

TOWN COUNCIL OF GRANGE-OVER-SANDS

Chairman/Mayor:

Cllr. Roger Handley

Vice-Chairman/Deputy Mayor:

Cllr. Ann Walmsley

Town Clerk:

Mrs. C. Benbow



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V.A.T. Reg.No: 164 8707 80

Dear Councillor

You are summoned to attend the Meeting of the Town Council in accordance with Schedule 12 para.10(2) (b) of the Local Government Act 1972, to be held in the Victoria Hall, on Monday 14 August 2023 at 7.00pm.

Note: Under the Openness of Local Government Bodies Regulations 2014 this meeting was advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media or the public.

Signed

A handwritten signature in black ink, appearing to be 'C. Benbow', written over a light blue horizontal line.

C. Benbow, Town Clerk

AGENDA FULL COUNCIL MONDAY 14 AUGUST 2023

1. Apologies for Absence

To receive and approve apologies from members.

2. Public Participation: Have Your Say

Have Your Say: Members of the public are invited to speak.

3. Reports

To receive the following reports:

- a. Westmorland and Furness Council Report
- b. Mayor's Report

4. Minutes of the Previous Meeting

To authorise the Chairman to sign the Minutes of the Meeting of the Town Council held on Monday 10 July 2023 as a true record.

5. Declaration of Interests and Dispensations

Members to disclose their interests in matters to be discussed and to decide requests for dispensations.

6. Public Bodies (Admission to Meetings) Act 1960

To consider if any items should be considered without the presence of the press and public, pursuant to the Public Bodies (Admission to Meetings) Act 1960 Section 2.

7. Planning

To consider Planning Applications as circulated and to note submissions to planning applications considered under delegated authority.

8. Monthly Payments Councillor Verification and Payment Approval

- a. To note that prior to the meeting two councillors verified invoices received and payments made since the last full council meeting and can verify their authenticity.
- b. To note that two councillors verified that the monthly bank reconciliation has taken place.
- c. To approve and authorise the payment of accounts and wages as recorded in the payments list.
- d. To identify and approve two councillors to verify the invoices and payments for the next payment period.
- e. To identify and approve two councillors to complete the online authorisation of the payments for the next payment period.

9. Finance and Governance

a. First Quarter Financial Report

To consider the first quarter Financial Report 1 April to 30 June 2023 (*circulated*).

b. Casual Vacancies

There are two casual vacancies on the Town Council. Anyone interested is invited to contact the Town Clerk or the Chairman for more information, or see www.grangeoversandstowncouncil.gov.uk

c. Risk Assessments – Operational

To note the Risk Assessment Record and to approve the following Risk Assessments which were reviewed as part of the annual review schedule (*circulated*):

- 1) Victoria Hall – Fire Risk Assessment and Progress Report (*2 documents circulated*)
- 2) Victoria Hall – Operations
- 3) Council Offices

- 4) Recreation Ground (*circulated for July 2023 agenda*).
- 5) Band Concerts
- 6) Allotments
- 7) Public Conveniences
- 8) Cycle Racks
- 9) Remembrance Parade and Act of Remembrance

d. **Reserves Allocation – VHSG donation**

To note that the £8,000 donation from the Victoria Hall Support Group, noted at the previous Town Council meeting, has been allocated to an earmarked reserve with minute reference C23/59 (a).

e. **IT equipment - renewals and repairs**

To consider quote to repair or replace Finance Administrator desktop PC (*circulated*).

10. Consultations

To consider the Council's participation in appropriate consultations: None received.

11. Updates from Members

To receive Councillor updates on any works in progress and meetings and events attended including:

- a. Cllr. Handley - Lyth and Winster Landscape Recovery Project Meeting 31 July.

12. Victoria Hall

a. **Roof Repairs**

Rooms 9 and 4 are now out of use due to flooding from rainfall.

To note update on works to repair the roof over Room 9 as resolved July 2023.

b. **LOLER Stage Inspections**

These took place on Monday 17 July. Report to be circulated when Torpedo provide it.

c. **Premises Licence**

To note that an application was submitted on 25 July 2023 to Westmorland and Furness Council for the mandatory alcohol condition under the Licensing Act 2003 requiring a Designated Premises Supervisor in respect of a premises licence to be disapplied.

The fee paid was £23.00 (inc. VAT).

The application was accepted by the Licencing Authority and put out for consultation from 31 July until 13 August 2023.

(*circulated*).

d. **Theatres Trust**

To note an update from Cllr. Greenway on the meeting held Friday 21 July and that Cllr. Greenway has submitted an expression of interest to the Architectural Heritage Fund.

e. **Save Grange Lido Tenancy**

To note that Save Grange Lido's tenancy of Room 2 from 1 July 2023 is underway and the lease has been signed.

13. Remembrance Sunday – Road Closure

- a. To note that the police have confirmed that they will not be providing a rolling road closure, as in previous years, for the Remembrance Sunday parade.
- b. To note the statement from the Royal British Legion explaining that they now also do not provide road closures. This change in guidance comes after an incident where a member of the public was injured at a Remembrance parade in 2018 (*circulated*).
- c. To note that an application to Westmorland and Furness Council to close the road for the Remembrance Parade from the Church to the Ornamental Gardens has been submitted, costing £303.00 (inc. VAT) (*3 documents circulated*).
- d. To consider the draft Road Closure Order from WFC and whether or not any amendments are needed before it goes out for consultation (*circulated*).

14. Commemorative Trees Project

To note that Cllr. Thomas has arranged for two apple trees to be purchased for the Community Orchard, costing £82.00 (no VAT to pay). To note any update on the project from Cllr. Thomas.

15. Public Conveniences

To note that a new Nayax card reader was required, costing £740.00 (ex. VAT) for the Prom block and to approve the payment to Healthmatic Ltd.

16. Westmorland and Furness Council update - Windermere Road Flooding

To note update received 17 July 2023 from WFC on the flood alleviation work (*circulated*).

17. Allotments – Golf Balls

To note an update from Cllr. Mason on her conversation with the Golf Club regarding complaints from allotment holders about golf balls coming over from the Golf Club. This item was deferred from last month.

18. Staffing

To note an update on recruitment from the Town Clerk and note the draft minutes from the Staffing Committee meeting held on Tuesday 1 August 2023 (*circulated*).

19. Next Meeting

To note that the next Full Council Meeting will be held:

Monday 9 October 2023 at the Victoria Hall, Main Street, Grange-over-Sands, 7pm