

TOWN COUNCIL OF GRANGE-OVER-SANDS

Chairman/Mayor:

Cllr. Peter Endsor

Vice-Chairman/Deputy Mayor:

Cllr. Martin Ingle

Town Clerk:

Mrs. C. Benbow

Council Offices
Main Street
Grange-over-Sands
Cumbria, LA11 6DP

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V.A.T. Reg.No: 164 8707 80

Minutes of the Meeting of the Town Council held in the Victoria Hall, on Monday 12 November 2018 commencing at 7.00 pm.

Present:Cllr. P. Endsor – **Chair**

Cllr. Walmsley, Cllr. Hathorn, Cllr. Shapland

Cllr. Ingle, Cllr. Thomas, Cllr. Handley

Mrs. C. Benbow – Town Clerk

In attendance:

10 members of the public

**Minute
Ref:****Agenda No:****C18/101 Apologies for Absence****1**

Apologies were received and approved from Cllr. Greenway who was absent due to medical leave and Cllr. Logan who was absent due to family commitments.

C18/102 Reports**2****Police Report**

PCSO Howard Firth sent his apologies and the following crime report:

Concern for welfare 8, assault 1, domestic incident 1, road related offence 1, road traffic collision 1, suspicious incident 4, sudden death 2, missing persons 1, sexual offences 2, public order offences 2, damage 1.

District Council Report

District Councillor Eric Morrell reported that:

1. **Lido Update** – SLDC has verified the petition presented by the Save Grange Lido group. It will be considered at SLDC Full Council on 18 December.
2. **Windermere Road Flooding** – SLDC Members attended the meeting organised by Cumbria County Council. The flooding is caused by a number of factors and was

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aggravated by the construction of the Windermere Road car park which belongs to SLDC. The District agreed to do its part to remedy the situation.

County Council Report

County Councillor Bill Wearing reported that:

1. **Roadworks** - Morecambe Bank will be closed for 10 days to allow for works. Notices have been circulated.
2. **Christmas Tree Festival** St Pauls 7 December – Cllr. Wearing gave his apologies.
3. **Windermere Road Flooding** – thanks to SLDC for their commitment towards resolving this. Action Plan and date for next meeting will be circulated by the end of the week.
4. **Community Resilience Group** – is considering working in partnership with the Town Council to access funding for flood works.

Mayor's Report

Mayor Cllr. Peter Endors reported that:

He attended Cartmel School Awards Night. The Remembrance Event 'Grange Remembers' was excellent and raised over £400 for the Victoria Hall Support Group. Congratulations to Sally Haines and the Support Group and thanks to all the readers at the event.

On Remembrance Sunday he had the honour of reading the names of the Fallen. Over 500 people attended.

It was a poignant day and thanks again to the Reverend Andrew Norman, Bishop Nigel McCulloch and Sally Haines.

C18/103 Public Participation: Public Have Your Say 3

Resident Made a representation to Members with regard to the Lido, speaking as a Committee Member of the Save Grange Lido group. The Town Council was asked to revisit their decision to support the District Council's plans for a light touch renovation including in-filling the pool. Save Grange Lido wish to restore the pool for swimming.

Resident Made a representation to members with regard to:

- i) Remembrance Day – thanks to everyone who organised this.
- ii) Flooding – suggested that a full survey of all drains is undertaken.
- iii) Road Safety – an accident outside Fletchers this week was possibly aggravated by parked cars. A review of traffic management in Grange was suggested.

C18/104 Minutes of the Previous Meeting 4

RESOLVED That the Minutes of the Meeting of the Town Council held on Monday 8 October 2018 were accepted as a true record.

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C18/105 **Declarations of Interests and Dispensations** **5**

NOTED There were no requests received for dispensations or declarations of interest.

C18/106 **Public Bodies (Admission to Meetings) Act 1960 – Excluded Item** **6**

RESOLVED That no items should be considered without the presence of the press and public, pursuant to the Public Bodies (Admission to Meetings) Act 1960 Section 2.

C18/107 **Planning Report** **7**

1. Members considered the following full or outline planning permission/reserved matters/discharge of conditions/listed building/change of use/advertising consent or appeal:

a. SL/2018/0819 Stonycroft, Rockland Road, LA11 7HR

Alteration and resurfacing of parking area and access drive with tarmac (retrospective)

Full Planning

RESOLVED

OBJECTION

Grange Town Council OBJECTS to the application on the following grounds:

- i) Drainage – no provision has been made for drainage and consequently the development is causing rainwater to run off the property.
- ii) Out of keeping with residential purpose - the property was developed as a dwelling and is supposed to be providing a residential service.
This quantity of parking is disproportionate and out of keeping with the area and purpose.

Grange Town Council requests that this application is not granted, that the original shape of parking is reinstated and the garden put back.

b. SL/2018/0862 Oversands, The Esplanade, LA11 7HH

Single storey extension, two storey gable extension with Juliette balcony and creation of a self-contained linked annex with balcony.

Full Planning

RESOLVED

OBJECTION

Grange Town Council OBJECTS to the application on the following grounds:

- i) Disproportionate Development - The proposed development is too large for the site, which is in the Conservation Area.
- ii) Out of Keeping Development - It would be visually out of keeping and out of proportion with the other houses on the row.

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This would be evident from both the front and from the Promenade.

c. SL/2018/0873 Grange Pharmacy, Main Street, LA11 6DY

Variation of condition 4 (opening hours) and 5 (delivery times) attached to planning permission SL/2018/0278

Full Planning

RESOLVED

OBJECTION

Grange Town Council OBJECTS to the application on the following grounds:

This is a residential area, with flats above the property. It is therefore not acceptable to have deliveries until as late as 10pm.

d. SL/2018/0663 and SL/2018/0664 Archway Vet Practice, The Stables, Station Square

Conversion of building to form three dwellings

Full Planning

RESOLVED

NO OBJECTION

e. SL/2018/0863 70 Kentsford Road, LA11 7BB

Formation of additional ground floor accommodation, first floor front extension, extension to existing balcony with glass balustrade, creation of new off-road parking area and new access gate and steps off Kentsford Road.

Full Planning

RESOLVED

NO OBJECTION

f. SL/2018/0866 Rockery Cottage, Fernleigh Road LA11 7HD

Extension and alterations

Full Planning

RESOLVED

NO OBJECTION

g. SL/2015/0238 Guides Farm, Cart Lane

Erection of three dwelling houses, conversion of barn into dwelling house and erection of agricultural shed

Full Planning

TOWN COUNCIL OF GRANGE – OVER – SANDS

RESOLVED

OBJECTION

Grange Town Council OBJECTS to the application on the following grounds:

- i) Over-development of the site
- ii) Out of keeping with the area
- iii) Have a serious adverse impact on the adjacent historic house.

h. SL/2018/0885 16 Carter Road, LA11 7AN

Raising roof height to provide first floor accommodation, installation of dormers to side and rear, single story rear extension with raised patio and glazed balustrade

Full Planning

RESOLVED

NO OBJECTION

i. SL/2018/0891 Former Natwest Bank, 1 Main Street

Change of use from bank (Class A2) to restaurant/café use (Class A3) at ground floor and lower ground floor and residential above (Class C3)

Change of Use

RESOLVED

NO OBJECTION

It is requested that sufficient and effective extractors are installed.

2. Decisions - Members noted that the following decisions had been made since the last Full Council meeting:

- a. SL/2018/0278** Grange Pharmacy, Main Street, LA11 6DY Full Planning – Grant with conditions
- b. SL/2018/0019** High Farm, Spring Bank Road, LA11 6HA Permitted Notice for Agricultural Building not required.
- c. SL/2018/0719** Hillcroft, 10 Cat Tree Road, LA11 7EB Full Planning - Grant with Conditions
- d. SL/2018/0626** 1A Station Yard, LA11 6DW Lawful development certificate – Grant
- e. SL/2018/0729** 1,2,3 Brown Robin, Lindale Rd LA11 6EU Discharge Conditions
- f. SL/2018/0342** Old Coach House, Fernleigh Rd LA11 7HT Full Planning - Grant with Conditions
- g. SL/2018/0795** Fair Oak, Cardrona Rd LA11 6EW Full Planning – Grant with Condition

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C18/108 **Neighbourhood Plan** **8**

Members noted the Neighbourhood Plan briefing notes from Cllr. Greenway.

C18/109 **Finance - Monthly Payments** **9**

a. Verification of Expenditure

NOTED That prior to the meeting two Councillors verified invoices received and payments made since the last full council meeting prior to the council meeting and could verify their authenticity.

b. Verification of Accounts Reconciliation

NOTED That prior to the meeting two Councillors verified that the monthly bank reconciliation had taken place.

c. Approval of Payments

RESOLVED That the payments of the accounts and wages for this finance period as recorded in the payments list were approved as below.

d. Identification of Councillors to approve next finance period payments

RESOLVED That Cllrs Hathorn and Handley would verify the invoices and payments for the next payment period.

e. Identification of Councillors to complete online authorisation of payments

RESOLVED That Cllrs Walmsley and Thomas would complete online authorisation of payments for the next payment period.

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Payments for Approval

November 2018

£

1 Accounts for Payment

Cheque (NatWest)

Petty Cash (transfer from 33T Info Centre cash)	40.23	
Deposit for Christmas Tree Event (refundable)	100.00	
Total Nat West account	£ 140.23	

Unity Trust - Direct Debits

	Lloyds Bank Plc - card Sep 18 - monthly fee	3.00	
	Lights 2go - LED picture light foyer	156.62	
	NJO Technology - lighting for alcove	172.44	332.06
	Data Protection annual fee - Information Commissioner		35.00
1-	M8 SLDC - Non Dom Rate. V. Hall		552.00
2-	M8 SLDC - Non Dom Rate Rooms Rooms 1 & 3/Council Office		149.00
3-	M8 SLDC - Non Dom Rate Information Centre		59.00
4-	M8 SLDC - Non Dom Rate Police Room 4		84.00
	209 Corona Energy - V Hall gas September 2018		175.77
	224 Waterplus - IC wastewater 1 Apr 2018 to 31 Mar 2019 -2nd half		71.45
	226 Barclaycard transaction fees October 2018		27.76
	231 SAGE - software and support Nov 18		72.00

Direct Bank Payments Unity Trust

	199/ Lamont Pridmore - Payroll fees 2nd quarter 2018-19	336.00	
	218 Lamont Pridmore - accountancy fees 1 July /19 Oct 18	1,512.00	1,848.00
	202 Kendal Quality Roofing - roof repair above chair store		600.00
	203/ YPO - tabletop display unit	118.98	
	228/ YPO - flipchart easel	88.74	
	229 YPO - batteries and wall clock	47.50	255.22
	204/ PR Books - IC stock	115.66	
	213/ PR Books - IC stock	10.76	
	219 PR Books - IC stock	5.39	
	233 PR Books - IC stock	50.35	182.16
	206/ WB Electricial - PAT testing V Hall	729.60	
	207 WB Electricial - removal of speakers Bandstand	50.00	779.60
	208/ Intouchcrm - website monthly hosting October 2018	35.99	
	232 Intouchcrm - website monthly hosting November 2018	35.99	71.98
	211 Shorrock Trichem - paper towels		355.96
	212 O Taylors - tulip bulbs wall top Ornamental Gardens		324.00
	214/ Westmorland Fire & Sec - new security alarm keypad	138.81	
	215/ Westmorland Fire & Sec - security sensor repair	72.00	
	216 Westmorland Fire & Sec - annual inspection fire alarm	48.00	258.81
	217 Sinkfall - skip for lengthsman		120.00
	220 KTD - photocopying 25 Sep to 25 Oct 18		68.26
	221 Jean Airey - Internal audit half year 30 Sep 2018		220.25
	222 AJ Products - cupboard for U3A (recoverable)		234.00
	225 Lengthsman October 2018		363.00
	227 Healthmatic - Public Conveniences cleaning Nov 18		1,500.00
	230 Lakeland Leisure - IC stock		72.50
	20TC VHSG - Swing Commanders - ticket reimbursement		1,525.50
	21TC Grange Drama - California Suite - ticket reimbursement		527.60
	Total Unity Trust account		£ 10,864.88
	Total accounts		£ 11,005.11

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2 Salaries, PAYE & N.I. (Unity Trust)

Total Salaries	£ 5,938.93
HMRC PAYE & NI - Tax Month 7	£ 1,592.98
LG Pension Scheme Month 7 - employer payment	£ 1,889.98
	£ 9,421.89

Total Unity Trust account	£ 20,286.77
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Total all payments for approval	£ 20,427.00
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3 Accounts paid in previous month - approved Unity Trust

Nat West

Cheques

Accounts paid in previous month - not yet approved

Unity Trust

Unity Trust

Direct Debits

200 Plusnet 9/10 to 8/11/18 - tel & broadband	66.60
205 Barclaycard transaction fees Sep 2018	27.65
210 XLN calls & line rental November 2018	42.05
223 PRS/PPL - taped music 2018	107.99

Nat West

Cheques

201 Wilson Robinson - recovering balcony seats instalment (donation VHSG)	3,437.60
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Total Accounts paid in previous month	£ 3,681.89
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Grand Total	£ 24,108.89
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4 Bank Balances

NatWest Current Accounts	167,317.07
Unity Trust Bank	132,607.91

5 Transfers between bank accounts

C18/110	Finance and Governance	10
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a. **Six-Month Report**

Members considered the six-month Financial Report to 30 September 2018.

RESOLVED

That the six-month Financial Report to 30 September 2018 was approved as below.

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b. Draft Budget and Precept

Members considered the draft Budget and Precept 2019/20 and noted that SLDC have not yet confirmed Council Tax Grant, Council Tax Base or Street Lighting Charges.

c. Risk Management

Members noted the Risk Assessment Record and that the Risk Assessments have been reviewed.

RESOLVED

That the Risk Assessment Record 18/19 was approved.

d. Internal Audit

Members noted the interim half year Internal Auditor report to 30 Sept following the Internal Audit on 29 October 2018. There were no recommendations.

This confirms that the Council finances are operated in compliance with the Accounts and Audit Regulations.

RESOLVED

That the interim half year Internal Auditor report to 30 Sept was approved.

Grange-over-Sands Town Council Budget Monitoring 6 months to 30 September 18	Meeting: 12 November 2018 50%			FINAL 31 October 2018		Comments
	Budget for year £	Budget to date £	Actual to date £	Variance £	% Spend to date	
INCOME						
Precept	159,014	79,507	79,507	0	50%	
Interest Received	-	-	-	0	0%	
Grant Receipts - Running Costs SLDC	40,000	20,000	20,000	0	50%	Victoria Hall and OG loo grants
Grant Receipts - SLDC Council Tax	8,990	4,495	4,495	0	50%	
Grant Receipts - SLDC Community Infrastructure Le	-	-	640	640	0%	
Grant Receipts - Other	-	-	-	0	0%	
Donations Received	1,000	500	1,442	942	144%	Band sponsorship & Info Centre
Rent Receipts	6,141	3,071	2,344	(727)	38%	Victoria Hall and allotments
Room Hire Receipts	9,500	4,750	8,140	3,390	86%	
Sale of Goods	6,200	3,100	3,491	391	56%	
Commission Received	1,100	550	619	69	56%	
Toilet Entry Fees	8,600	4,300	5,833	1,533	68%	
Fund Raising Income	1,000	500	-	(500)	0%	Victoria Hall
Lease Registration Fees	-	-	-	0	0%	Cedric Walk
Donations for Assets	-	-	200	200	0%	
Donations - Victoria Hall	2,000	1,000	3,968	2,968	198%	Victoria Hall Support Group
Sundry Receipts	-	-	1,601	1,601	0%	Insurance claim water leak/Café water bill
	243,545	121,772	132,280	10,508	54%	
EXPENDITURE - Purchases						
Stock for Information Centre	4,000	2,000	2,396	396	60%	
	4,000	2,000	2,396	396	60%	
EXPENDITURE - Direct Expenses						
Volunteer's Expenses	80	40	12	(28)	15%	
Musicians' Fees	1,500	750	1,400	650	93%	Full Year
Mobile Toilets	400	200	380	180	95%	Full Year
Fund Raising Expenses	1,000	500	-	(500)	0%	Victoria Hall
	2,980	1,490	1,792	302	60%	
	Budget for	Budget to	Actual to	Variance	% Spend	
EXPENDITURE - Overheads	year £	date £	date £	£	to date	
Salaries	92,000	46,000	47,726	1,726	52%	
Printing and Stationery	850	425	479	54	56%	
Postage	230	115	70	(45)	30%	

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EXPENDITURE - Overheads	Budget for year £	Budget to date £	Actual to date £	Variance £	% Spend to date
Water	4,340	2,170	1,681	(489)	39%
Business Rates	9,535	4,768	4,218	(550)	44%
Telephone/Broadband	1,000	500	505	5	51%
Insurance	5,000	2,500	1,716	(784)	34%
Subscriptions	590	295	611	316	104% Full Year
Information Technology	6,000	3,000	3,594	594	60%
Travelling Expenses	100	50	120	70	120% Councillor training
Training Expenses	800	400	348	(52)	44%
Civic Expenses	500	250	137	(113)	27%
Bank Charges	600	300	95	(205)	16%
Audit Fees	1,300	650	821	171	63%
Accountancy Fees	6,500	3,250	3,901	651	60% includes Year End work invoice
Gas	3,600	1,800	1,392	(408)	39%
Electricity	3,410	1,705	1,607	(98)	47%
Repairs and Maintenance	4,750	2,375	1,403	(972)	30%
Regular Maintenance	6,000	3,000	2,539	(461)	42%
Responsive Repairs	15,000	7,500	30,552	23,052	204% V Hall approved maintenance plan
Capital Refurbishment	5,000	2,500	6,260	3,760	125% V Hall approved maintenance plan
Professional Fees - Non Financial	1,440	720	-	(720)	0%
Toiletries and Cleaning Materials	500	250	381	131	76% increased use of V Hall
Rent Payable	742	371	731	360	99% Allotments, Bandstand - annual
Card Handling Charges	300	150	139	(11)	46%
Cleaning	15,000	7,500	7,500	0	50%
Communications	700	350	503	153	72% Job advertisement
Lengthsman	6,000	3,000	3,297	297	55%
Grants to Local Groups	2,000	1,000	350	(650)	18%
Parish Election Costs	-	-	-	0	0%
PWLB Loan Interest Paid	700	350	322	(28)	46%
Pensions	7,680	3,840	9,132	5,292	119% LGPS info delay
Projects	22,000	11,000	3,251	(7,749)	15%
Asset Expenditure	2,000	1,000	6,811	5,811	0%
Christmas Lights and Electricity	4,500	2,250	-	(2,250)	0%
	230,667	115,334	142,192	26,859	62%
Net profit	5,898	2,949	(14,100)		

C18/111

Lido

11

Members noted correspondence received from a resident and a progress update:

In March, GTC resolved to support the SLDC plans for the site.

In October, GTC noted that SLDC would formally respond to the 19 September Save Grange Lido Group presentation. When this is published, it will be considered by GTC at a Full Council meeting.

On 10 October, Grange Town Councillors received a presentation from South Lakeland District Council detailing their plans to renovate the site.

SLDC have received a petition from the Save Grange Lido Group; this will be considered at the next Full Council Meeting of South Lakeland District Council on 18 December 2018.

C18/112

Consultations

12

South Lakeland Local Plan Public Consultation: Development Management Policies Development Plan Document (DM DPD) – Consultation on Main Modifications. Deadline for responses: 6 December 2018.

RESOLVED That Councillors would respond as individuals if they wished.

Members received the following updates from Councillors on works in progress and meetings and events attended, including:

Cllr. Thomas – Victoria Hall Support Group

- New reception desk, made by Roger Handley, is installed, built with wood from the old Council table. There is enough wood left for the construction of a sound desk.
- A new Treasurer has been found for the group.
- Upcoming events –

Bingo – 13/11/18

Film – Guernsey Literary and Potato Peel Pie Society 24/11/18

Christmas Bingo 27/11/18

Film - Mama Mia 2 – 12/1/19

Quiz Night – 19/1/19

Arts and Crafts fair – 23/2/19

There are also plans for a Murder Mystery evening, an Abba tribute night and a visit from the Carnival Band.

- The sum of £7,000 has been agreed for the purchase and installation of an upgraded sound system for the hall. Some of this money has come from donations specific to the project.

Cllr. Thomas – Civic Society

- The Society is chasing the return of the memorial plaque to the Tesco building.
- All donations have been received for the handrail, which has now been installed.
- The Society are looking at improvements to the pavement down the side of the entrance to the Health Centre, which also leads to the car park and to the Prom. First investigation is to find out who owns it.
- The Society heard an excellent talk by the Rev Nigel McCullough about the history and objectives of the British Legion.

Cllr. Endsor – Traffic Calming

A meeting has been arranged for Grange Town Councillors to meet County Traffic Officers on 4 December.

Members noted that SLDC was underway with this project and that SLDC would be invoicing GTC for the £20,000 fundraised by GTC from the SLDC Locally Important Projects (LIPS) Fund. SLDC aims to have the refurbished playground open by Easter 2019.

The Chairman thanked Cllr. Hathorn for all her hard work and the success of the Pumpkin Walks fundraising towards the project.

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C18/115

Victoria Hall

15

Members noted:

a. Roof Repairs

The leaking chair store roof was repaired by Kendal Quality Roofing.

b. New Box Office

Designed and built by Cllr. Handley, this is now in place and is much admired. Thanks are due to Cllr. Handley for creating a fabulous piece of furniture for the Victoria Hall from the old Council Chamber table.

C18/116

Next Meeting

16

NOTED

That the next Full Council Meeting would be held at:

Monday 10 December 2018, 7.00pm Victoria Hall, Main Street, Grange-over-Sands

There being no further business, the meeting closed at 8pm

Signed:

Date:

Chair of Grange-over-Sands Town Council