

TOWN COUNCIL OF GRANGE-OVER-SANDS

Chairman:
Cllr. Tom Harvey

Civic Mayor:
Cllr. Tricia Thomas

Town Clerk:
V. Tunnadine

Deputy Town Clerk:
C. Benbow



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Minutes of the Meeting of the Town Council held in the Victoria Hall, on Monday 14 July 2014 commencing at 7.00 pm

Present: Cllr. Harvey – Chair
Cllr. Greenway Cllr. Fitt, Cllr. Sobue, Cllr. McCall, Cllr. Thorne, Cllr. Thomas,
Cllr. Brennand, Cllr. Shapland
V. Tunnadine – Town Clerk
C. Benbow – Deputy Town Clerk

In attendance: 8 members of the public.

Have Your Say:

A Resident spoke on two matters:

1. Concerns about the condition of bus shelters, that many in the town were in disrepair and didn't display timetables. She said she was in correspondence with Cumbria County Council and requested that Grange Town Council disseminated information regarding the Kents Bank bus service. There had been confusion as to whether the service was operational and she wished people to know that it was.
2. Members' attention was brought to the opportunity afforded by the Great British High Street Award. It was suggested that Grange may participate next year, though she did comment that as the council membership may change next year, members may not wish to make that commitment.

A Resident spoke on behalf of herself and a neighbour regarding agenda item 9, parking at Cragg Drive. She reported that although parking problems don't happen every day, but that when they did, they caused significant problems. She said that Cragg Drive is a cul-de-sac with a narrow entrance and parking at the entrance prevents other larger vehicles getting up the road. She requested that the Town Council support MP Tim Farron in resolving the problem.

A Resident on behalf of GADAG expressed concerns about the SLDC planning website and that the Trickett's Field planning application would be heard in Kendal. He said there were over 75 objections on the website and was concerned that the developers were behaving aggressively and not responding to the communities concerns, particularly regarding drainage. He requested that the Town Council request that this application be deferred and be heard in Grange.

A Resident spoke regarding agenda item 18, IT equipment replacement and Annual Maintenance Scheme Renewal. He queried the reason for the purchases of the new computers and also queried the need for an IT maintenance schedule.

The Chairman said that the matter would be discussed later under the relevant item.

A Resident spoke regarding agenda item 13, the band stand speakers. He was concerned that the Town Council had installed speakers on the band stand which was a listed building and questioned the procedure regarding the authorisation of the expenditure. He said he did not require a written reply.

A Resident spoke regarding agenda item 9, parking at Cragg Drive, and commented that pedestrians always walk in the road there rather than on the pavement. He said that parking was needed in the area and that more signs enforcing one hour parking would be unsightly. He suggested that two unrestricted parking bays be designated.

Police Report, PSCO Howard Firth

PCSO Firth reported that 52 calls were made to the police in the past month. A number of arrests regarding assaults and burglary had been made.

Cllr. Thomas said she supported the open sessions the police were holding at the Victoria Hall. PCSO Firth said that the Community Police Desk would continue, being held every Thursday and would be advertised in Grange Now and on the notice board.

Cllr. Greenway questioned if there was any pattern to road traffic incidents in the town and PCSO Firth replied that if he received any such information, he would pass it on.

District Report

District Cllr. Mary Wilson:

A recent briefing from the National Grid raised awareness of the consultation process for the new route for the National Grid lines from the new nuclear developments on the west coast to link in with the existing system. There will be a 10 week consultation starting on 4th September for 10 weeks. A consultation event will be held in the Cartmel area – date to be announced.

The briefing we had gave us 101 reasons why the undersea route wouldn't be the preferred route – reasons included ships dragging anchors to weapon firing ranges at Eskmeal! On the other hand there were lots of "advantages" to an overland route – including the removal of the old pylons – sensitive use of the landscape to 'hide' the pylons, new pylons that are smaller etc. We all came away feeling the consultation was really about what the overland route should be so we need to be aware. I raised the issue of the National Park boundary, which might 'push' the line out of the park. I was told we need to make a good case, heritage assets, population impact etc. if the line is to stay in the park area.

Update from Lower Allithwaite:

The Parish Council voted to go ahead with neighbourhood planning- many thanks to Grange for hosting the event. The active travel group is meeting with the Cumbria County Council (CC) footpath officer to discuss its ambitions – we are trying to find a date which suits as many as possible – Alec Bottomly who is taking the lead on this and we are wondering whether this is something which should be opened up to other parishes possibly a Local Area Partnership wide initiative – but we are certainly involving the local Ramblers group.

Planning development at the top of Holme Lane/Jack Hill.

The Parish Council is actively lobbying both the developer and the Cumbria highways team to try and preserve Jack Hill as a country lane. Unfortunately initial advice from CC highways to the developer is to use Jack Hill as the developer wanted – this would involve ‘urbanising’ the top 100+ m widening the road and adding a footpath. Other traffic calming measures the PC are asking for is a village entrance, pedestrian crossings and a 40 mph limit between Grange and Allithwaite. During our onsite meeting with CC highways it emerged that it was likely the main entrance to the large development in Kents Bank would be onto Kirkhead Rd – I shall be lobbying hard to get this changed as I feel it would seriously impact on the quality of life of residents of Kirkhead Rd (in my ward) but I will be advised by the views of Grange Town Council.

County Cllr. Wearing

Cllr Wearing reported that:

- Highways – he had requested that the highway engineer carry out an on-site assessment regarding the issues at Cragg Drive and would make sure that residents were consulted before anything happened.
- that central government had allocated more money to repair pot holes and that £800,000 had been allocated to Cumbria County Council.
- The lines on the Esplanade should be completed in the next 4-6 weeks and he had requested temporary speed indicator signs for the Esplanade.
- Bus Services – notification that Stage Coach would be stopping the 20.15 from Kendal bus, plus the two later buses, from 7 September 2014.
- Negotiations were taking place with contractors to keep the 532 service.
- That it was most likely that the 532 service would continue to be similar during the week but the Saturday service may change. These were early indications, as the contract was to be confirmed.

Cllr. McCall queried whether Grange Town Council’s request for a full traffic review for Grange had been responded to.

Cllr. Wearing said he would put another request in for a review and suggested that Grange Town Council supported his request to Highways.

Cllr. Shapland drew attention to the fact that the road near the new health centre was in disrepair.

Cllr. Wearing confirmed that it was on the highway repair programme.

Cllr. McCall requested an updated highway repair programme and Cllr. Wearing replied that GTC needed to request one from the department.

Mayor's Report July 2014

It seems to have been rather a busy month with Jackie and I attending a number of events. With the Edwardian Festival behind us, we attended the 100th Anniversary Celebrations of Cartmel Grange. Although fine, the day was not exactly warm and arriving at the celebratory Garden Party it seemed as though summer had fled and autumn had snuck in unannounced! The day was delightful in every other way and once Cedric Robinson and I had cut the ribbon to mark the official opening, Jackie and I visited the various stalls around the grounds. Tea in the refreshment tent warmed us nicely and then I popped home for my lunch and a change into warmer clothes. (I had originally worn a frock (yes, a frock!) and my legs were turning an unflattering shade of mauve!)

Returning in time to see Cedric unveil the plaque commemorating the day, we were joined by Tim Farron and family who seemed to be on a whistle-stop tour of local events. After a delightful tea, Jackie and I were lucky enough to be shown around the inside of the gorgeous ‘pink palace’ as it is locally known. The building really is superb and thinking about all the men who came there for a

recuperative break over the years, it must have been an amazing experience for them, eating in a panelled dining room, relaxing in a beautiful lounge with stained glass windows, not to mention taking in the fantastic views. Enough to make anyone feel better, I should think.

The next event we were invited to was another Garden Party, this time in honour of Reverend Nick Ash who has been ministering in the Church of England for 25 years. The weather smiled on us and the opportunity to sit and eat strawberries in the delightful Rectory garden as well as meet a large number of people was very enjoyable. There were also plenty of opportunities to look at the magnificent view while chatting with friends old and new.

The next event was the Mayor's Tea Party for Volunteers at the Victoria Hall. This one afternoon is just a very small way of showing the Town's appreciation of all the hard work and time given by the many volunteers within the town. There was a very good turn out and the food was delicious. I hope everyone enjoyed themselves as much as Jackie and I did. It was a real privilege to meet so many people who do so much for the town. Can I take this opportunity to say a massive 'Thank You' to them all, especially those who for whatever reason were unable to attend.

And last but by no means least, Jackie and I lunched with members of the Bloom Group committee and the Judges from Cumbria in Bloom. The lunch was delicious (you may be noting all the meals I am engaged in – I shall have to watch my waistline at this rate!) The weather really did us proud and the town was looking fabulous. A huge thank you is required here for all the folk who work so hard to make the town gardens and parks so beautiful for residents and visitors alike. Had I been a judge I would certainly have awarded our little town a gold medal!

As the month races on Councillor Greenway and myself are engaged in a project to enhance the outside of the Lido building while we wait for something significant to happen to the inside. We are hoping to turn the boarded up windows into a photo gallery of scenes of Grange so that instead of being an eyesore, the Lido becomes something we can take people to look at with a certain amount of pride. Our plan is to find sponsors for each of the twenty three windows and doors, so that each space will hold a beautiful laminated, vandal proof and weather proof view of Grange sponsored by local residents and businesses. (We are intending to use the same company as the artwork at the station) We already have a number of promises but we need more, especially as we hope to finalise the project in time for the boards to be in place before the start of the 2020Vision exhibition which begins on August 5th. We really do have our work cut out and would welcome any offers of sponsorship or support.

Tricia Thomas, Town Mayor July 2014.

MINUTES

C14/045		Apologies for Absence
		No apologies were received.
C14/046		Minutes of the Previous Meeting
		RESOLVED That the Minutes of the Meeting of the Town Council held on Monday 9 June 2014 were accepted as a true record.
C14/047		Requests for dispensations
		There were no requests received for dispensations.

C14/048	Declaration of Interests	
	Cllr. Thorne declared a non pecuniary interest in the payment to the Grange and District Natural History Society as he is a volunteer book and leaflet distributor for the Society.	
C14/049	Public Bodies (Admission to Meetings) Act 1960 – Excluded Item	
	Members noted that agenda item 18 – IT Equipment Replacement and Annual Maintenance Scheme Renewal - was identified for possible consideration without the presence of the press and public, pursuant to the Public Bodies (Admission to Meetings) Act 1960 Section 2.	
	RESOLVED	i) That the reasoning behind the proposed purchases be discussed in the public section of the meeting. ii) That the quotations received be considered without the presence of the press and public, pursuant to the Public Bodies (Admission to Meetings) Act 1960 Section 2 as the matter included quotes from relevant companies.
C14/050	a. Members considered the Planning Report for 14 July.	
	Application Number	Address and Specification
	SL/2014/0458	Yewbarrow House, Hampsfell Road Formation of vehicle turning area and occasional parking. Mr J Denby Full Planning
	<u>RESOLVED</u>	OBJECTION Grange Town Council reiterates the previous objection made and additionally objects to the amended plans as follows: <ul style="list-style-type: none"> • The new surveys do not address the unsightly nature of the proposed works, nor the lack of need, nor the Limestone Pavement Order issues. • 10 parking spaces is a substantial number and totally inappropriate for the area. • Cumbria County Council Highways are not satisfied and have requested 8 more sets of information. • The SLDC Tree Officer is not satisfied. • The National Gardens Scheme organisers are unlikely to be impressed with the detrimental impact on the landscape. • Our previous objection is maintained and added to with the above points. • The applicant should be encouraged to look at more sustainable alternatives to transport visitors to the garden, such as using the SLDC depot, or a buggy/road train scheme from the car parks/ train station/bus stops.

<p>C14/050 Cont.</p>	<p>SL/2014/0588</p>	<p>15 Grange Fell Road Construction of a garage and sun room extension with associated landscaping works. Mr J Walter Full Planning</p>
	<p><u>RESOLVED</u></p>	<p>NO OBJECTION</p> <p>Grange Town Council requests that the development takes into account:</p> <ul style="list-style-type: none"> • Drainage, specifically surface water runoff from the new garage and larger sun room roof. • That foundations are dug so surrounding trees don't get damaged. <p>Members commented that installing french windows in a garage seemed peculiar.</p>
	<p>SL/2014/0570</p>	<p>16 Kirkhead Road Single Story Rear Extension Mr and Mrs Longfellow Full Planning</p>
	<p><u>RESOLVED</u></p>	<p>NO OBJECTION</p> <p>Grange Town Council requests that the development takes into account provision for drainage and surface water runoff.</p>
	<p>SL/2014/0406</p>	<p>Land to the South of Thornfield Road Erection of 68 dwellings, with associated open space and vehicular access and partial demolition of a wall and removal of trees. Envidia Homes Amended plans for Full Planning Application</p>
	<p><u>RESOLVED</u></p>	<p>OBJECTION</p> <p>This is an incomplete application.</p> <p>Grange Town Council reiterates the previous objection made and additionally objects to the amended plans as follows:</p> <p>Drainage</p> <ul style="list-style-type: none"> • It is unclear what the amended drainage system consists of as there is no diagram showing safe paths for surface runoff, and no mechanism for preventing runoff into the railway underpass. • Network Rail are concerned about size and position of attenuation tanks and haven't been able to comment on an amended drainage plan. • Environmental Protection at SLDC still wish to see "a detailed drainage scheme detailing how surface water is dealt with, before consent is given".

**C14/050
Cont.**

- No attempt has been made to deal with roof and surface water through swales or pond.
- Drainage issues raised earlier are unresolved. The response from United Utilities dated July 2014 needs to be clarified by SLDC. It does not appear to support the scheme as a whole, merely the sewer diversion.
- If United Utilities do accept surface water runoff into combined sewers, this increases the likelihood of spillage of foul sewage in extreme rainfall events onto the public grass area at the bottom of the site. The developer's Flood Risk Assessment acknowledges this at para 4.0:

"In the extreme event there is a volume of flooding of 8.92 cubic metres from combined sewage system, but this can be adequately accommodated on public open space"

This is an unacceptable health hazard in an area that is open to the public including children and dogs off leads at all times.

Highways

- Cumbria County Council Highways are opposed to the development and have recommended refusal.
- Access from houses directly onto Allithwaite Rd creates traffic hazards and creates openings for surface water to flow onto the site from Allithwaite Rd and from the steep side road opposite.
- Parking - Lack of access to rear of houses encourages parking on Allithwaite Rd.

Further Objections:

- **Loss of landscape character** and commercially important view across the bay through continued insensitive massing and site levels of housing.
- **Erosion of landscape** character and sense of place through destruction of lime tree avenue.
- **Design** - Unsatisfactory design of some houses, insensitive to setting of listed buildings. English Heritage recommends that Development Management 'seek further amendments'.
- **Footpath** - No provision has been made for a footway onto the prom or access to the playing fields from the development.

The developer is claiming that further delays will affect viability. This site is a choice greenfield location in a high value housing area with a steady demand for property. Presumably there is no CIL to pay. Any financial constraints are not of the planning process's making. It is not acceptable to rush through applications that do not comply with NPPF nor the requirements

<p>C14/050 Cont.</p>		<p>of statutory consultees.</p> <p>Grange Town Council has written to the chair of the Development Management Committee and to the County and District Councillors to request that they accurately reflect the views of the populace and Town Council and vote to refuse the application.</p> <p>Grange Town Council has requested that the Planning Committee hear the application in Grange.</p>
<p>The following item was responded to under delegated authority as the consultation deadline fell between meetings. The response as resolved at May 2014 Full Council (Ref: C14/016) was given.</p>		
<p>SL/2014/0564</p>	<p>Lingwood Park, Cartmel Road Removal of seasonal occupancy restriction on 5020194, SL/2006/0935 and SL/2007/0735 Mr B Saunders Full Planning Application</p>	
<p><u>RESOLVED</u></p>	<p>OBJECTION</p> <ol style="list-style-type: none"> 1. GTC object to the extension of the open season. We would like consideration to be given to allowing time for the woodland habitat to restore itself. Continuous year-round disturbance from all forty pitches to plants, birds and wildlife (from noise, artificial lighting, traffic and the presence of humans) would inhibit habitat use, reduce quiet foraging space and put pressure on wildlife survival at its most vulnerable time of year. It would reduce migration and dispersal opportunities. 2. Access to the area would be limited and hazardous in winter as the roads approaching the site are narrow and steeply sloped. Cartmel Rd is not gritted in snow, and icy conditions makes Higgs Lane and Grange Fell Rd into dangerous slalom courses. If all caravan owners chose to use the site in Jan / February, just one car journey off the park per unit per day would produce 3260 extra vehicle trips, possibly in snowy and icy conditions. To use the site during the coldest and wettest time of year also encourages surface erosion and increased surface water runoff. One of the concerns of the Grange Flood Prevention Group is to address surface water flooding uphill at its source, and Cartmel Rd and Grange Fell Rd are known sources of excessive surface water runoff in rain and snow conditions. 3. The caravan park is not sustainable in winter; it has no shop, leisure facilities, bus or safe direct pedestrian routes into town. Occupants must rely on private vehicles. There is no sustainable travel plan for the park. Extending the open season is contrary to Core Strategy sustainable 	

<p>C14/050 Cont.</p>		<p>travel aims.</p> <p>4. The argument for extending the open season is that the risk of permanent residence can be overcome by the use of alternative conditions, as recommended in the Good Practice Guide on Planning for Tourism. The Good Practice Guide is no longer the statutory guidance. It was cancelled on 7th March 2014, and has been superseded by the Planning Practice Guidance. This application is for forty pitches on annual contracts: to ensure compliance with the 'no main residence' rule, the LPA is not now obliged to adopt alternative conditions, and could not enforce compliance without inspecting every caravan owner's council tax credentials at least once a year. This in itself would not be foolproof. In terms of any extension to the open season this is opposed as there is no evidence that the site wouldn't become all year residential.</p>
<p>C14/051 Matters from Have Your Say</p>		
	<p>Members noted the meeting report for Have Your Say Matters raised at the Full Council meeting 9 June 2014.</p>	
<p>C14/052 Berners</p>		
	<p>Members considered the proposal that Grange Town Council assign a sub-lease to Two Castles Housing Association for the "Green Space", "Site G", rather than retaining the lease itself.</p>	
	<p><u>RESOLVED</u></p>	<ol style="list-style-type: none"> 1. That Grange Town Council would not take on the lease for the "Green Space", "Site G" and the area instead became the responsibility of Two Castles Housing Association. 2. That Members were disappointed that the area was not begin developed as a green space for the community as originally envisaged, and would continue to press for improvements to the area, including the following recommendations: that the track was moved closer to the railway to make the landscape more attractive, that the proposed gate was replaced by bollards to make the track more accessible, that a "T" turning area was created so that vehicles servicing the attenuation tanks didn't have to reverse out along the track. 3. That some members would attend a site visit on Wednesday 16 July to view sample panels of stone and render.
<p>C14/053 Cragg Drive Parking Problems</p>		
	<p>Members re-considered the request from MP Tim Farron to support an application to Cumbria Highways for either double yellow lines or parking restrictions of up to an hour at the junction with Grange Fell Road and Cragg Drive.</p>	
	<p><u>RESOLVED</u></p>	<p>That Grange Town Council support MP Tim Farron in asking Cumbria County Council to investigate the issue in full and in consultation with the residents of Cragg Drive.</p>

C14/054	Lido Art boards	
	Members noted that the Civic Mayor, Cllr. Thomas and Cllr. Greenway were leading a project, in partnership with SLDC, to improve the Lido window and door boards and converting the boards into a Prom Gallery.	
C14/055	Local Area Partnership	
	Members considered the Feedback Meeting Report from Cllr. Greenway from the Local Area Partnership meeting 17 June 2014 and the actions contained within.	
	RESOLVED	<p>i) That more information on the Highways Schedule is requested from CCC Highways Officer, Nick Raymond.</p> <p>ii) That emergency planning is seen as a priority for the LAP's consideration.</p>
	Finance	
C14/056	Councillor Verification	
	a) Members noted that two Councillors had verified invoices received and payments made since the last full council meeting prior to the council meeting and could verify their authenticity.	
	b) Members identified and approved 2 councillors to verify the invoices and payments for the next payment period which would include August and September.	
	c) Members noted that Cllr. Thomas had verified the bank reconciliations.	
	RESOLVED	That Cllrs Thomas and Harvey were identified to verify the invoices and payments for the next payment period which would include August and September.
C14/057	Payments for Consideration	
	a) SLCC Membership	
	Members noted that the SLCC Membership for both Clerks as ratified C14/035 9 June 2014 read as £396.00 in the "July payments for approval list" and not £415 as originally approved as the value of membership was related to the pro-rata pay rates.	
	b) Bandstand PA system	
	Members considered the installation of the new PA system at the bandstand, Park Road Gardens, and acknowledged the support of the volunteers who facilitated the installation including the donation of the amplifier.	
	Members noted that following the section, specifically point 3, of the Financial Regulations had been applied:	
	<p><i>4.1. Expenditure on revenue items may be authorised up to the amounts included for that class of expenditure in the approved budget. This authority is to be determined by:</i></p> <ul style="list-style-type: none"> • <i>the Council for all items over £10,000;</i> • <i>a duly delegated committee of the Council for items over £1,000 and below £10,000; or</i> • <i>the Clerk, in conjunction with the Chairman of the Council or Chairman of</i> 	

**C14/057
Cont.**

*the appropriate committee, for any items below £1,000.
Evidence of such authority will be by a Minute duly signed by the Chairman.*

Members noted the SLDC Planning Officer's comment:

" I have looked at the installation and have taken the view that they are temporary for this season only. If it is required that they need to be more permanent then we can have that discussion at a later date if that decision is taken. "

However they will inevitably have a modern appearance, as there is a lack of available loudspeaker designs from the Edwardian era, and this does somewhat limit the options.

They need to give a good sound, be weatherproof and resistant to untoward attention, and will inevitably have a utilitarian appearance to some, but overall I consider that any visual impacts the speakers may have are acceptable in the wider context. "

RESOLVED

Members noted the installation of the new PA system at the bandstand, Park Road Gardens, and the comments of the Planning Officer, and that the speakers had been temporarily installed for the duration of the summer Band Concert season.

c) ILCA Training

Members considered the approval of enrolling the Deputy Town Clerk for the ILCA qualification.

RESOLVED

Members approved the enrolment of the Deputy Town Clerk for the ILCA qualification.

d) CDC Coach Tourism Yearbook

Members considered an upgrade for Town Entries in the 2015 CDC Coach Tourism Yearbook.

RESOLVED

- i) That the free entry be retained for 2015.
- ii) That research as to the updating of virtual entries be carried out with a view to considering an upgrade in the future.
- iii) That the Chamber of Trade be requested to contribute next year.

C14/058

Payments for Approval

Members approved and authorised payment of the accounts and wages list for July 2014.

RESOLVED That the payments of the accounts and wages for July 2014 were approved as follows:

GRANGE-OVER-SANDS TOWN COUNCIL

Payments for Approval

July

**1 Accounts for Payment
Cheques (Nat West)**

£

92 Andrew Leitch - IC stock

90.55

C14/058 Cont.	93	Dr J Pattison - IC stock	20.00
		Ulverston Victoria High School - Concert 22 June 2014	100.00
		South Cumbrian Retirement Band - Concert 29 June 2014	100.00
		Kirkby Lonsdale Band - Concert 6 July 2014	100.00
		Petty Cash	22.70
		<u>Direct Debits (Nat West)</u>	
	69	Npower - Prom Lido toilets electricity April 14	14.19
		<u>Payments for Approval (Cont)</u>	
		<u>Accounts for Payment</u>	
	70	Npower - C Hill toilets electricity 1 Apr 14	35.79
	71	Npower - V Hall electricity	169.83
	75	British Gas - V Hall 30/4 to 31.514	215.39
		Public Works Loan Board - Prom Lido toilets half year	3,067.68
	1-M4	SLDC - Non.Dom Rate. V. Hall	496.00
	2-M4	SLDC - Non Dom Rate Rooms 1-3/ Council Office	117.00
	3-M4	SLDC - Non.Dom Rate Police Room 4	85.00
		SLDC - Nom.Dom Rate IC	14.50
	104	Barclaycard transaction fees- June 2014	18.63
		Total Nat West account	<u>4,667.26</u>
		<u>Unity Trust</u>	
		74 Cllr. Greenway - travelling expenses	23.40
		77/7	
	76/	8 111/116 YPO - V Hall cleaning item/jugs,storage boxes, glasses	159.27
		80 Glassjacks - storage boxes - V Hall kitchen	50.73
		81 John Crawford Ltd. - V Hall window cleaning (outside)	30.00
	82/	83 CPC - speakers & cables Bandstand	378.70
	84/	115 Intouchcrm - website monthly hosting June & July 2014	71.98
		88 Cardtoons - IC stock	105.16
		89 Yan Press - IC stock	26.38
		90 Grange & Dist Natural History Society - IC stock	24.00
		91 Clive Brown - IC stock	32.40
		94 SLDC - Parish Election Costs	1,319.11
		95 Locks Express - new digital lock C Hill PC due to vandalism	141.36
		98 WB Electrical - wiring speaker system Band Stand	215.00
		99 Postlethwaites - V Hall wall plugs, bulbs, bin bags, tape	40.00
		100 Lengthsman - June 2014	770.00
		101 Healthmatic Public Conveniences cleaning June 2014	1,590.00
		102 Northern Stage Services Ltd - V Hall stage bar inspection	1,111.20
		103 GRM Webster - IC stock	46.00
		105 Daniel Hire Solutions - hire mobile toilet Park Rd Gdns	168.00
	106 Grange Now - advert for contractors' scheme	105.60	
	107 CPC V Hall skirting plug	1.63	
108	110cr/ KTD - Annual maintenance IT contract & anti-virus		
/	109/ software	2,063.17	
	112 Canon photocopier charges 31 Dec 13 to 29 June 14	106.15	
	113 SLDC - annual rent Grange Fell Road allotments	384.00	
	114 V Tunnadine - travelling expenses & postage	23.35	
	117 Joel Davenport - V Hall window cleaning	30.00	
	Total Unity Trust account	<u>9,016.59</u>	

C14/058 Cont.	Total accounts		<u>13,683.85</u>
	2 <u>Salaries, PAYE & N.I. (Unity Trust)</u>		
		Salaries	6,652.68
		Total Salaries	<u>6,652.68</u>
		HMRC PAYE & NI - Tax Month 3	1,746.97
		Total Salaries, PAYE & NI	<u>8,399.65</u>
		Total Unity Trust account	<u>17,416.24</u>
		Total all payments for approval	<u>22,083.50</u>
	3 <u>Accounts paid in previous month, not yet approved</u>		
	<u>Unity Trust</u>		
		SLDC - Orn Gardens donation - last collection duck food	28.53
	<u>Accounts paid in previous month – approved</u>		
	<u>Unity Trust</u>		
		SLCC Membership 14/15 V Tunnadine/C Benbow	396.00
		Local Grant - Soroptimists (C14/035 b)	100.00
	<u>Nat West</u>		
	<u>Cheques</u>		
		Westmorland County Show/Country Fest IC ticket sales	
	2TC	reimbursement	133.20
	3TC	Holker Garden Show - IC ticket sales reimbursement	1,983.15
	<u>Direct Debits</u>		
	85	Plusnet 9/06 to 8/7 2014 - tel & broadband	49.97
	97	XLN calls & line rental June 2014	30.16
72	United Utilities - V Hall water 7 Mar to 5 June 14	432.41	
73	United Utilities - C Hill public conveniences water 7/3 to 5/6/14	149.17	
79	United Utilities - Orn Gdns pub Convs water 7/3 to 5/6/14	232.44	
	Total Accounts paid in previous month	<u>3,535.03</u>	
	Grand Total	<u>25,618.53</u>	
4 <u>Alto Prepaid Card (Pre-Authorised £1,000.00)</u>			
5 <u>Bank Balances</u>			
	NatWest Current Accounts	29,794.47	
	Unity Trust Bank	108,626.01	
	Alto Prepaid Card	904.43	
C14/059	Approved Financial Regulations		
	Members received a copy of the approved Financial Regulations as resolved C14/043 9 June 2014.		
	<u>RESOLVED</u>	<ul style="list-style-type: none"> i) That all members received a copy of the approved Financial Regulations as resolved C14/043 9 June 2014. ii) That the Financial Regulations be reviewed to include the Small Contractors Scheme. 	

C14/060	Governance & Accountability for Local Councils – A Practitioners Guide 2014
	<p>Members noted that the new fifth edition of The Practitioners' Guide for local (parish and town) councils had been published and that every Member should have a copy.</p> <p>RESOLVED That all members received a copy of the new fifth edition of The Practitioners' Guide for local (parish and town) councils.</p>
C14/061	I.T. Equipment Replacement and Annual Maintenance Scheme Renewal
	<p>Members considered quotations for two computers and for the IT service maintenance scheme.</p> <p>The Town Clerk provided an explanation for the requirement for replacement equipment and renewal of the maintenance scheme:</p> <p>The Council uses a server to allow for shared folders and documents and to ensure business continuity. The IC Manager does not have access to the Council's shared server and is using an outdated machine from when SLDC ran the IC. The IC manager requires a new PC which can be connected to the server to enable the whole staff team to share documents, communicate and work more effectively together. The IC staff requires daily use of a laptop computer to provide information to the public. There is a borrowed laptop in the IC for this purpose.</p> <p>The Town Clerk currently uses a laptop; all the other staff use desktop machines. Having completed an HSE workstation assessment, the Town Clerk has identified risks associated with long-term daily usage of a laptop. The Town Clerk's laptop will be used by the IC, for use in the hall for projection and for taking notes during meetings.</p> <p>The Town Clerk requires a new desktop PC which will be connected to the server. Quotes requested have been based on equipment similar to the three PCs purchased for the office last year.</p> <p>The Councils IT provider supplies an annual Maintenance Scheme. There are 2 levels of cover; gold and silver. The Council has a combined scheme, the more important equipment being on the gold level. The difference between the gold and silver levels is there is a charge for replacement parts on the silver level. The gold level covers:</p> <p>Parts, labour, callout and support:</p> <ul style="list-style-type: none"> • Guaranteed 8 hour response time • All labour costs for resolving problems included • Replacement parts included • No £65 callout charge • Onsite visits by team of qualified engineers, after Help Desk escalation • Access to Help Desks, to identify and remedy problems, team of 8 Microsoft qualified staff • Virus and Spyware infection not included • Dedicated Account Manager <p>The proposed expenditure represents almost half of the annual budget for IT. There are no further significant expenses anticipated for this year in IT. The risk of not providing desktop machines for office workers are the health risks posed by long term use of laptops. Laptops are not designed for prolonged use. The risk of not updating the office equipment is that communication and efficiency</p>

C14/061 Cont.	would continue to be compromised and the IC Manager would continue to be isolated from the main activity of the office. Business continuity is compromised where workers are isolated and unable to access shared documents.	
	<u>RESOLVED</u>	That the purchase of two computers and renewal of the maintenance scheme be approved.
C14/062	Members considered moving to Part 2	
	<u>RESOLVED</u>	That the meeting move to Part 2.
C14/063	I.T. Equipment Replacement and Annual Maintenance Scheme Renewal	
	a) Members considered a quotation for two computers.	
	<u>RESOLVED</u>	That the equipment be purchased and that further price comparisons were made to ensure best value.
	b) Members considered quotation for IT service maintenance scheme.	
	<u>RESOLVED</u>	That the maintenance scheme be approved.
C14/064	Next Meeting	
	Members noted that the next Full Council Meeting would be held at: Monday 8 September 2014, 7.00pm Victoria Hall, Main Street, Grange-over-Sands	

There being no further business, the meeting closed at 9.30 pm.

SIGNED:

DATE:

Cllr. Harvey, Chair.