

TOWN COUNCIL OF GRANGE-OVER-SANDS

Chairman/Mayor:

Cllr. Tricia Thomas

Vice-Chairman/Deputy Mayor:

Cllr. Ann Walmsley

Town Clerk:

Mrs. C. Benbow



Council Offices
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V.A.T. Reg.No: 164 8707 80

**Minutes of the Meeting of the Town Council held in the Victoria Hall,
on Monday 7 February 2022 commencing at 7.00 pm.**

Present:

Cllr. T. Thomas – **Chair**

Cllr. A. Walmsley, Cllr. Logan, Cllr. Handley, Cllr. E. Walmsley, Cllr. Mason.

Mrs. C. Benbow – Town Clerk

In attendance:

6 members of the public, District Councillor Peter Endors, County Councillor Bill Wearing.

**Minute
Ref:**

Agenda No:

C21/162 Apologies for Absence

1

Apologies were received from Cllr. Greenway who was absent for medical reasons and from Cllr. Bailey who was absent due to other commitments.

RESOLVED

That apologies from Cllr. Greenway for medical reasons, and from Cllr. Bailey due to other commitments, were approved.

District Council Report

District Cllr. Fiona Hanlon sent her apologies.

District Cllr. Peter Endsor reported:

- a. **Holiday Accommodation** – two more rented flats in Grange became holiday lets in the past week. This trend is a problem throughout the South Lakes. Tourism is important to the economy but accommodation for residents is also needed.
- b. **Local Government Reorganisation** - the County Council application for judicial review was refused. The County is going to appeal this decision. The District and County Councils continue to work towards reorganisation.
- c. **Highways** - District Councillor Sue Sanderson is working with national highways to improve the road at Newby Bridge service station. Measures will include speed limits and improved signage.
- d. **Steam Gathering** - will be held on Saturday 30 and Sunday 31 July 2022.

County Council Report

County Councillor Bill Wearing reported:

- a. **Library Car Park Barrier** - has been installed in response to the many complaints from library users that they cannot get a space in the car park.
- b. **Local Government Reorganisation** - report from the Scrutiny Committee has been circulated. County Council judicial review has been refused. Joint committees with the District Councils are being created before the May 2022 elections when the shadow authority will be formed.
- c. **Police** - further to the burglaries at New Year, Cllr. Wearing has been in contact with the Police and requested that they continue to keep the Community informed.
- d. **Covid** – infections are coming down quickly and there are fewer hospitalisations.
- e. **Council Tax** - County Council is voting on 0% increase but a 2% increase for Adult Social Care.
- f. **Highways** - Hampsfell Road will be resurfaced, weather permitting, this month.

TOWN COUNCIL OF GRANGE – OVER – SANDS

- g. **National Apprentice Week** - County Council will be appointing young people in September. Anyone interested is invited to get in touch.

The Chairman asked Cllr. Wearing if the judicial review and appeal is costing the tax payer. Cllr. Wearing confirmed that it is causing more work, and there will be a cost, as this takes officer time from other duties.

Mayor's Report

Mayor Cllr. Tricia Thomas reported:

Heydays Home Care - on Thursday 27 January, she and the Mayor Consort officially opened the new premises for Heydays Home Care on Main Street.

Queen's Platinum Jubilee - the Town Council has applied to SLDC to hold a Community Picnic on Sunday 5 June from 12 noon onwards in Park Road Gardens.

The plan is that this will be a free event – bring your own picnic and enjoy the entertainment. This is the date of the first Band Concert this year, so the bandstand is in use from 1pm with band members preparing. We plan to engage some musical entertainment before this. It is early days in planning and the Chairman will keep the meeting updated.

C21/164 Public Participation: Public Have Your Say 3

There was no representation from the public.

C21/165 Minutes of the Previous Meeting 4

RESOLVED That the Minutes of the Meeting of the Town Council held on Monday 10 January 2022 were accepted as a true record.

C21/166 Declarations of Interests and Dispensations 5

NOTED There were no requests received for dispensations or declarations of interest.

C21/167 Public Bodies (Admission to Meetings) Act 1960 – Excluded Item 6

RESOLVED That no items should be considered without the presence of the press and public, pursuant to the Public Bodies (Admission to Meetings) Act 1960 Section 2.

Members considered quotes for street workout equipment to replace the I-Play on the Promenade.

They noted that three companies were approached to quote for Street Workout equipment installed on a Wetpour surface.

Playdale Playgrounds Ltd and Kompan Scotland Ltd both provided quotes for two options, so Councillors had four quotes to consider. The Great Outdoors Ltd could provide similar equipment, but could not provide Wetpour, due to the limited site access.

Members noted that SLDC have confirmed that Planning Permission is not required for this installation as it replaces previous play equipment.

The meeting was adjourned to enable Councillors to consult with Mr Jon Dalton who volunteered to attend to help Councillors with any technical questions about the quotes.

Mr Dalton approached the Town Council in July 2021 to offer his support with the replacement of the I-Play. He is a resident and also the Managing Director of one of the largest playground inspection, training and consultancy companies in the UK (the Play Inspection Company).

7.20pm - the meeting was adjourned to consult with Mr Jon Dalton who answered technical questions about the equipment, the installation, finish and the ground surface.

7.35pm – the meeting reconvened.

RESOLVED

- i) That the quote from Kompan Ltd to purchase and install the Combi 5 and surface, cost £27,087.55, was approved, pending the request for a further quote, to provide the equipment in hot-dipped galvanised steel, to reduce vandalism.
- ii) That if the further quote came in below £600, the Town Clerk was authorised to approve the works. If it were more than £600, the matter would return to Council.

1. Members considered the following full or outline planning permission/reserved matters/discharge of conditions/listed building/change of use/advertising consent or appeal:

a. SL/2022/0037

Victoria Hall, Council Offices, Main Street

Removal of rear chimney to prevent damp ingress

LISTED BUILDING CONSENT

No comment made as the Town Council is the applicant.

b. SL/2022/0078 Caliba 6 Fell Drive

Building of an outbuilding in the rear garden, 4.04 x 2.0 mtrs. Finish will be pebble dash and slate/slate-effect tiles, to match the house. The proposed outbuilding will be adjacent to the Primary School and out of view of the neighbours. The outbuilding and house would eventually be painted in the same traditional colour

FULL PLANNING

RESOLVED

OBJECTION

Grange Town Council OBJECTS to the application on the following grounds:

- i) The application is unclear as to scale, and purpose, of the proposal.
- ii) The boundary wall and the side of the proposed development appear too close.

c. SL/2022/0081 The Shieling Eden Park Road

Discharge of condition 3 (Construction Method Statement) attached to planning permission

DISCHARGE CONDITIONS

RESOLVED

NO OBJECTION

d. SL/2022/0084 Nutwood Grove Practice Grange Health Centre Kents Bank Road

Car park management system and associated signage.

FULL PLANNING

RESOLVED

NO OBJECTION

e. SL/2022/0085 Nutwood Medical Centre Grange Health Centre Kents Bank Road

Car park management system and associated signage.

ADVERTISEMENT

RESOLVED

NO OBJECTION

TOWN COUNCIL OF GRANGE-OVER-SANDS

f. Decisions - Members noted that the following decisions had been made since the last Full Council meeting:

- a. SL/2021/1100 The Shieling Eden Park Road Non-Material Amendment - Grant
- b. SL/2021/1087 2 Cragg Drive FULL PLANNING - Grant with Conditions
- c. SL/2021/0468 Honey Potts Allithwaite Road FULL PLANNING Grant with Conditions
- d. SL/2021/0471 16 Carter Road Kents Bank FULL PLANNING Grant with Conditions
- e. SL/2021/0651 Red Rock Morecambe Bank FULL PLANNING Grant with Conditions
- f. SL/2021/0830 Recreational Area Promenade FULL PLANNING Grant with Conditions
- g. SL/2021/0924 Sunbeams Kilmidyke Road FULL PLANNING Grant with Conditions
- h. SL/2021/0493 Hampton House Kents Bank Road FULL PLANNING Grant with Conditions
- i. SL/2021/1185 The Old Barn 30 Cart Lane FULL PLANNING Grant with Conditions
- j. SL/2021/0668 Woodedge Windermere Road RETROSPECTIVE FULL Withdrawn
- k. SL/2021/1000 Acorn Nook Rockland Road FULL PLANNING Grant with Conditions
- l. SL/2021/1111 Charney Well Hampsfell Road FULL PLANNING Grant with Conditions
- m. SL/2021/0876 1 Laurel House, Kirkhead Road & 2-8 Kents Bank House Kentsford Road LISTED BUILDING Listed Building - Grant Cond
- n. SL/2021/0967 Follybank House Main Street GRANGE-OVER-SANDS LA11 6DP LISTED BUILDING Listed Building – Refuse

C21/170 Finance - Monthly Payments

8

a. Verification of Expenditure

NOTED

That prior to the meeting two Councillors verified invoices received and payments made since the last full council meeting prior to the council meeting and could verify their authenticity.

b. Verification of Accounts Reconciliation

NOTED

That prior to the meeting two Councillors verified that the monthly bank reconciliation had taken place.

c. Approval of Payments

RESOLVED

That the payments of the accounts and wages for this finance period as recorded in the payments list were approved as below.

TOWN COUNCIL OF GRANGE-OVER-SANDS

d. Identification of Councillors to approve next finance period payments

RESOLVED That Cllrs. Logan and Thomas would verify the invoices and payments for the next payment period.

e. Identification of Councillors to complete online authorisation of payments

RESOLVED That Cllrs. Greenway and Walmsley would complete online authorisation of payments for the next payment period.

TOWN COUNCIL OF GRANGE-OVER-SANDS

GRANGE-OVER-SANDS TOWN COUNCIL

Payments for Approval

February 2022

Accounts for Payment

£

Bank Account No. 1 - Direct Debit

Bank Account No. 1 - Cheque

Total Bank Account No. 1

£ -

Bank Account No. 2 - Direct Debits

278	Lloyds Bank Plc - Card January 2022 - Monthly fee	3.00	
278a	Knights Electrocom - Lubricant for stage lighting control panel	8.70	
278b	Get Licensed - Personal Licence Training - AH	119.99	131.69
279	Corona Energy - Gas V Hall 01/12-01/01/22		695.87
280	Sage - Support 01/01-31/01/22		86.40

Bank Account No. 2 - Direct Bank Payments

281	Lancasters - Padlock, cable ties & fixings		20.00
282	LITE - Christmas lights 2021		5,452.80
283	A Thould - V Hall external window cleaning		30.00
284	Lamont Pridmore - Payroll services Oct - Dec 2021		345.60
285	KTD - Photocopying 21/12-19/01/22		25.70
286	Robinsons - Replacement kettle for hall kitchen	25.00	
287	Robinsons - Xmas tree light repairs/circuit breakers (recoverable)	427.06	452.06
288	Shorrock Trichem - Cleaning materials, toilet rolls & hand towels		597.39
289	Kendal Security - Fit extra security to doors and windows Vic Hall		456.00
290	Healthmatic - Public Conveniences cleaning 01/02-28/02/22		1,500.00
291	YPO - Stationery		38.58
292	S Haines expenses - Replacement sound tablet & leads		150.30
293	Lengthsman - To 31/01/22		550.00
TS6	Grange Musical Theatre Society - Peter Pan panto ticket reimbursement		3,391.55

Total Bank Account No. 2

£ 13,923.94

Total Accounts

£ 13,923.94

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Salaries, PAYE & N.I. (Bank Account No. 2)

Total Salaries	£ 7,260.19
HMRC PAYE & NI - Tax Month 10	1,633.72
LG Pension Scheme Month 10 - Employer payment	1,970.14
	<u>£ 10,864.05</u>
Total Bank Account No. 2	<u>£ 24,787.99</u>
Total all payments for approval	<u>£ 24,787.99</u>

Accounts paid in previous month - approved

Bank Account No. 1

Bank Account No. 2

Accounts paid in previous month - not yet approved

Bank Account No. 1

Direct Debits

Cheques

Bank Account No. 2

Direct Debits

277 Plusnet - Tel & Broadband - Rental to 08/02/22 Calls to 06/01/22 39.60

Direct Bank Payments

Total Accounts paid in previous month £ 39.60

Grand Total £ 24,827.59

Bank Balances

Bank Account No. 1 As at 31/01/22 184,071.82

Bank Account No. 2 As at 31/01/22 162,841.80

Transfers between bank accounts

Transfer to Petty Cash account to replenish float

Signed (Chairman)

Dated.....

Quarterly Financial Report

Members considered the 9-month Quarterly Financial Report to 31 December 2021.

RESOLVED

That the 9-month Quarterly Financial Report to 31 December 2021 was approved as below.

TOWN COUNCIL OF GRANGE-OVER-SANDS

Grange-over-Sands Town Council		Meeting: 7 February 2022			Prepared: January 2022	
Budget Monitoring 9 months to 31 December 2021						
	Sage	Budget	75% Budget	Actual	Variance	% Spend
INCOME	Code	for year £	to date £	to date £	£	to %
Precept	4000	187,329	140,496	140,496	0	75%
Sundry Receipts	4010	-	-	263	263	Compensation re Prom Loo damage/Photocopying income
Interest Received	4015	-	-	-	0	
Grant Receipts - Running Costs SLDC	4100	7,000	5,250	5,250	(0)	75% Ornamental Gardens toilet grant
Grant Receipts - General	4105	-	-	-	0	
Grant Receipts - SLDC Council Tax	4106	8,511	6,384	6,384	(0)	75%
Grant Receipts - SLDC Comm Infrastructure Levy	4107	-	-	-	0	
Donations Received	4115	1,000	750	800	50	80% 8 x £100 donations for Bandstand concerts for season
Donations for Assets	4116	-	-	-	0	
Donations - Victoria Hall	4117	-	-	495	495	
Rent Receipts	4120	3,800	2,850	5,440	2,590	143% Includes full year for allotments £1,245
Room Hire Receipts	4125	5,000	3,750	14,051	10,301	281% V Hall open for events again
Bay Villa Trust Admin Fee	4162	550	413	-	(413)	0% Charged annually in 4th quarter
Commission Received	4170	-	-	255	255	Commission on ticket sales
Lease Registration Fees	4175	-	-	-	0	Cedric Walk
Toilet Entry Fees	4500	9,500	7,125	11,904	4,779	125% High visitor numbers to Grange
Fund Raising Income	4600	-	-	505	505	Christmas Fair
		222,690	167,018	185,843	18,826	83%
EXPENDITURE	Sage	Budget	Budget	Actual	Variance	% Spend
	Code	for year £	to date £	to date £	£	to %
Fund Raising Expenditure	6170	-	-	134	134	Christmas Fair
Musicians' Fees	6200	1,000	750	800	50	80% 8 x £100 payments made to bands for season
Mobile Toilets	6220	550	413	330	(83)	60%
Salaries	7000	89,000	66,750	63,897	(2,853)	72%
Pensions	7001	17,500	13,125	13,502	377	77%
Printing and Stationery	7010	800	600	385	(215)	48%
Postage	7012	40	30	16	(14)	39%
Water	7015	4,800	3,600	2,698	(902)	56%
Business Rates	7020	8,800	6,600	6,032	(568)	69%
Telephone/Broadband	7025	1,050	788	272	(516)	26% Reduction in tariff from Feb 2021
Insurance	7030	4,000	3,000	2,390	(610)	60%
Subscriptions	7040	860	645	1,090	445	127% Full year subs for CALC, SLCC & Cumbria Tourism
Information Technology	7046	4,500	3,375	1,830	(1,545)	41% Annual support invoice approx. £2k due in 4th quarter
Website	7047	400	300	458	158	114%
EXPENDITURE cont...	Sage	Budget	Budget	Actual	Variance	% Spend
	Code	for year £	to date £	to date £	£	to %
Travelling Expenses	7050	200	150	-	(150)	0%
Training Expenses	7052	600	450	535	85	89% SLCC/NALC/CALC/Website Training
Civic Expenses	7055	100	75	38	(37)	38% Poppy wreaths
Bank Charges	7070	300	225	145	(80)	48% Fewer transactions generally
Audit Fees	7075	1,000	750	1,020	270	102% 12 months Internal Audit & External Audit fee Y/e 31/03/21
Accountancy Fees	7080	3,000	2,250	1,918	(332)	64% Accountancy fee £975 Y/e 31/03/21 plus 9 months Payroll
Gas	7100	4,500	3,375	1,691	(1,684)	38% V Hall used less & staff working from home in 1st quarter
Electricity	7105	4,250	3,188	948	(2,240)	22% As above, plus Npower late invoicing this quarter
Christmas Lights	7106	4,600	3,450	-	(3,450)	0% Annual invoice due in 4th quarter
Donation Expenditure - Victoria Hall	7110	-	-	2,584	2,584	Safety flooring glass passageway - VHSG reserve used
Repairs and Maintenance	7120	5,000	3,750	24,757	21,007	495% Includes £19,600 MUGA fencing for Rec Ground; Bandstand, Public Domain, Toilets & Allotments
Hall Regular Maintenance	7121	4,500	3,375	3,605	230	80%
Hall Maintenance Plan & Emergency Repairs	7122	15,000	11,250	-	(11,250)	0% Quotes for work pending
Professional Fees - Non Financial	7125	1,350	1,013	715	(298)	53%
Toiletries and Cleaning Materials	7130	800	600	314	(286)	39% Less activity in hall 1st quarter
Rent Payable	7160	740	555	732	177	99% Full year rental for allotments & bandstand
Card Handling Charges (Toilets only)	7190	1,300	975	971	(4)	75% Monthly Nayax readers and service fee for toilets
Cleaning	7200	15,000	11,250	11,250	0	75% Toilets
Communications	7255	500	375	990	615	198% Includes adverts for Hall & Services Manager
Lengthsman	7455	6,500	4,875	4,177	(698)	64%
Parish Election Costs	7600	-	-	-	0	
Projects	7605	10,000	7,500	4,200	(3,300)	42% 1/4 pipe skate ramp
PWLB Loan Interest Paid	8000	500	375	180	(195)	36%
		213,040	159,780	154,602	(5,178)	73%
Net profit (Loss)		9,650	7,238	31,241		

Balance Sheet Summary as at 31/12/21

Total Assets Less Total Liabilities (including Public Works Loan Board Loan) **303,746**

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C21/172 Consultations

10

Members considered participation by Councillors in appropriate consultations: *none received*.

C21/173 Updates from Members

11

There were no updates from Councillors on works in progress and meetings and events attended.

C21/174 Public Conveniences

12

a. SLDC Strategic Public Conveniences Review

Members noted report requested by SLDC about strategic public conveniences in Grange. A condition review of the Ornamental Gardens and Prom facilities was undertaken to identify maintenance needs.

b. Maintenance Review – Ornamental Gardens

Members considered approving £2,600 maintenance works to the Ornamental Gardens public conveniences.

RESOLVED

That £2,600 maintenance works to the Ornamental Gardens public conveniences was approved.

c. Maintenance Review – Prom

Members considered approving £840 maintenance works to the Prom public conveniences.

RESOLVED

That £840 maintenance works to the Prom public conveniences was approved.

C21/175 Storm Arwen (November 2021)

13

Members noted an update from Cllr. Mason, about the County Council Storm Arwen (November 2021) de-brief meeting, held remotely on 12 January 2022.

Cllr. Mason distributed a printed report to the Councillors and reported that the briefing found:

- The Met Office did not supply accurate information and the incident was not classified as a 'humanitarian' risk.
- There was no electronic communication due to the power outage.
- Electricity North West could not supply accurate postcodes of those without power.
- Houses are named, not numbered. There was the suggestion that the Royal Mail gets involved in future planning.

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- Many voluntary groups got involved but there was a lack of central co-ordination.
- Community groups were fabulous and there is the need to involve them in planning for future emergencies.

C21/176 Grange Library Car Park Barrier

14

At the previous Town Council meeting, Councillors were requested by a resident at 'Have Your Say' to ask the County Council about the proposed car park barrier at the Library.

Members noted response received 11 January 2022 from the County Council, and that the barrier has now been installed.

C21/177 Victoria Hall

15

Members noted that the Listed Building Consent application (SL/2022/0037) for removing rear chimney had been made.

C21/178 Staff

17

Amanda Hunter was appointed Hall and Services Manager, commencing employment for the Town Council on Monday 24 January 2022.

RESOLVED

That the appointment of Amanda Hunter as Hall and Services Manager, commencing employment for the Town Council on Monday 24 January 2022, was noted and approved.

C21/179 Next Meeting

18

Members noted that the next Full Council Meeting would be held:

Monday 7 March 2022, 7.00pm Victoria Hall, Main Street, Grange-over-Sands.

There being no further business, the meeting closed at 7.50 pm.

Signed:

Dated:

Chair, Grange-over-Sands Town Council