

TOWN COUNCIL OF GRANGE-OVER-SANDS

Chairman/Mayor:

Cllr. Tricia Thomas

Vice-Chairman/Deputy Mayor:

Cllr. Ann Walmsley

Town Clerk:

Mrs. C. Benbow



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V.A.T. Reg.No: 164 8707 80

Minutes of the Staffing Committee

held in the Council Chamber, Victoria Hall, on Tuesday 7 February at 2pm.

Present: Cllrs. Thomas, A. Walmsley, Mason and Handley.

Mrs Benbow – Town Clerk

MINUTES

SC 22/09 Apologies for Absence

There were no apologies.

SC 22/10 Public Participation: Have Your Say

There were no members of the public present.

SC 22/11 Minutes of the Previous Meeting

Members considered the Minutes of the Meeting of the Staffing Committee held on 1 December 2022.

RESOLVED

That the Chairman was authorised to sign the Minutes of the Meeting of the Staffing Committee held on 1 December 2022 as a true record.

SC 22/12 Declaration of Interests and Dispensations

There were no interests disclosed in matters to be discussed or requests for dispensations.

SC 22/13 Public Bodies (Admission to Meetings) Act 1960

Members considered if any items should be considered without the presence of the press and public, pursuant to the Public Bodies (Admission to Meetings) Act 1960 Section 2.

Although there were no public or press present, Members noted that Item 6 was confidential as it concerned individual staff.

SC 22/14 Staff Matters

Members received a report from the Town Clerk and considered actions for recommendation to Full Council.

Members noted that the number of volunteers who contributed to the maintenance of the fabric of the building has decreased, and that Health and Safety legislation is increasing.

RESOLVED

That the following are recommended to Full Council for approval:

- i) That the Staffing Committee is authorised to commission Turnstone HR Ltd to provide HR assistance to the Town Clerk as and when required. Turnstone HR will invoice monthly for any hours worked so financial outlay can be monitored via Full Council monthly payments list.
- ii) That the Staffing Committee is authorised to recruit a part-time Caretaker. The Job Description and Terms and Conditions will come to Full Council for approval.

SC 22/15 Next Meeting

Members noted that the next meeting of the Staffing Committee would be convened as required. The meeting closed at 4 pm.

Signed

Chairman

Date