

TOWN COUNCIL OF GRANGE-OVER-SANDS

Chairman/Mayor:
Cllr. Roger Handley

Vice-Chairman/Deputy Mayor:
Cllr. Ann Walmsley

Town Clerk:
Mrs. C. Benbow



Council Offices
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V.A.T. Reg.No: 164 8707 80

**DRAFT Minutes of the Meeting of the Town Council held in the Victoria Hall,
on Monday 15 April 2024 commencing at 7.00 pm.**

Present: Cllr. R. Handley – Chair
Cllr. A. Walmsley, Cllr. C. Logan, Cllr. T. Thomas, Cllr. J. Mason,
Cllr. A. Speight, Cllr. J. Walmsley
Mrs. C. Benbow – Town Clerk

In attendance: Westmorland and Furness Unitary Councillor Jenny Boak and eight members of the public.

**Minute
Ref:**

Agenda No:

C24/199 Apologies for Absence

1

Apologies were received from Cllr. J. Greenway who was absent due to illness and from Cllr. E. Walmsley who was absent due to other commitments.

RESOLVED

That apologies from Cllr. Greenway due to illness and from Cllr. E. Walmsley who was absent due to other commitments were approved.

TOWN COUNCIL OF GRANGE-OVER-SANDS

C24/200 Public Participation: Public Have Your Say

2

- Resident 1** Made representation to members regarding the Bay Villa Trust, speaking in support of her application for Grange Art Club.
- Resident 2** Made representation to members regarding Item 10, the bus service consultation, proposing that the route is extended into the Lake District and suggesting that a direct service between Grange and Ambleside, running two days a week, would improve access to the Lakes for residents and promote visits to Grange from tourists staying in the Lakes.
- Resident 3** Made representation to members regarding the Town Council website, offering suggestions and ideas for improvement and observing that there are various Facebook pages which concern Grange, set up by various individuals and groups, and that these are not co-ordinated.

C24/201 Reports

3

Westmorland and Furness Council Report

Councillor Jenny Boak reported:

- a. **Lido Refurbishment** - Prom Art will not be affected by the resurfacing works to the Prom.
- b. **Highways** – as requested by Cllr. Thomas, Cllr. Boak has contacted the WFC Highways Manager to arrange a meeting about access issues around Grange.
- c. **Ornamental Gardens** – the repairs to the coping stones are in hand with the Estates Team. There are no solutions offered for controlling the geese.
Cllr. A. Walmsley asked when the paving in the Ornamental Gardens would be repaired.
- d. **Railway Embankment** – Network Rail is still hoping to have this repaired, and the line re-opened, by the end of April.
- e. **Pedestrian Crossing** – a new pedestrian crossing at Yewbarrow Terrace will be installed.

Mayor's Report

Mayor Cllr. Roger Handley reported that he attended the Bay Singers' Tenth Anniversary Concert and that an application has gone in for the dredging of the river Winster.

TOWN COUNCIL OF GRANGE-OVER-SANDS

C24/202 **Minutes of the Previous Meeting** **4**

RESOLVED That the Minutes of the Meeting of the Town Council held on Monday 11 March 2024 were accepted as a true record.

C24/203 **Declarations of Interests and Dispensations** **5**

NOTED There were no requests received for dispensations or declarations of interest.

C24/204 **Public Bodies (Admission to Meetings) Act 1960 – Excluded Item** **6**

RESOLVED That no items should be considered without the presence of the press and public, pursuant to the Public Bodies (Admission to Meetings) Act 1960 Section 2.

C24/205 **Planning Report** **7**

1. Members considered the following full or outline planning permission/reserved matters/discharge of conditions/listed building/change of use/advertising consent or appeal:

- a. 2024/0534/FPA
Full Application
Former Age Concern UK Lindale Road GRANGE-OVER-SANDS LA11 6EE
Installation of 15 CCTV Camera and 1 Dome Camera

RESOLVED
NO OBJECTION

- b. 2024/0513/FPA
Full Application
CASTLEHEAD FIELD CENTRE CASTLEHEAD LINDALE GRANGE-OVER-SANDS LA11 6QT
Formation of caravan and motorhome site (Resubmission of SL/2023/0585)

RESOLVED
NO OBJECTION

Grange Town Council makes the following comment:

TOWN COUNCIL OF GRANGE-OVER-SANDS

There is concern about access to the site, as the road is so narrow. The applicants are asked to consider a one-way system to accommodate the increase in large vehicles accessing the site.

- c. 2024/0564/FPA
Full Application
Gardone 32 Kirkhead Road GRANGE-OVER-SANDS LA11 7DB
Proposed loft conversion and other associated alterations to existing dwelling.

RESOLVED
NO OBJECTION

2. Decisions - Members noted that the following decisions had been made since the last Full Council meeting:

- a. SL/2023/0657 THORNFIELD GUEST HOUSE, KENTS BANK ROAD Full Application
Approved with Conditions.
- b. 2024/0236/FPA HONEY POTTS ALLITHWAITE ROAD Full Application Approved with Conditions.
- c. SL/2023/0555 LAND WEST OF LOW FELL GATE CARAVAN SITE, CARTMEL ROAD Full Application Refused.
- d. 2024/0315/FPA ROSTHERNE CHARNEY ROAD GRANGE-OVER-SANDS LA11 6BP Full Application Approved with Conditions.

C24/206 Finance - Monthly Payments

8

a. Verification of Expenditure

NOTED

That prior to the meeting two Councillors verified invoices received and payments made since the last full council meeting prior to the council meeting and could verify their authenticity.

b. Verification of Accounts Reconciliation

NOTED

That prior to the meeting two Councillors verified that the monthly bank reconciliation had taken place.

TOWN COUNCIL OF GRANGE-OVER-SANDS

c. Approval of Payments

RESOLVED That the payments of the accounts and wages for this finance period as recorded in the payments list were approved as below.

d. Identification of Councillors to approve next finance period payments

RESOLVED That Cllrs. Thomas and Logan would verify the invoices and payments for the next payment period.

e. Identification of Councillors to complete online authorisation of payments

RESOLVED That Cllrs. A. Walmsley and R. Handley would complete online authorisation of payments for the next payment period.

DRAFT

TOWN COUNCIL OF GRANGE-OVER-SANDS

GRANGE-OVER-SANDS TOWN COUNCIL

Payments for Approval

April 2024

Accounts for Payment

£

Bank Account No. 1 - Direct Debit

-

Bank Account No. 1 - Cheque

-

Total Bank Account No. 1

£ -

Bank Account No. 2 - Direct Debits

320 Lloyds Bank Plc - Card Mar 2024 - Monthly fee	3.00	
320a Ikea - 10 x chairs & chair pads for Room 4 and 30 x bowls for kitchen	572.50	
320b House of Display - 10 x A4 snap frames	40.17	
320c Alwo - 10 x glass jars	44.99	660.66
321 Npower - Elec V Hall 01/02-29/02/24		418.44
322 Npower - Elec Church Hill PC 01/02-29/02/24		79.52
323 Npower - Elec Prom PC 01/02-29/02/24		43.19
324 Npower - Elec Xmas Tree lights 01/02-29/02/24 (recoverable)		11.35
325 Corona Energy - Gas V Hall 01/02-01/03/24		2,629.09
1 WFC - 1/10 Non Dom Rates V Hall		660.97
2 WFC - 1/10 Non Dom Rates Rooms 1 & 3 / Council office		168.65
3 WFC - 1/10 Non Dom Rates Room 4		89.63
4 Waterplus - Wastewater Room 4 01/04/24-31/03/25		208.38
5 Waterplus - Wastewater Room 2 01/04/24-31/03/25		208.38
6 Sage - Support 01/04-30/04/24		100.80
7 BT - Tel & Broadband - Rental to 30/04/24 Calls to 02/04/24		52.39

Bank Account No. 2 - Direct Bank Payments

326 Lancasters - Drill bit & fixings, bucket & lid, dustpan & brush	31.50	
327 Lancasters - Primer, handle, lamps & key	46.95	78.45
328 WB Electrical - Wiring and installation LED panel lights for Room 4		520.00
329 KTD - Systemcare IT cover 30/03/24-29/03/25 (approved C23/186c)	1,638.00	
330 KTD - Notebook adapter	36.00	
331 KTD - Photocopying 29/02/24-27/03/24	29.92	1,703.92
332 Lamont Pridmore - Payroll services Oct - Dec 2023		374.40
333 CM Signs - Replacement sign for Street Workout equipment		165.60
334 JT Atkinson - Expanding foam and foam gun		69.66
335 Healthmatic - PC cleaning 01/04-30/04/24		1,500.00
336 Lengthsman - To 31/03/24		354.09
337 Waterplus - Wastewater Rooms 6 & 7 01/04/24-31/03/25		208.38
338 LITE - 2024 Festive lighting instalment 30% (approved C22/21)		1,710.36

Total Bank Account No. 2

£ 12,016.31

Total Accounts

£ 12,016.31

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Salaries, PAYE & N.I. (Bank Account No. 2)

Total Salaries	£ 7,635.41
HMRC PAYE & NI - Tax Month 12	2,171.86
LG Pension Scheme Month 12 - Employer payment	2,618.02
	£ 12,425.29
Total Bank Account No. 2	£ 24,441.60
Total all payments for approval	£ 24,441.60

Accounts paid in previous month

Bank Account No. 1

Direct Debits

Cheques

Bank Account No. 2

Direct Debits

316 Waterplus - V Hall 06/02-06/03/24	146.52
317 Waterplus - Orn Gdns PC 07/02-07/03/24	56.68
318 Waterplus - Church Hill PC 07/02-07/03/24	53.48

Direct Bank Payments

319 Grange Now - Half page advert	369.56
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Total Accounts paid in previous month **£ 626.24**

Grand Total **£ 25,067.84**

Bank Balances

Bank Account No. 1 As at 31/03/24	202,712.10
Bank Account No. 2 As at 31/03/24	86,921.10

Transfer to Petty Cash account to replenish float

Signed (Chairman)

Dated.....

C24/207 Finance and Governance

9

Email Compliance

Members considered a quote of £158 (ex VAT) from KTD Ltd. to transfer staff to gov.uk emails, noting that having gov.uk emails is required to remain compliant as a council.

RESOLVED

That the quote of £158 (ex VAT) from KTD Ltd. to transfer staff to gov.uk emails was approved.

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C24/208

Consultations

10

Members considered participation by Councillors in appropriate consultations:

Bus Service Improvement Plan Plus Funding

The Department for Transport has awarded Westmorland and Furness Council £1.7 million of Bus Service Improvement Plan Plus (BSIP+) funding to enhance services across the area in 2024/25. The consultation is to ensure the services supported by the funding meet the needs of communities. Deadline for responses is 30 April 2024.

RESOLVED

That Grange Town Council would respond to the consultation to request that:

1. The bus services operate longer into the afternoons. It is appreciated that this may not be possible in term time, but longer provision could be possible in school holidays at least.
2. Information about the services and bus timetables are published in 'Grange Now.'
3. Paper timetables are important to the local community. These should be available on buses for visitors to pick up.
4. The route is extended into the Lake District and suggesting that a direct service between Grange and Ambleside, running two days a week, to allow for day visits, would improve access to the Lakes for residents and promote visits to Grange from tourists staying in the Lakes.
5. Through ticketing is considered for fares to both Furness General and Kendal hospitals.

C24/209

Updates from Members

11

Members received the following updates from Councillors on works in progress and meetings and events attended, including:

a. Cllr. Thomas - Furness Line Community Rail Partnership

The meeting on 28 March discussed that more information was needed to help travellers while the line is closed. The latest official date for re-opening is 28 April. Northern are recruiting for more ticket office staff. The ticket office at Grange will most likely be closed on Saturdays until the end of the summer.

C24/210

Victoria Hall

12

Fire Risk Assessment 2024

Members noted the Fire Risk Assessment, from Vanguard Fire and Safety, further to their site visit on 8 February 2024.

a. **Highway Adoption Oversands View**

Members noted that Westmorland and Furness Council have formally adopted, and will maintain, the road at Oversands View.

b. **Prom and Lido Refurbishment**

Member noted any update from Westmorland and Furness Unitary Council regarding the works to the Prom and Lido and specifically the effects on the public conveniences and Recreation Ground, both operated by the Town Council.

The water supply to the Prom public conveniences stopped unexpectedly on 13 March due to the Westmorland and Furness Council refurbishment works to the Prom and Lido.

The facilities were not open over the Easter holidays which caused considerable problems for the public and GTC.

A temporary water supply was installed on 5 April and the loos re-opened.

Westmorland and Furness Council are now working with United Utilities to provide a new, permanent water supply to the facilities.

The meeting was adjourned to receive representation from WFC Cllr. Jenny Boak.

Cllr. Boak made an addition to her earlier report (Item 3) to report that an incident at the Play Area on the Prom was reported. All the equipment was safety checked and confirmed as safe and no further action was taken.

The meeting was re-convened.

c. **Town and Parish Councils – Invitation to Community Power Workshop**

Members noted correspondence from Westmorland and Furness Council inviting all Town and Parish Councils to an online workshop on Thursday 11 April.

No Councillors were able to attend; a number were attending the Victoria Hall Support Group meeting held at the same time.

a. **Prom Loos Closed**

Members noted that the Prom loos were closed from 13 March 2024 due to water pressure loss caused by the Westmorland and Furness works to refurbish the Lido. Members noted update as Item 13 (b) above.

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b. **Aerial Boosters**

Members considered a quote from Healthmatic to install aerial boosters at the Ornamental Gardens and Prom public loos, to improve the effectiveness of the card readers:

Promenade – £723.80 plus VAT

Ornamental Gardens - £975.10 plus VAT

Total = £1,698.90 plus VAT

RESOLVED

That the quote from Healthmatic to install aerial boosters at the Ornamental Gardens and Prom public loos, to improve the effectiveness of the card readers, totalling £1,698.90 plus VAT was approved.

c. **Healthmatic Contract Price**

Members noted correspondence from Healthmatic, that the contract will increase by 9.7% due to the increase in the National Minimum Wage by 9.8%. This will be £1,455 on the annual bill taking it to £16,455.

C24/213 Prom Recreation Ground

15

a. **Prom Closure**

Members noted that the Recreation Ground, operated by Horton Leisure Ltd. was not able to open for the season as scheduled, on Saturday 23 March. This was because Westmorland and Furness Council closed a section of the Prom, from the Lido to the southern end underpass, for 2 weeks from 20 March 2024.

Members noted that the Recreation Ground was still unable to open for the season due to the refurbishment works and it is unclear when the facility will be able to open.

b. **Annual Safety Inspection**

Members noted the annual safety inspection report from Westmorland and Furness Council, dated 12 March 2024. Cost to be confirmed.

c. **Street Workout Sign**

Members noted that the stolen sign at the street workout equipment has been replaced by CM Signs, costing £165.60 (inc. VAT).

C24/214 Cumbria Tourism

16

Members considered a proposal from Cllr. J. Walmsley that the Town Council subscribe to Community Membership of Cumbria Tourism, costing £167 plus VAT.

This form of membership is aimed specifically at trade associations, town and parish councils, and similar representative groups and bodies. For more details see:

www.cumbriatourism.org/membership/

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It includes the following:

- Refreshed content for the town/village/area on **visitlakedistrict.com**
- Link from **visitlakedistrict.com** to the town/village/area website (at the discretion of CT)
- Access to Cumbria Tourism membership meetings
- Access to a range of Cumbria Tourism member communications
- Access to online advice available via this website
- One support visit per annum, with marketing advice from relevant team specialist.

RESOLVED

That the Town Council subscribe to Community Membership of Cumbria Tourism, costing £287 plus VAT for a trial one-year period, with Cllr. Jane Walmsley acting as liaison for the project.

C24/215	Ornamental Gardens Wall Top Planting	17
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Members noted an update from Cllr. Thomas on the project to plant the wall tops with sustainable plants.

Cllr. Thomas has quotes for plants, is meeting a gardener on 16 April to discuss the project and will put an article in '*Grange Now*' to let residents know what is happening.

C24/216	Biodiversity and Nature Recovery Town and Parish Council Forum	18
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Members noted that the Westmorland and Furness Locality Association online forum, on Biodiversity and Nature Recovery, took place on Monday 25 March 2024.

C24/217	Band Concerts	19
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a. **Staffing**

Members noted that last year, Grange Town Council provided an hour of Front of House staff time for each of the Band Concerts, to put the chairs out. For this season, Charity and Co have asked if the staff member could also put the chairs away. The band concerts are every Sunday between 2 June and 25 August (inclusive). Our Front of House staff member is available to do this, so it has been agreed.

b. **Risk Assessment**

Members considered the risk assessment for the Band Concerts.

RESOLVED

That the risk assessment for the Band Concerts was approved.

TOWN COUNCIL OF GRANGE-OVER-SANDS

C24/218

Allotments

20

There was no correspondence from the Grange Fell Allotment Association, so this item was deferred.

C24/219

Yewbarrow Lodge

21

Members noted that the Head of Development at South Lakes Housing has updated the Town Council that the scheme is still in the planning system, and they hope to get a determination soon. South Lakes Housing are happy to provide any further detail to the Town Council or come along to a meeting if requested. They will also post in 'Grange Now' to keep the community up to date as soon as they have any further information.

C24/220

Next Meeting

22

Members noted that the next Full Council Meeting would be the Annual Meeting of the Town Council held:

Monday 13 May 2024 at the Victoria Hall, Main Street, Grange-over-Sands, 7pm.

There being no further business, the meeting closed at 8.10 pm.

Signed:

Dated:

Chair, Grange-over-Sands Town Council

