

# TOWN COUNCIL OF GRANGE-OVER-SANDS

**Chairman/Mayor:**

Cllr. Tricia Thomas

**Vice-Chairman/Deputy Mayor:**

Cllr. Ann Walmsley

**Town Clerk:**

Mrs. C. Benbow



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V.A.T. Reg.No: 164 8707 80

**Minutes of the Meeting of the Town Council held in the Victoria Hall,  
on Monday 11 April 2022 commencing after the Annual Town Meeting at 7.00 pm.**

**Present:**

Cllr. T. Thomas – **Chair**

Cllr. A. Walmsley, Cllr. S. Bailey, Cllr. R. Handley, Cllr. E. Walmsley, Cllr. J. Mason.

Mrs. C. Benbow – Town Clerk

**In attendance:**

Six members of the public, District Councillor F. Hanlon, County Councillor B. Wearing.

**Minute  
Ref:**

**Agenda No:**

**C21/193 Apologies for Absence**

**1**

Apologies were received from Cllr. Logan who was absent due to holiday and Cllr. Greenway who was absent for medical/health reasons.

**RESOLVED**

That apologies from Cllr. Logan due to holiday and Cllr. Greenway due to medical/health reasons were approved.

**District Council Report**

District Councillors Robin Ashcroft and Peter Endors sent apologies.

District Councillor Fiona Hanlon reported:

- a. **Grange Promenade and Lido refurbishment** – Confirming that work will not commence until June at the earliest. SLDC hopes for a start date in the next few months and have reassured Cllr. Hanlon that the Town Council will be informed as soon as there is a date.
- b. **Westmorland and Furness Elections** – There are eleven candidates for Grange and Cartmel. To vote in the May elections, residents must be on the electoral register. The deadline to register to vote is **midnight on Thursday 14 April**. Apply online at [www.gov.uk/register-to-vote](http://www.gov.uk/register-to-vote).
- c. **Keep Britain Tidy** - This year's campaign run by Keep Britain Tidy (25 March to 10 April) called on Community members to join forces and clear litter. SLDC supported by loaning equipment, supplying rubbish sacks, and arranging to collect the filled bags afterwards. This was the sixth year the District Council has supported the Great British Spring Clean, run by Keep Britain Tidy.
- d. **Dog Fouling** - Cllr. Hanlon is looking into a new campaign with SLDC regarding using anonymous camera footage to report anyone seen ignoring dog fouling rules. The police are currently allowing dash cam footage to be used to fine traffic offenders. Cllr. Hanlon is working with SLDC officers to see whether this can be used as a local deterrent for dog fouling offenders.
- e. **Tricketts Meadow / Yew Tree Path** - The path between Tricketts Meadow and Yew Tree Facilities has been started, providing a better all-weather surface for all users. SLDC are adding to the wildflower meadow to increase the attractiveness and longevity of the site. The badger runs have been cleared of refuse.
- f. **Berners Car Park** - The car park has now been patched and is awaiting marking of bays. Recycling has been moved to a more concentrated area to reduce littering. The surrounding paths have been added to SLDC's cleaning itinerary, including the lane to the Network Rail crossing.
- g. **Yewbarrow** - South Lakes Housing is considering the potential for delaying the demolition of Yewbarrow for it to be used as emergency housing for refugees and local housing emergencies.
- h. **Queens Jubilee** - South Lakeland District Council (SLDC) has launched a new web page for anyone planning to celebrate Her Majesty the Queen's Platinum Jubilee in June. This can be found at [www.southlakeland.gov.uk/PlatinumJubilee](http://www.southlakeland.gov.uk/PlatinumJubilee)

## TOWN COUNCIL OF GRANGE-OVER-SANDS

- i. **Business Post-Pandemic** - Local staffing and housing for staff still present significant challenges.
- j. **Parking** - Parking and traffic continue to be a serious issue across the ward. Cllr. Hanlon is investigating the potential for a cross-body group including GTC, SLDC, Grange Civic Society, CCC and the local Police to investigate solutions at busy sites and sites where parking infringement regularly occurs, particularly considering the further pressure refurbishment of the Promenade and Lido will bring.
- k. **Olive Way** - A dispenser is in place with the new Town Map. The new 'Welcome to Grange' Notice Board is in process. SLDC Asset Manager has agreed a new small drainage project for part of Olive Way which floods.

Cllr. Thomas asked Cllr. Hanlon about the children's playground on the Promenade, querying why the seesaw has now been dismantled, and pointing out that the playground is a disgrace, having needed refurbishment for years.

Cllr. Thomas understood that SLDC have been waiting to refurbish the playground as part of the Prom/Lido project, but the playground is now urgent. She asked Cllr. Hanlon if SLDC could get the playground project underway, independent of the wider Prom/Lido scheme.

### County Council Report

County Councillor Bill Wearing reported:

- a. **Ukraine Refugees** – Cllr. Wearing will keep the Town Council informed on the County's response.
- b. **Covid** – The County Council Director of Public Health warns that there are still people in hospital.
- c. **Grange School** – The County Council will be able to fund the requested parking signs.
- d. **Library** – The service is now fully open again.
- e. **Highways** – The Main Street works are underway, other works are scheduled.
- f. **Local Government Reorganisation** – Eleven people are standing for election, Cllr. Wearing will not be standing, having served the Town and County as a Councillor since 1976.

*Cllr. Wearing left the meeting.*

### Mayor's Report

Mayor Cllr. Tricia Thomas reported that there had been no civic events this month.

## TOWN COUNCIL OF GRANGE-OVER-SANDS

C21/195

**Public Participation: Public Have Your Say**

**3**

**Resident 1**

Made representation to members regarding the concerns that residents of Kents Bank have over the Cross Bay Walks, requesting that the Town Council liaise with the Guide over Sands Trust to arrange for Cross Bay Walks to finish at Grange-over-Sands Promenade rather than at Kents Bank.

Residents' concerns include inconsiderate roadside car parking, overcrowding on trains, appropriate use of waste bins in the vicinity of Kents Bank Station, lack of toilet facilities, and the unmanned level crossing, which is a significant safety hazard, at Kents Bank.

**Council Response**

The Chairman said that she spoke at length that day to the Guide over Sands Trust and was assured that all walks are scheduled to finish at Grange. The only time a walk will finish at Kents Bank is if the tides dictate this. This assessment is made the day before a walk. The Guide over Sands Trust cannot control the information on other people's websites.

The resident responded that the Trust has a document on their website that needs updating regarding finish locations.

The Chairman said she would ask the Trust to update their website and to contact groups organising walks, specifically Friends of the Lake District, to let them know the finish location is Grange.

C21/196

**Minutes of the Previous Meeting**

**4**

**RESOLVED**

That the Minutes of the Meeting of the Town Council held on Monday 7 March 2022 were accepted as a true record.

C21/197

**Declarations of Interests and Dispensations**

**5**

**NOTED**

There were no requests received for dispensations or declarations of interest.

C21/198

**Public Bodies (Admission to Meetings) Act 1960 – Excluded Item**

**6**

**RESOLVED**

That no items should be considered without the presence of the press and public, pursuant to the Public Bodies (Admission to Meetings) Act 1960 Section 2.

**1. Members considered the following full or outline planning permission/reserved matters/discharge of conditions/listed building/change of use/advertising consent or appeal:**

- a. SL/2022/0192 8 Abbotsford House, 4 Kentsford Road.  
Installation of replacement Velux rooflight and installation of three new Velux rooflights.  
FULL PLANNING - *SLDC had already granted permission for this application.*
  
- b. SL/2022/0204 Arnmoo, 18 Yew Tree Road  
Full width porch extension with glazed 1st floor balcony over, extension to garage with link staircase to house.  
FULL PLANNING  
**RESOLVED**  
**NO OBJECTION**
  
- c. SL/2021/0662 Greenways, 25 Fernhill Road  
Demolition of conservatory & shed, erection of single storey front extension, raising of roof of existing rear extension, 2 new dormer windows to east elevation, dormer to the west elevation, new driveway, and air source heat pump.  
FULL PLANNING - *SLDC had already granted permission for this application.*
  
- d. SL/2022/0230 The Lodge, Eden Mount Road  
Alterations including first floor extension, ground floor glazed rear balcony with steps to access garden  
FULL PLANNING  
**RESOLVED**  
**NO OBJECTION**
  
- e. SL/2022/0250 Granville, 3 Methven Terrace, Kents Bank Road  
Demolition of existing outbuilding and lean-to extension, erection of a single storey rear extension, a new second floor window opening on the front elevation and alterations to the front veranda.  
FULL PLANNING  
**RESOLVED**  
**NO OBJECTION**
  
- f. SL/2022/0268 Lingwood Park, Cartmel Road  
Discharge of condition 11 (Surface water & sewage) attached to planning permission SL/2021/0361  
DISCHARGE CONDITIONS  
**RESOLVED**  
**NO OBJECTION**

## TOWN COUNCIL OF GRANGE – OVER – SANDS

- g. SL/2021/0900 Saddle Stones, 2 Charney Fold, Charney Well Lane  
Car port & 1st floor terrace with glazed balustrade to front elevation, driveway extension works, boundary treatment alterations, re-rendering & new window & doors  
FULL PLANNING  
**RESOLVED**  
**NO OBJECTION**
- h. SL/2022/0320 Mountain Ash 13 Meadowbank Lane  
Dwelling  
FULL PLANNING  
**RESOLVED**  
**NO OBJECTION**
- i. SL/2022/0321 Priory Close House, Priory Close  
Repairs to a window  
LISTED BUILDING  
**RESOLVED**  
**NO OBJECTION**

### 2. Decisions - Members noted that the following decisions had been made since the last Full Council meeting:

- a. SL/2022/0081 The Shieling Eden Park Road DISCHARGE CONDITIONS – Approve
- b. SL/2022/0078 Caliba 6 Fell Drive FULL PLANNING Grant with Conditions
- c. PN/2022/0023 Hampsfield Convalescent Home Proposed antenna replacement
- d. SL/2021/1191 Age Concern UK DISCHARGE CONDITIONS Discharge of Cond – Approve
- e. SL/2022/0125 Brow Cottage 19 Kentsford Road FULL PLANNING Grant with Conditions
- f. SL/2021/1194 5 Oversands The Esplanade Lawful Dev Cert – Existing Grant

C21/200 Finance - Monthly Payments

8

#### a. Verification of Expenditure

##### NOTED

That prior to the meeting two Councillors verified invoices received and payments made since the last full council meeting prior to the council meeting and could verify their authenticity.

That Cllr. Mason verified in place of Cllr. Logan.

## TOWN COUNCIL OF GRANGE-OVER-SANDS

### b. Verification of Accounts Reconciliation

**NOTED** That prior to the meeting two Councillors verified that the monthly bank reconciliation had taken place.

That Cllr. Mason verified in place of Cllr. Logan.

### c. Approval of Payments

**RESOLVED** That the payments of the accounts and wages for this finance period as recorded in the payments list were approved as below.

### d. Identification of Councillors to approve next finance period payments

**RESOLVED** That Cllrs. Mason and Bailey would verify the invoices and payments for the next payment period.

### e. Identification of Councillors to complete online authorisation of payments

**RESOLVED** That Cllrs. A. Walmsley and Greenway would complete online authorisation of payments for the next payment period.

# TOWN COUNCIL OF GRANGE-OVER-SANDS

## GRANGE-OVER-SANDS TOWN COUNCIL

### Payments for Approval

April 2022

#### Accounts for Payment

##### Bank Account No. 1 - Direct Debit

##### Bank Account No. 1 - Cheque

##### Total Bank Account No. 1

£

£ -

#### Bank Account No. 2 - Direct Debits

310 Lloyds Bank Plc - Card March 2022 - Monthly fee	3.00	
310a Baker Ross - Jubilee craft materials	72.60	
310b Economy of Brighton - Jubilee craft materials	14.71	
310c Caterspares - Lincat water boiler filter cartridge	49.00	
	139.31	139.31
317 Npower - Elec Xmas Tree lights 01/02-28/02/22 (Recoverable)		7.07
323 Npower - Elec V Hall 01/02-28/02/22		114.04
329 Npower - Elec Church Hill PC 01/02-28/02/22		34.05
335 Npower - Elec Prom PC 01/02-28/02/22		14.02
336 Corona Energy - Gas V Hall 01/02-01/03/22		597.60
1 SLDC - 1/10 Non Dom Rates V Hall		572.50
2 SLDC - 1/10 Non Dom Rates Rooms 1 & 3 / Council office		151.90
3 SLDC - 1/10 Non Dom Rates Room 4		90.25
4 Waterplus - Wastewater Room 4 01/04/22-31/03/23		141.63
5 Waterplus - Wastewater Room 2 01/04/22-31/03/23		141.63
6 Sage - Support 01/04-30/04/22		86.40

#### Bank Account No. 2 - Direct Bank Payments

339 Sinkfall Recycling - Skip for lengthsman (Feb)	185.00	
339a Sinkfall Recycling - Skip for lengthsman (Mar)	185.00	
	370.00	370.00
340 SLDC - Electricity recharge Ornamental Gdns PC 20/12-04/03/22		68.23
341 SLDC - Replacement slide donation - Fell Close (app'd C21/116)		2,300.00
342 SLCC - Management in Action training course - C Benbow		72.00
343 C Benbow - Civic expenses - Staff retirement		78.00
344 Westmorland Fire - Alarm upgrade		1,524.00
345 KTD - Photocopying 23/02-23/03/22		27.38
346 J Davenport - Int. office, ground floor ext. windows & bus shelter cleaned		34.00
347 E Burrow (Charity & Co) - Civic expenses - Staff retirement		70.08
348 YPO - Stationery	6.11	
349 YPO - Stationery	110.46	
	116.57	116.57
350 Emma's - Civic expenses - Staff retirement		112.50
351 Lengthsman - 2 months to 31/03/22	429.00	
352 Lengthsman - Deep clean/paint Prom PC (app'd C21/174c)	840.00	
353 Lengthsman - Deep clean/paint/repair Orn Gdn PC (app'd C21/174t)	2,600.00	
	3,869.00	3,869.00
354 Treble3 - Public Conveniences signs		43.09
355 R Rhodes - Plumbing works - basins/water heater/WC seats/taps/traps		1,814.40
356 JT Atkinson - Grout - V Hall		8.98
357 CPC - AA Batteries		41.58
TS7 Grange Musical Theatre - Melodies from the Musicals ticket reimbursement		994.12
7 Healthmatic - Public Conveniences cleaning 01/04-30/04/22		1,500.00
8 SLDC - Bandstand & Store annual rent from April 2022		37.50

##### Total Bank Account No. 2

£ 15,171.83

##### Total Accounts

£ 15,171.83



# TOWN COUNCIL OF GRANGE-OVER-SANDS

Page 2

**Salaries, PAYE & N.I. (Bank Account No. 2)**

<b>Total Salaries</b>	<b>£ 6,046.13</b>
HMRC PAYE & NI - Tax Month 12	2,620.73
LG Pension Scheme Month 12 - Employer payment	3,033.03
	<b>£ 11,699.89</b>
<b>Total Bank Account No. 2</b>	<b>£ 26,871.72</b>

<b>Total all payments for approval</b>	<b>£ 26,871.72</b>
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**Accounts paid in previous month**

**Bank Account No. 1**

**Direct Debits**

**Cheques**

**Bank Account No. 2**

**Direct Debits**

311 Plusnet - Tel & Broadband - Rental to 08/04/22 Calls to 08/03/22		39.60
312 Npower - Elec Xmas Tree lights 01/09-30/09/21 (Recoverable)	7.57	
313 Npower - Elec Xmas Tree lights 01/10-31/10/21 (Recoverable)	7.82	
314 Npower - Elec Xmas Tree lights 01/11-30/11/21 (Recoverable)	7.66	
315 Npower - Elec Xmas Tree lights 01/12-31/12/21 (Recoverable)	12.97	
316 Npower - Elec Xmas Tree lights 01/01-31/01/22 (Recoverable)	8.40	44.42
318 Npower - Elec V Hall 01/09-30/09/21	96.82	
319 Npower - Elec V Hall 01/10-31/10/21	109.39	
320 Npower - Elec V Hall 01/11-30/11/21	121.59	
321 Npower - Elec V Hall 01/12-31/12/21	126.21	
322 Npower - Elec V Hall 01/01-31/01/22	130.22	584.23
324 Npower - Elec Church Hill PC 01/09-30/09/21	23.81	
325 Npower - Elec Church Hill PC 01/10-31/10/21	25.08	
326 Npower - Elec Church Hill PC 01/11-30/11/21	27.32	
327 Npower - Elec Church Hill PC 01/12-31/12/21	40.36	
328 Npower - Elec Church Hill PC 01/01-31/01/22	40.67	157.24
330 Npower - Elec Prom PC 01/09-30/09/21	13.37	
331 Npower - Elec Prom PC 01/10-31/10/21	14.43	
332 Npower - Elec Prom PC 01/11-30/11/21	14.97	
333 Npower - Elec Prom PC 01/12-31/12/21	15.52	
334 Npower - Elec Prom PC 01/01-31/01/22	15.77	74.06
337 Waterplus - Orn Gdns PC 16/12-07/03/22		223.91
338 Waterplus - Church Hill PC 13/12-07/03/22		196.92

<b>Total Accounts paid in previous month</b>	<b>£ 1,320.38</b>
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<b>Grand Total</b>	<b>£ 28,192.10</b>
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**Bank Balances**

Bank Account No. 1 As at 31/03/22	186,966.97
Bank Account No. 2 As at 31/03/22	128,970.90

<b><u>Transfer to Petty Cash account to replenish float</u></b>	26.96
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**Signed (Chairman) .....**

**Dated.....**

# TOWN COUNCIL OF GRANGE-OVER-SANDS

**C21/201 Finance and Governance 9**

## **IT Support Contract**

Members considered approving the renewal of the annual contract for IT Support, from KTD Ltd, quoted at £2,380 (ex VAT).

### **RESOLVED**

That the renewal of the annual contract for IT Support, from KTD Ltd, quoted at £2,380 (ex VAT) was approved.

**C21/202 Consultations 10**

Members considered participation by Councillors in appropriate consultations:

### **Cumbria County Council**

To divert footpath at Spring Bank (Footpath No 526009 Parish Of Grange Over Sands) Public Path Diversion And Definitive Map And Statement Modification Order 2022.

### **RESOLVED**

That no response was made to the consultation.

**C21/203 Updates from Members 11**

Members received the following updates from Councillors on works in progress and meetings and events attended, including:

- a. **Cllr. Thomas - Cumbria Better Connected**  
There will be disruption to the trains over Easter and timetable changes after 15 May. Grange station still does not have any staff, Cllr. Thomas has raised this again.
- b. **Cllr. Thomas - Civic Society AGM**  
The Civic Society voted a new Chairman and Secretary and received an update on the Blue Plaque refurbishment project.

**C21/204 Casual Vacancy 12**

Members noted that the Casual Vacancy, following the resignation of Tracy Hathorn, had been advertised in 'Grange Now,' on the Victoria Hall noticeboard, and on social media.

Members noted that there had been no response so far.

## TOWN COUNCIL OF GRANGE-OVER-SANDS

### C21/205 Fell Close Playground

13

Members noted that the replacement slide had been installed at Fell Close Playground, which is owned and managed by the District Council (SLDC).

Grange Town Council resolved, in November 2021, to pay for a replacement slide (C21/116):

*That, as proposed by Cllr. Bailey, Grange Town Council pays SLDC £2,300 (plus VAT) to purchase and install the replacement slide at Fell Close Playground.*

Members considered approval of payment of invoice from SLDC for £2,300 (plus VAT) for the purchase and installation of the replacement slide at Fell Close Playground.

#### **RESOLVED**

That the payment of invoice from SLDC for £2,300 (plus VAT) for the purchase and installation of the replacement slide at Fell Close Playground was approved.

### C21/206 Recreation Ground

14

Members noted that the annual Risk Assessment was completed, and attention was drawn to the following points:

1. The rope around the crazy golf pitches had deteriorated. This was removed, and replaced with cement edging, in March 2022.
2. The SLDC annual inspection on 3 March 2022 identified that the shelter panel fixing was broken and queried some possible missing rivets on one of the skate ramps. Repairs are scheduled to the shelter. The queried rivet holes were part of the construction and installation of the ramp.

#### **RESOLVED**

That the Risk Assessment for the Recreation Ground site was approved.

### C21/207 Victoria Hall

15

Members noted that a review of security took place, following the burglary in January 2022, and that the alarm system was upgraded by Westmorland Fire and Security, cost £1,270 (plus VAT).

#### **RESOLVED**

That payment to upgrade the alarm system by Westmorland Fire and Security, cost £1,270 (plus VAT) was approved.

## TOWN COUNCIL OF GRANGE-OVER-SANDS

### C21/208 Band Concert 2022 Season

16

Members noted that the first event in the 'Music in the Park' season will be on Sunday 5 June 2022, following the Queen's Platinum Jubilee Community Picnic.

The events had been risk assessed, and attention was drawn to the following points:

1. The bandstand store concrete ceiling is crumbling – SLDC have been notified; they have knocked off the loose material and are sending a specialist contractor to assess it, due mid-April 2022.
2. The noticeboard locks are broken. The locks have been removed by SLDC who are replacing the noticeboard.

#### RESOLVED

That the Bandstand Music in the Park events Risk Assessment was approved.

### C21/209 Public Conveniences

17

Members noted progress on maintenance works:

1. Maintenance works to the Prom and Ornamental Gardens Public Conveniences, resolved in February 2022, have been completed.
2. A condition review of the Church Hill facilities to identify maintenance needs is underway.

The Chairman thanked the Lengthsman for all his hard work in maintaining the public conveniences and taking care of them.

### C21/210 Training

18

Members noted that the Town Clerk was enrolled to take part in Society of Local Council Clerks (SLCC) online training 'Management in Action 2022' on 9–10 June 2022 and considered approving virtual delegate payment of £60 (plus VAT).

#### RESOLVED

That payment of £60 (plus VAT) for the Town Clerk to take part in Society of Local Council Clerks (SLCC) online training 'Management in Action 2022' on 9–10 June 2022 was approved.

## TOWN COUNCIL OF GRANGE-OVER-SANDS

### C21/211 Staff Pay Award

19

Members noted National Association of Local Councils (NALC) announcement that staff pay award from 1 April 2021 to 31 March 2022 of a 1.75% increase was agreed by the GMB and UNISON and that this was applied to staff payments as contracted.

#### **RESOLVED**

That the application of the National Association of Local Councils (NALC) staff pay award from 1 April 2021 to 31 March 2022 of a 1.75% increase, as agreed by the GMB and UNISON, to staff payments, as contracted, was approved.

### C21/212 Next Meeting

20

Members noted that the next Full Council Meeting would be the Annual Meeting of the Town Council and would be held:

Monday 9 May 2022, 7.00pm Victoria Hall, Main Street, Grange-over-Sands.

There being no further business, the meeting closed at 7.55pm.

**Signed:**

**Dated:**

**Chair, Grange-over-Sands Town Council**