

TOWN COUNCIL OF GRANGE-OVER-SANDS

Chairman/Mayor:

Cllr. Tricia Thomas

Vice-Chairman/Deputy Mayor:

Cllr. Ann Walmsley

Town Clerk:

Mrs. C. Benbow



Council Offices
Main Street
Grange-over-Sands
Cumbria
LA11 6DP

Tel: (015395) 32375

www.grangeoversandstowncouncil.gov.uk

email: council@grangeoversands.net

V.A.T. Reg.No: 164 8707 80

Dear Councillor

You are summoned to attend the Meeting of the Town Council in accordance with Schedule 12 para.10(2) (b) of the Local Government Act 1972, to be held in the Victoria Hall, on Monday 11 October 2021 at 7.00pm.

Note: Under the Openness of Local Government Bodies Regulations 2014 this meeting was advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media or the public.

Signed

A handwritten signature in black ink, appearing to be 'C. Benbow', written over a light blue horizontal line.

C. Benbow, Town Clerk

AGENDA FULL COUNCIL MONDAY 11 OCTOBER 2021

1. Apologies for Absence

To receive and approve apologies from members.

2. Reports

- a. District Council Report
- b. County Council Report
- c. Mayor's Report

3. Public Participation: Have Your Say

Have Your Say: Members of the public are invited to speak.

4. Minutes of the Previous Meeting

To authorise the Chairman to sign the Minutes of the Meeting of the Town Council held on Monday 9 August 2021 as a true record.

5. Declaration of Interests and Dispensations

Members to disclose their interests in matters to be discussed and to decide requests for dispensations.

6. Public Bodies (Admission to Meetings) Act 1960

To consider if any items should be considered without the presence of the press and public, pursuant to the Public Bodies (Admission to Meetings) Act 1960 Section 2.

7. Casual Vacancy

To note that SLDC has now confirmed that Grange Town Council may co-opt a new Councillor following the resignation of Tracy Hathorn on 9 August 2021.

8. Planning

To consider Planning Applications as circulated and to note submissions to planning applications considered under delegated authority.

9. Monthly Payments Councillor Verification and Payment Approval

- a. To note that prior to the meeting two councillors verified invoices received and payments made since the last full council meeting and can verify their authenticity.
- b. To note that two councillors verified that the monthly bank reconciliation has taken place.
- c. To approve and authorise the payment of accounts and wages as recorded in the payments list.
- d. To identify and approve two councillors to verify the invoices and payments for the next payment period.
- e. To identify and approve two councillors to complete the online authorisation of the payments for the next payment period.
- f. To note that Cllr. Logan authorised instead of Cllr. Greenway for the August payments list.

10. Finance and Governance

- a. **Audit year ended 31 March 2021 – Annual Governance and Accountability Return (AGAR)**
To approve and accept that the external audit of the Annual Governance and Accountability Return (AGAR) for the year ended 31 March 2021 has been completed and the external auditor had no matters arising (*AGAR circulated*).

b. Risk Assessments

To note the report for Risk Assessments and approve the Risk Assessments for:

- i) Finance
- ii) Governance
- iii) Website and IT
- iv) Business Continuity

(report and four Risk Assessments circulated).

c. Internal Audit Plan

To consider and approve the Internal Audit Plan for financial year 2021-22 *(circulated).*

d. Internal Auditor

To appoint Internal Auditor for financial year 2021-22 *(circulated).*

e. Code of Conduct

To note that CALC (Cumbrian Association of Local Councils) corresponded as follows:

Please find attached a copy of South Lakes new Code of Conduct for Councillors. This is based on a nationally agreed code of conduct, and we are asking all Parish and Town Councils to adopt this as their own at their next meeting thereby giving continuity throughout the area when dealing with complaints.

To consider adopting this Code of Conduct in place of the existing approved one *(both Codes of Conduct circulated).*

f. Pension Scheme Charge

To note that a charge of £1,996.80 has been levied by the Local Government Pension Scheme. This is a charge levied from the Scheme to account for a member of staff leaving employment before retirement age, related to the redundancy in November 2020.

There is a cost involved in someone leaving work early, for whatever reason, called 'pension strain'. The employer bears the cost of this.

11. Consultations

South Lakeland Local Plan Review: Issues and Options Consultation

It was resolved at the last meeting to hold a Working Party to finalise and submit the response. This was held on Wednesday 11 August, Cllrs. Thomas, Greenway, Handley and Mason and the Town Clerk took part. The response was submitted on 19 August 2021.

Grange Town Council was invited, by the District Council, to a meeting on Wednesday 6 October, 5pm, via Teams, with SLDC Officers and Members. To note any update from this meeting.

12. Updates from Members

To receive Councillor updates on works in progress and meetings and events attended, including:

- a. Cllr. Thomas - Cumbria Better Connected
- b. Cllr. Thomas – Furness Line Community Rail Partnership
- c. Cllr. Logan – Christmas Tree Committee

13. SLDC Heritage App

To consider, as proposed by Cllr. Greenway, involvement in the initiative by SLDC to launch a new app to help safeguard local heritage. Residents are invited to help protect their local heritage by suggesting sites for inclusion on the app.

Details of the project are on the SLDC website:

<https://www.southlakeland.gov.uk/news/new-app-to-help-safeguard-local-heritage/>

14. Victoria Hall

Maintenance Schedule

- a. To consider the approved Maintenance Schedule 2018-22, which was updated 30 September 2021 (*circulated*).
- b. To note that the 2022-26 Schedule is being drafted.

15. Recreation Ground on the Prom

a. MUGA (Multi-Use Games Area) Fence

To note that planning permission application SL/2021/0830 to replace the MUGA fence was submitted on 17 August 2021; the decision due date is 20 October. The Contractor has reported that manufacture of the panels is underway.

b. Vandalism

To note that the surface of the MUGA was vandalised on 11 August 2021. The facility was closed, and District Councillor Peter Endor repaired the surface. The temporary fencing was torn down that weekend. The cost of the emergency closure, including hire of fencing panels was £175 (+vat).

c. I-Play Replacement

To note that the I-Play has now been removed and receive an update from the Working Party (Cllrs. Bailey and Logan) set up to investigate ideas, get quotes and research funding, and report back to Full Council with recommendations.

(circulated – report and survey results from Working Party)

16. Bailey Lane Public Inquiry

To note that a Public Inquiry concerning the closure of Bailey Lane Level Crossing will be held virtually via Microsoft Teams on 2 November 2021 at 10.00am for 4 days (*circulated*).

17. Ornamental Gardens SLDC request

To consider correspondence from SLDC received 29 September 2021 as follows:

We have had an enquiry from a resident who hopes to use the pond in Grange as per the attached plan for use of electric and sail powered scale model watercraft. Please could you advise if you are happy for this? Or if you would object to their proposal?

(circulated – attached plan from SLDC).

18. Training

To note that Cllr. Mason was booked on the CALC 'The Effective Councillor' online training for new Councillors, on 20 September and 4 October, costing £40.

19. Staff

- a. To note that a Staffing Committee meeting is scheduled for Thursday 21 October, 7pm.
- b. To note that recruitment for the Front of House team for the Victoria Hall is underway. An advert is in Grange Now, closing date for applications is 1 November 2021.
- c. To note that the Victoria Hall Manager has given notice of intention to retire at the end of March 2022 and to approve Staffing Committee commence recruitment for the role.

20. Next Meeting

To note that the next Full Council Meeting will be held:

Monday 8 November 2021 at the Victoria Hall, Main Street, Grange-over-Sands, 7pm