members noted an update from the Chairman on the meeting with Information Centre Volunteers on Wednesday 4 July. Actions from the meeting are to be circulated and the group will meet again in November.

b. Chamber Furniture and Berners Glass

Members considered responses from the Community to the call-out published in 'Grange Now' and noted that:

- i) SLDC were approached to see if they could remove and store the Berners glass with the aim of incorporating it as part of the Lido refurbishment. SLDC sent glaziers who removed the glass on 19 June.
- ii) The Netherwood, Cumbria Grand, Cartmel Grange and the Grange Hotels were all approached. There was no interest in taking the furniture. Drew Pritchard TV show was also approached; there was no interest.
- iii) The only response offering the chairs a new home was from the Grange Institute. Two chairs are there now, the Institute Committee are considering how many they can house. Their next meeting is in August.

TOWN COUNCIL OF GRANGE-OVER-SANDS

c. Disposal of Chamber Furniture

Members considered disposal of the Chamber table and remaining chairs.

RESOLVED

- i) That Cllrs. Handley and Walmsley would dismantle the Chamber table and put the parts into storage.
- ii) That the residents who had approached the Council each requesting two chairs could take the chairs for a donation to the Victoria Hall, on the proviso that if a future Council resolved to reinstate the Chamber, the chairs are returned.

C18/61

Part 2

7

RESOLVED

That the meeting move to Part 2.

C18/62

Victoria Hall

16 d

d. Maintenance Programme

Members considered the quote to replace the kitchen vinyl flooring.

RESOLVED

That the quote to replace the kitchen vinyl flooring (£956.00 plus VAT) and damp course the floor (£160.00 plus VAT) from Wilson Robinson was approved.

C18/63

Next Meeting

17

NOTED

That the next Full Council Meeting would be held at:

Monday 13 August 2018, 7.00pm Victoria Hall, Main Street, Grange-over-Sands

There being no further business, the meeting closed at 8.40pm

Signed:

Date:

Chair of Grange-over-Sands Town Council