

TOWN COUNCIL OF GRANGE-OVER-SANDS

Chairman/Mayor:
Cllr. Peter Endorsor

Vice-Chairman/Deputy Mayor:
Cllr. Ann Walmsley

Town Clerk:
Mrs. C. Benbow



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V.A.T. Reg.No: 164 8707 80

Dear Councillor

You are summoned to attend the Meeting of the Town Council in accordance with Schedule 12 para.10(2) (b) of the Local Government Act 1972, to be held in the Victoria Hall, on Monday 14 October 2019 at 7.00pm.

Note: Under the Openness of Local Government Bodies Regulations 2014 this meeting was advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media or the public.

Signed C. Benbow

A handwritten signature in black ink, appearing to be 'C. Benbow', written over a light blue background.

Town Clerk

Before the meeting proper commences, there will be a short (15 minute) presentation from South Lakeland District Council about their planned works for the Promenade.

AGENDA FULL COUNCIL MONDAY 14 OCTOBER 2019

1. Apologies for Absence

To receive and approve apologies from members.

2. Reports

To receive reports from the following:

- a. Police Report
- b. District Council Report
- c. County Council Report
- d. Mayor's Report

3. Public Participation: Have Your Say

Have Your Say: Members of the public are invited to speak.

4. Minutes of the Previous Meeting

To authorise the Chairman to sign the Minutes of the Meeting of the Town Council held on Monday 12 August 2019 as a true record.

5. Declaration of Interests and Dispensations

Members to disclose their interests in matters to be discussed and to decide requests for dispensations.

6. Public Bodies (Admission to Meetings) Act 1960

To consider if any items should be considered without the presence of the press and public, pursuant to the Public Bodies (Admission to Meetings) Act 1960 Section 2.

7. Planning

a. **SLDC Planning Training for GTC on Monday 25 November**

To consider and agree topics to ask SLDC to cover in the training, as requested by Cllr. Greenway at the previous meeting (C19/66).

b. **Planning Report**

To consider Planning Applications as circulated and to note submissions to planning applications considered under delegated authority.

8. Neighbourhood Plan

To note progress from Cllr. Greenway on implementation of the Plan.

9. Monthly Payments

Councillor Verification and Payment Approval

- a. To note that prior to the meeting two councillors verified invoices received and payments made since the last full council meeting prior to the council meeting and can verify their authenticity.
- b. To note that two councillors verified that the monthly bank reconciliation has taken place.
- c. To approve and authorise the payment of accounts and wages as recorded in the payments list.
- d. To identify and approve two councillors to verify the invoices and payments for the next payment period.
- e. To identify and approve two councillors to complete the online authorisation of the payments for the next payment period.

10. Finance and Governance

- a. **Audit year ended 31 March 2019 – Annual Governance and Accountability Return (AGAR)**
To approve and accept that the external audit of the Annual Governance and Accountability Return (AGAR) for the year ended 31 March 2019 has been completed and the external auditor had no matters arising (*AGAR circulated*).
- b. **Risk Assessments**
To note the report for Risk Assessments and approve the Risk Assessments for Finance, Governance, Website & IT and Business Continuity (*report and four Risk Assessments circulated*).
- c. **Internal Audit Plan**
To consider and approve the Internal Audit Plan for financial year 2019-20 (*circulated*).
- d. **Internal Auditor**
To appoint Internal Auditor for financial year 2019-20 (*circulated*).
- e. **Financial Regulations**
The Financial Regulations have been updated in accordance with the 2019 National Association of Local Councils (NALC) Model Regulations. No material changes have been made.
To approve the updated Financial Regulations (*circulated*).

11. Climate Change

- a. **SLDC Climate Change and Biodiversity loss update**
To note update from SLDC (*correspondence and update circulated*).
- b. **Grange Town Council Response to Climate Change and Biodiversity Loss**
To consider proposals from Cllr. Greenway that:
 1. Grange Town Council commits to working with local authorities and the community to address the effects of climate change and biodiversity loss.
 2. Grange Town Council considers declaring a Climate Change and Nature Emergency (*supporting document produced by Cumbria Action for Sustainability circulated*).

12. Consultations

To consider the Council's participation in appropriate consultations:

Public Payphone Removals

SLDC have given notification of a formal BT consultation process regarding a programme of intended public payphone removals. The payphones outside the Library and at the top of Risedale Hill, Allithwaite Road, have been identified and proposed for removal by BT. Deadline for response: 4 December 2019 (*correspondence from SLDC circulated*).

13. Proposed New Allotments on the Esplanade

To consider correspondence from resident updating Councillors on the proposal (*circulated*).

14. Bailey Lane Level Crossing

To note Cumbria County Council (unrecorded footpath at Bailey Lane Parish of Grange-over-Sands) Public Path Diversion and definitive Map and Statement Modification Order 2019 (*circulated: order, notice and map*).

15. Updates from Members

To receive updates from Councillors on works in progress and meetings and events attended, including:

- a. Cllrs. Thomas and Handley – South Lakes Housing Walkabout 22 August.
- b. Cllr. Handley – Yewbarrow Lodge - meeting with South Lakes Housing on 16 September.
- c. Cllr. Endors – Rec Ground fencing repairs.
- d. Cllr. Howson – Civic Society Meeting.
- e. Cllr. Howson – GAP Well-being Hub Meeting.
- f. Cllr. Howson – Prom Gardeners' Ash Tree Project.
- g. Cllrs. Howson and Logan – Men in Sheds Opening Event 11 October.
- h. Cllr. Hathorn – Mural renewal at Church Hill.
- i. Cllr. Hathorn – Football Goalposts for Memorial Playing Field.
- j. Cllr. Bailey – Community Safety Partnership CCTV.

16. Victoria Hall Action Plan

The Victoria Hall Working Party met on Monday 23 September to review the Action Plan. Those present were: Cllrs. Endors, Walmsley, Howson, Bailey, Handley (VHSG Chairman), Mr Parr (VHSG Representative), Town Clerk, Victoria Hall Manager and Finance Clerk.

Included in the Action Plan was a review of the room hire charges which have not been raised since 2013. The reviewed charges are circulated for Council's consideration and approval.

The Working Party recommends that the Action Plan is approved, noting that the main actions suggested in the reviewed Action Plan are:

- i) A renewed publicity campaign to let the community know that despite the best efforts of the Victoria Hall Support Group, there is still a significant funding deficit. We need to raise awareness of this and that it is possible that the Victoria Hall may become financially non-viable and that alternatives for its future may need to be considered.
- ii) Fundraising to upgrade the kitchen to make the venue more attractive and functional.
- iii) Raising the hire charges as circulated.

To consider the reviewed Victoria Hall Action Plan (*circulated*).

17. Victoria Hall Maintenance Plan

To consider the updated Victoria Hall Maintenance Plan which was reviewed as part of the Victoria Hall Working Party meeting (*circulated*).

18. Grange Town Council Priorities and Action Plan

To review the Grange Town Council Action Plan ahead of 2020/21 budget considerations.

19. Scouts' Quiz

Grange Town Council (GTC) has been photocopying the Scout's Quiz since 2005, done as good will and to support their fundraising. The Scouts didn't do a quiz last year but are continuing this year and have written to request that GTC continues doing the printing. This costs GTC around £50. (*correspondence and sample quiz circulated*).

To consider continuing to photocopy the Scouts' Christmas Quiz.

20. Training

To note that the Town Clerk took part in Society of Local Council Clerks (SLCC) training to ensure the Town Council's website is compliant with the new Accessibility Regulations 2018 for public sector bodies and attended the SLCC National Conference.

21. Next Meeting

To note that the next Full Council Meeting will be held:

Monday 11 November 2019 at the Victoria Hall, Main Street, Grange-over-Sands, 7pm