

TOWN COUNCIL OF GRANGE-OVER-SANDS

Chairman/Mayor:

Cllr. Tricia Thomas

Vice-Chairman/Deputy Mayor:

Cllr. Ann Walmsley

Town Clerk:

Mrs. C. Benbow



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V.A.T. Reg.No: 164 8707 80

**Minutes of the Meeting of the Town Council held in the Victoria Hall,
on Monday 13 March 2023 commencing at 7.00 pm.**

Present:

Cllr. T. Thomas – **Chair**

Cllr. J. Greenway, Cllr. A. Walmsley, Cllr. S. Bailey,

Cllr. C. Logan, Cllr. R. Handley, Cllr. E. Walmsley.

Mrs. C. Benbow – Town Clerk

In attendance:

5 members of the public, District Councillor Fiona Hanlon and District and Shadow Unitary Councillor Peter Endors .

**Minute
Ref:**

Agenda No:

C22/175 Apologies for Absence

1

Apologies were received from Cllr. Mason who was absent due to illness.

RESOLVED

That apologies from Cllr. Mason due to illness were approved.

TOWN COUNCIL OF GRANGE – OVER – SANDS

C22/176 Public Participation: Public Have Your Say

2

- Resident 1** Made representation, speaking as the Chairman of Save Grange Lido:
- Save Grange Lido (SGL) are delighted to hear that the Prom refurbishment is to start together with the work to stabilise the Lido. The Group continues to fundraise for the pool reinstatement. Success with the National Lottery Heritage Fund means they now hope to open a Heritage Centre, accessible to all, to continue their work.
- Resident 2** Made representation to members regarding transport and road systems specifically between Grange and Cartmel, hoping that Westmorland and Furness Council will address the problems.
- Resident 3** Made representation to members regarding Item 7, Planning Application SL/2023/0129 & SL/2023/0130 Brown Robin, Lindale Road, speaking as the applicant and explaining some of the background of the application.

C22/177 Reports

3

District and Shadow Unitary Report

District and Shadow Unitary Councillor Peter Endsor reported:

1. Prom Playground – the equipment has been ordered and contractors will be on site at the end of March.
2. SLDC – is having final meetings ready for new Council on 1 April 2023.
3. Pollution – United Utilities are still pumping sewage into the river. Investigations continue.
4. Westmorland and Furness Council 2024 Budget – will mean 5.9% increase in Council Tax. Second home owners will pay double.
5. Flooding at Meathop – they are waiting for permissions to clear the culvert.
6. Guides Lot Recycling Site – will be closed as the site is being re-surfaced.

Cllr. Endsor thanked his colleague, Cllr. Robin Ashcroft, speaking in appreciation of all his hard work, particularly with the Lido refurbishment.

Cllr. Endsor thanked County Councillor Bill Wearing, who was absent due to illness, wishing him good health and recovery and a happy retirement.

Town Councillors asked the following questions:

Cllr. Greenway – will the new play equipment on the Prom include accessible play equipment for children with disabilities?

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Cllr. A. Walmsley – will the Springy Cow that was paid for by Grange Town Council be retained? It isn't very old, is popular, and is in good working order.

Cllr. Greenway - are Lido Gallery images are being retained as previously promised?

Cllr. Handley - the signs along the Prom were installed, and paid for, by Grange Natural History Society. They are in good repair. The Society would like these to be retained.

District Council Report

District Councillor Fiona Hanlon gave her final report as SLDC ceases and Westmorland and Furness Council (WFC) will take over. She thanked the Town Council for all their support.

1. Hospital Bus Shelter - approval has been given for a bus shelter on Dalton Road for Cartmel Peninsula residents returning from Furness General Hospital.
2. SLDC Land – Cllr. Hanlon has asked for clarification as to future ownership and maintenance of all SLDC land in the area and hopes the new councillors will ensure that the future maintenance promised by SLDC when contracts are renewed materialises under WFC. She believes Continental Landscapes have 12 months remaining on their contract.
3. Planning – Cllr. Hanlon has circulated the Report commissioned by SLDC on Cartmel's Higgs Lane Development regarding Affordable Housing. She suggests that Grange Town Council and Allithwaite and Cartmel Parish Council work together on shared matters.
4. Cartmel Neighbourhood Plan - suggests significant changes to planning including all new dwellings to be principle residences to prevent them becoming second homes or holiday homes. It suggests that WFC will tighten planning to protect both affordable and local occupancy.
5. Yewbarrow Lodge Consultation - Cllr. Hanlon is disappointed that the style of housing does not appear to suit the Conservation Area or the history of the site. Cllr. Hanlon notes that part of the lower drive belongs to SLDC and must not be included as part of the development and hopes our new councillors will ensure the protection of the gardens while the site is being developed and afterwards.
6. Windermere Road Flooding - It's fantastic to see the work on the culvert and flooding issues at the bottom of Windermere Rd. Cllr. Bill Wearing deserves thanks for his perseverance in getting this issue resolved.
7. Planning - development on Methven Springfield Site appears to have been postponed for the moment, Cllr. Hanlon hopes WFC councillors will keep contact with the affected residents living around the site.

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8. Kents Bank Station - Network Rail did not consult the Friends of Kents Bank Station on the platform changes. They refuse to alter the works now completed but are trying to mitigate this by providing funds for the group to use on other projects.
9. Humphrey Head Planning – Cllr. Hanlon will continue to work on preventing inappropriate building development on Humphrey Head.
10. Olive Way Notice Board - is awaiting planning permission. Bay Search and Rescue have asked for information about the dangers of the sands to be included.
11. SLDC Consultation – Item 10 (b) – encouraged all residents and councillors to take part.
12. Allithwaite Pump Track - is complete. Many thanks to all the Grange residents, businesses and organisations who helped deliver this fantastic new facility.
13. Volunteer Gardeners – Cllr. Hanlon had been asked to make a plea for volunteer gardeners and funding for Grange Civic Society and the Promenade Gardeners. Their work will no doubt be even more difficult once the refurbishment of the promenade is underway.
14. Berners Car Park - reminded GTC and WFC Councillors that SLDC promised to completely resurface Berners Car Park and parts of Olive Way once the work on the promenade and lido are completed.
15. Local Public Transport – Cllr. Hanlon apologised that she had not managed to take the issue of local public transport further before the end of her stint as councillor. Cllr Thomas has made a great start and Cllr. Hanlon hopes our new WFC councillors will now assist her in making improvements to local service.
16. Ambulance Station - has asked Rick Shaw for an update on the Grange Ambulance. Cllr. Hanlon thanked Fletchers for being so accommodating in allowing the ambulance to remain until the new WFC and CCFRA are in place. The new Cumbria Commissioner Fire and Rescue Authority will assume responsibility from 1 April.

Cllr. Hanlon thanked everyone and wished them the very best for the future.

County Council Report

County Councillor Bill Wearing sent apologies, he is unfortunately in hospital. The Town Council wished him well.

TOWN COUNCIL OF GRANGE-OVER-SANDS

Mayor's Report

Mayor Cllr. Tricia Thomas thanked County Cllr. Bill Wearing and District Cllr. Fiona Hanlon for all their time and energy on behalf of the residents of Grange.

C22/178 Minutes of the Previous Meeting 4

RESOLVED That the Minutes of the Meeting of the Town Council held on Monday 13 February 2023 were accepted as a true record.

C22/179 Declarations of Interests and Dispensations 5

NOTED

- i) Cllr. Thomas declared an interest in Item 7 (e), Planning Application SL/2023/0087 as she is a neighbour.
- ii) Cllr. Greenway declared an interest in Item 7 (b), Planning Application SL/2022/1014 as she lives nearby.
- iii) Cllr. Bailey declared an interest in Item 7 (b), Planning Application SL/2022/1014, as he is known professionally to one of the neighbours.

C22/180 Public Bodies (Admission to Meetings) Act 1960 – Excluded Item 6

RESOLVED That no items should be considered without the presence of the press and public, pursuant to the Public Bodies (Admission to Meetings) Act 1960 Section 2.

C22/181 Planning Report 7

- 1. Members considered the following full or outline planning permission/reserved matters/discharge of conditions/listed building/change of use/advertising consent or appeal:**

Cllr. Logan advised the meeting that she had not been able to look at any of the planning items due to technical problems so she would not be commenting on this item.

- a. SL/2023/0110 Grange Over Sands Train Station, Station Square
Installation of 2 tab markers to the listed structure
LISTED BUILDING
Extension to comment deadline granted.

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**RESOLVED
NO OBJECTION**

- b. SL/2022/1014 Land adjacent to High Beeches, Beech Road
Erection of dwelling (Resubmission of SL/2019/0513)
FULL PLANNING
Extension to comment deadline granted.

**RESOLVED
OBJECTION**

Grange Town Council OBJECTS to the application on the following grounds:

The Town Council supports the neighbours in their concerns about the ownership of part of the land. It appears that it is not clear who owns the land.

- c. SL/2023/0129 & SL/2023/0130 Brown Robin, Lindale Road
Landscaping works, shed, roof lights & parapet along the rear elevation of the extension (Retrospective)
FULL PLANNING
Extension to comment deadline granted.

**RESOLVED
NO OBJECTION**

Grange Town Council makes the following comment:

The Town Council supports SLDC in the mitigation measures required and recommends that these are completed within the given timescale.

- d. SL/2023/0147 Sequana, 44 Kentsford Road
Installation of two side windows, conversion of integral single garage into living space & widening of site entrance and new driveway turning area
FULL PLANNING

**RESOLVED
NO OBJECTION**

Cllr. Thomas handed over the Cllr. Handley to act as Chairman for this item:

- e. SL/2023/0087 Flat 3 Miramar Kents Bank Road
Replacement window frames Easting Replacement UPVC window
FULL PLANNING

**RESOLVED
NO OBJECTION**

TOWN COUNCIL OF GRANGE-OVER-SANDS

- f. PN/2023/0025 In Front Of Public Library Grange Fell Road
Formal notification of 28 days notice in accordance with Regulation 5 of the Electronic Communications Code) Regulations 2003 (as amended) for the Installation of new telecommunications street cabinets
PN for Telecommunications

RESOLVED

Grange Town Council makes the following response to this Notice:

The Grange-over-Sands Neighbourhood Plan (Policy 3) states that the grassed area around the Library is a designated green space for leisure use by the public. The proposed cabinet is sited right in the middle of the green space. The Town Council requests that a less obtrusive site for the cabinet is found, such as along the edge of the space or on the concrete where the public phone box was.

2. Decisions - Members noted that the following decisions had been made since the last Full Council meeting:

- a. SL/2022/1130 Monton 10 Cart Lane Full Planning - Grant with Conditions
- b. SL/2022/1131 Monton 10 Cart Lane Full Planning - Grant with Condition
- c. SL/2022/1132 Monton 10 Cart Lane Full Planning – Refuse
- d. SL/2023/0069 Hampton House Kents Bank Road Non-Material Amendment – Grant

C22/182 Finance - Monthly Payments

8

a. Verification of Expenditure

NOTED

That prior to the meeting one Councillor verified invoices received and payments made since the last full council meeting prior to the council meeting and could verify their authenticity. Cllr. Mason was unable to verify.

b. Verification of Accounts Reconciliation

NOTED

That prior to the meeting one Councillor verified that the monthly bank reconciliation had taken place. Cllr. Mason was unable to verify.

TOWN COUNCIL OF GRANGE-OVER-SANDS

c. Approval of Payments

RESOLVED That the payments of the accounts and wages for this finance period as recorded in the payments list were approved as below.

d. Identification of Councillors to approve next finance period payments

RESOLVED That Cllrs. Logan and Thomas would verify the invoices and payments for the next payment period.

e. Identification of Councillors to complete online authorisation of payments

RESOLVED That Cllrs. Greenway and A. Walmsley would complete online authorisation of payments for the next payment period.

TOWN COUNCIL OF GRANGE-OVER-SANDS

GRANGE-OVER-SANDS TOWN COUNCIL

Payments for Approval

March 2023

Accounts for Payment

Bank Account No. 1 - Direct Debit

Bank Account No. 1 - Cheque

Total Bank Account No. 1

£

£ -

Bank Account No. 2 - Direct Debits

330	Lloyds Bank Plc - Card Feb 2023 - Monthly fee	3.00	
331	Screwfix - Fireseal door seals	22.62	
332	Amazon - Safety signs	20.45	
333	Amazon - Safety signs	25.70	
334	TSC Signs - Safety signs	20.58	
335	Amazon - Safety signs	22.92	
336	Expert Workwear - Fire marshal vests	23.96	
337	Amazon - Safety signs	6.29	
338	KPCM - Safety signs	5.70	
339	Nisbets - Cleaning materials	158.48	
340	Amazon - Stationery & safety sign	16.05	
341	iTronics - Thermometers	21.98	
342	Amazon - AA batteries x 100	69.16	
343	Nisbets - Water filter cartridge	55.18	
344	Langford - Plastic clipboards x 6	18.49	490.56
345	Npower - Elec Church Hill PC 01/01-31/01/23		71.83
346	Npower - Elec Prom PC 01/01-31/01/23		35.27
347	Npower - Elec Xmas Tree lights 01/01-31/01/23 (recoverable)		11.78
348	Npower - Elec V Hall 01/06-30/06/22		233.05
349	Npower - Elec V Hall 01/07-31/07/22		236.44
350	Npower - Elec V Hall 01/08-31/08/22		274.19
351	Npower - Elec V Hall 01/09-30/09/22		311.10
352	Npower - Elec V Hall 01/10-31/10/22		619.18
353	Npower - Elec V Hall 01/11-30/11/22		667.30
354	Npower - Elec V Hall 01/12-31/12/22		532.38
355	Npower - Elec V Hall 01/01-31/01/23		478.68
356	Corona Energy - Gas V Hall 01/01-01/02/23		3,018.77
357	Sage - Support 01/03-31/03/23		92.40
358	Waterplus - V Hall 28/01-28/02/23		118.24

Bank Account No. 2 - Direct Bank Payments

362	Lancasters - Padlock, key fobs & Prom toilet locks		47.00
363	YPO - Stationery	130.37	
364	YPO - Stationery	85.96	216.33
365	Westmorland Fire - Supply & fit fire alarm batteries x 10		446.40
366	Healthmatic - PC cleaning 01/03-31/03/23		1,500.00
367	Kendal Security - Repair Keysafe		54.00
368	Richard Foster - Refund of part allotment rent		21.00
369	Lengthsman - To 28/02/23		473.00

Total Bank Account No. 2

£ 9,948.90

Total Accounts

£ 9,948.90

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Salaries, PAYE & N.I. (Bank Account No. 2)

Total Salaries	£ 7,453.84
HMRC PAYE & NI - Tax Month 11	1,991.03
LG Pension Scheme Month 11 - Employer payment	2,244.94
	£ 11,689.81
Total Bank Account No. 2	£ 21,638.71
Total all payments for approval	£ 21,638.71

Accounts paid in previous month

Bank Account No. 1

Direct Debits

Cheques

Bank Account No. 2

Direct Debits

359 Plusnet - Tel & Broadband - Rental to 08/03/23 Calls to 08/02/23	75.50
360 Waterplus - Church Hill PC 07/01-07/02/23	46.39
361 Waterplus - Orn Gdns PC 07/01-07/02/23	57.92

Direct Bank Payments

Total Accounts paid in previous month	£ 179.81
Grand Total	£ 21,818.52

Bank Balances

Bank Account No. 1 As at 28/02/23	191,431.74
Bank Account No. 2 As at 28/02/23	95,287.31

Transfer to Petty Cash account to replenish float

-

Signed (Chairman)

Dated.....

C22/183

Finance and Governance

9

Annual Authorisation of Payments

To approve the annual review of payments made by variable direct debit and standing order and to approve the use of BACS payments in compliance with Grange Town Council Financial Regulations.

RESOLVED

That the annual review of payments made by variable direct debit and standing order and the use of BACS payments in compliance with Grange Town Council Financial Regulations were approved.

C22/184

Consultations

10

a. **SLDC Street Naming and Numbering at Kent's Bank, Allithwaite Rd, Grange-over-Sands (SL/2018/0897)**

Under SLDC's Street Name and Numbering Policy, where a new street consisting of 5 or more properties is to be constructed, the local Parish or Town Council must support the new street name. SLDC request developers liaise directly with the Parish or Town Council.

To consider correspondence from developers Lancet Homes and discussion document from Cllr. Greenway (*circulated*).

To note that Lancet Homes subsequently wrote:

'On an initial look we feel that the streets requiring names are:

- 1. The main drive through to the east and any new development*
- 2. The first street coming south off the main drive*
- 3. Possible four other streets.'*

Lancet Homes used a marketing company who provided the suggested names. The marketing company stated:

'This is primarily made up of notable local areas – which is in keeping with the established roads around, with a couple of “notable people” as well.'

RESOLVED

That the Town Council would respond suggesting native birds as follows: Curlew Drive, Sandpiper Place, Shelduck Place, Skylark Place, Pintail Place, Egret Place.

District Cllr. Fiona Hanlon left the meeting.

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b. **South Lakeland Strategic Housing and Economic Needs Assessment Study (SHENA)**

SLDC are inviting comments on their draft South Lakeland SHENA study, commissioned in 2022.

Details are at: <https://cumbria.citizenspace.com/south-lakeland-district-council/37e6ad82>

Deadline for responses: Tuesday 21 March 2023

RESOLVED

That the Town Council would respond:

- i) There is not sufficient infrastructure in Grange for any more housing growth. In particular, the water supply is limited, and the drainage and sewage systems are old and inadequate.
- ii) The Housing Needs Analysis didn't recognise mobile homes as local constraints. These draw on infrastructure and services just as much as houses do.
- iii) A rigorous independent viability assessment is needed for every development's affordable housing requirement.
- iv) It is suggested that restricting the sale of newbuilds in designated second/holiday home hotspots should be considered. Cartmel and Allithwaite are designated hotspots but Grange is not. This could mean that Grange gets more second and holiday homes. The whole Cartmel Peninsula should have the same policy – that there is a 'main residence only' policy on all new builds to continue in perpetuity. Otherwise, the demand for newbuild second/holiday homes will just be displaced to developments on the edge of Cartmel and Allithwaite e.g. the Holker Kents Bank development, then Grange will become a hotspot without any policy protection.
- v) 900 dwellings for wheelchair users are required. An ideal site would be the portion of land behind Grange Medical Centre that is identified in the Neighbourhood Plan for accessible dwellings.

c. **SLDC – Planning Matters - Local Validation Checklist**

This validation check list for planning applications will bring together all of the current validation requirements for Barrow Borough Council, Eden District Council, South Lakeland District Council and Cumbria County Council into one check list.

Deadline for responses: Monday 3 April 2023.

RESOLVED

That the Town Council would respond to request that a version of the list is produced in lay-person's terms for Parish and Town Councils to reference.

TOWN COUNCIL OF GRANGE-OVER-SANDS

C22/185

Updates from Members

11

There were no updates from Councillors on works in progress and meetings and events attended.

C22/186

Victoria Hall

12

a. **Victoria Hall Working Party**

Members noted that a meeting took place at 7pm on Tuesday 28 February 2023. Cllrs. Thomas, A. Walmsley, E. Walmsley, Greenway and Handley took part, with the Hall and Services Manager and Town Clerk. Cllrs. Bailey, Mason and Logan sent apologies.

The Working Party recommended to Full Council that:

- i) The electrical works to ensure fire safety compliance are undertaken (Item 12 c).
- ii) The Hall hire terms are amended so that hirers can book for half hours (Item 12 d).

The next Working Party will be held 7 - 9pm, Wednesday 12 April 2023.

The Victoria Hall Support Group have been invited to send a representative.

Cllr. Greenway reported that she and the Hall and Services Manager were investigating getting the Hall on the 'Theatres at Risk' register.

b. **Fire Alarm System**

Members noted that Westmorland Fire and Security carried out recommended upgrades to the fire alarm system costing £489.00 (ex VAT).

c. **Fire Risk Assessment**

Members considered electrical works quoted at £1,075 to ensure the building is compliant with fire safety legislation. Works involve additional emergency lights and improving chair store lighting.

RESOLVED

That electrical works quoted at £1,075 to ensure the building is compliant with fire safety legislation were approved.

d. **Review Hall Hire Charges and Conditions of Hire**

Members considered feedback from Grange and District U3A and reviewed Hall Hire Charges and Conditions of Hire.

RESOLVED

TOWN COUNCIL OF GRANGE – OVER – SANDS

1. That the Hall Hire Charges and Conditions of Hire are amended to include half hour hires.
2. That the charges for Hall Front-of-House staff hours are reviewed at the next meeting of the Victoria Hall Working Party.

e. **Grange Musical Theatre Society**

Members considered correspondence from Grange Musical Theatre Society received by email 19 February 2023.

RESOLVED

That the following response was given:

- The Town Council appreciates that you manage your bookings to make sure you don't clash with other Societies, and that you are disappointed that you couldn't book the Wednesday night.
- We aim to manage the Hall to ensure that the maximum number of people can be accommodated for the widest range of activity. For the Wednesday night for your show, the date had already been booked, and confirmed, before Grange Musical Theatre Society requested it.
- This was discussed with representatives from GMTS Committee in August last year, and with your Chairman in February this year.
- The Town Council hopes you will continue to use the Hall. Cllrs. Claire Logan and Tricia Thomas are particularly concerned and if you would like to meet to discuss this, and how we can continue to work together, they would be pleased to meet you.
- Glad to see your last show went well and looking forward to continuing to work with you.

C22/187 Promenade and Lido District Council Refurbishment Update

13

Members noted that SLDC postponed the update meeting scheduled with the Town Council for Wednesday 8 March at 7pm. Another meeting date is being arranged.

C22/188 Public Conveniences

14

SLDC Locally Important Projects Grant

Members noted that the Town Council has received notification that the Locally Important Projects grant application, submitted in January 2022, was successful, and £2,600 has been awarded to Grange public conveniences.

TOWN COUNCIL OF GRANGE-OVER-SANDS

C22/189 Civic Matters – Coronation King Charles III

15

Commemorative Tree Proposal

Members noted an update from the Chairman and considered the proposal to commemorate the Coronation. The Chairman reported SLDC say we may be able to plant a tree in the Park Road Gardens. There is no planting space in the Ornamental Gardens.

RESOLVED

That Cllr. Thomas will lead a project to plant trees to commemorate the death of Queen Elizabeth II and the coronation of King Charles III.

C22/190 Staffing Matters – Caretaker Recruitment

16

Members noted draft minutes of Staffing Committee held Tuesday 28 February 2023 and considered recommendations from the Staffing Committee:

- a. That the draft job description, terms and conditions and person specification, for the role of part-time Caretaker, were recommended to Full Council for approval.
- b. That the appointed recruitment panel and agreed recruitment schedule and interview dates were recommended to Full Council for approval.

The meeting received an update from the Town Clerk and the recommendation to carry out an internal recruitment process.

RESOLVED

- i) That the draft job description, terms and conditions and person specification, for the role of part-time Caretaker, were approved.
- ii) That an internal recruitment process is carried out initially.
- iii) That the appointed recruitment panel was approved.

C22/193 Next Meeting

17

Members noted that the next Full Council Meeting would be held Monday 3 April 2023, 7.00pm Victoria Hall, Main Street, Grange-over-Sands.

There being no further business, the meeting closed at 8.15 pm.

Signed:

Dated:

Chair, Grange-over-Sands Town Council

TOWN COUNCIL OF GRANGE-OVER-SANDS