

TOWN COUNCIL OF GRANGE-OVER-SANDS

Chairman/Mayor:

Cllr. Peter Endors

Vice-Chairman/Deputy Mayor:

Cllr. Tracy Hathorn

Town Clerk:

Mrs. C. Benbow

Council Offices
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V.A.T. Reg.No: 164 8707 80

Minutes of the Meeting of the Town Council held in the Victoria Hall, on Monday 12 March 2018 commencing at 7.00 pm.

Present:Cllr. P. Endors – **Chair**

Cllr. Greenway, Cllr. Walmsley, Cllr. Hathorn, Cllr. Shapland

Cllr. Thomas, Cllr. Logan

Mrs. C. Benbow – Town Clerk

In attendance:

6 members of the public

At the start of the meeting, the Chairman invited those present to join in a minute's silence in memory of Robert Leach, who was a Grange Town Councillor and twice Mayor, in 2004-5 and 2007-8.

Mr Leach died on Wednesday 28 February 2018.

**Minute
Ref:****Agenda No:****C17/196****Apologies for Absence****1****NOTED**

Apologies were received and noted from Cllr. Ingle.

Members noted that Cllr. Harvey resigned 12 March 2018.

C17/197**Reports****2****Police Report**

The Police did not attend and sent the following written report:

31 calls for service

Thefts x 6, Suspicious incidents x 3, Concerns for welfare x 4, Civil dispute x 1, Road Related Offences x 1, Drugs offences x 1, Wildlife incidents x 2, Highway disruption x 1, Domestic incident x 1, Criminal damage x 1, Anti-Social behaviour x 1, Burglary dwelling x 2, Theft vehicle x 1, Theft from a vehicle.

Thefts from the loos is under active investigation.

TOWN COUNCIL OF GRANGE-OVER-SANDS

District Council Report

District Councillor Eric Morrell reported:

Lido update, 12th March 2018.

Later in this meeting you will consider at Item 13 SLDC's current position in relation to Grange Lido. Specifically, SLDC would like this council to endorse its current aspiration to carry out the "light touch" renovation of the Lido which was recommended over a year ago in Lambert, Smith, Hampton's report into realistic options for the Lido.

I would like to take my opportunity here to urge that you do endorse SLDC's approach and that you do it unequivocally. I speak to you as both a resident of Grange and the current Chairman of SLDC.

Over the years there has been considerable friction between Grange Town Council and SLDC, not least in respect to the Grange Lido. I can now only urge you to accept that SLDC, under the leadership of Giles Archibald, does feel it has a responsibility to bring this long saga to a good conclusion.

SLDC does however face two problems. First, the refurbishment of the Promenade and the Lido together do have a price-tag (about £3m) which represent a major challenge to the council. Second, it is only too clear that other towns in South Lakeland will look enviously and not charitably on such a total allocation to Grange.

Politically, therefore, SLDC needs a strong endorsement from this council representing the people of Grange. If Grange is seen to be lukewarm towards refurbishment of the Lido, the ambition is, in my view, dead in the water.

SLDC will also welcome the creation of a non-statutory Community Interest Company (which I mentioned last month) to devise and create a sustainable range of facilities within the Lido when the basic refurbishment is complete. This body would be comparable to the body now responsible for running the Ulverston Coronation Hall. If you tonight do offer strong support for SLDC's plans, moves would be taken swiftly to create such a company.

Over the past 25 years, there have been many false dawns in relation to the Lido.

I can only say that, in my view, we all have the best chance of resolving this long-standing issue. Paraphrasing your chairman, I think we also face the best opportunity of developing Grange which we are likely to have.

District Councillor Morrell paid tribute to Robert Leach, acknowledging the contribution Mr Leach made to Grange and as a District Councillor.

County Council Report

County Councillor Bill Wearing paid tribute to Robert Leach and said that he will be remembered for all the work he did for Grange.

He reported that:

1. **Grange Community Well-Being Group** – will meet 19 March, 6.30pm at the Library. All welcome.
2. **Fire and Rescue Service** – smoke alarm appeal – everyone is encouraged to test their smoke alarms and have one per floor of the house.

TOWN COUNCIL OF GRANGE – OVER – SANDS

3. **Website** – County Council is re-vamping its website to make it more accessible.
4. **Grants** - County Council has a Community Grants Fund. Community groups are encouraged to apply. Contact carollast@cumbria.gov.uk

Mayors Report

Mayor Cllr. Peter Endsor reported that:

He had attended the opening of the new Tesco store in town and attended the Moving Mountains event at the Netherwood to meet the Right Reverend Bishop Libby Lane.

C17/198

Public Participation: Public Have Your Say

3

Members of the public agreed that their names may be included in the minutes.

Bill Woods

Made a representation to members with regard to parking on pavements on Kents Bank Road which is a hazard to pedestrians. He asked the Town Council to:

1. Encourage the County to do more parking enforcement and to mark the footpath outside Parkers Garage and Bargain Booze.
2. Request police presence between 12 noon and one which is when the problem particularly occurs.
3. Request that County amend the parking restriction signs to allow their officers to book people – because the "1 Hour" sticker is missing on the parking notice they are unable to book the cars that are parked there all day.

Judith Shapland

Made a representation to members with regard to her concerns about the maintenance of the Recreation Ground, asking who is responsible for managing the contract.

Response

The Chairman responded that he would write to her.

Frank McCall

Made a representation to members with regard to

1. Graythwaite Manor Planning Application – could local occupancy be applied?
2. Lido – the Civic Society welcomes the development proposed by SLDC. If the Lido Gallery is dismantled, could artwork be returned to sponsors?
3. Foreshore – Could CCTV be installed to monitor the foreshore?
4. Cumbria County Council Highways – requested that Town Council chase Highways about their response times.

C17/199

Minutes of the Previous Meeting

4

RESOLVED

That the Minutes of the Meeting of the Town Council held on Monday 12 February 2018 were accepted as a true record.

TOWN COUNCIL OF GRANGE – OVER – SANDS

C17/200	Declarations of Interests and Dispensations	5
NOTED	Cllr. Walmsley disclosed an interest in Planning, Item 7 e, as her husband is working on the property.	
C17/201	Public Bodies (Admission to Meetings) Act 1960 – Excluded Item	6
RESOLVED	That item 19 b should be considered without the presence of the press and public, pursuant to the Public Bodies (Admission to Meetings) Act 1960 Section 2 as the item involved consideration of quotes which are commercially sensitive information.	
C17/202	Planning Report	7
	1. Members considered the following full or outline planning permission/reserved matters/discharge of conditions/listed building/change of use/advertising consent or appeal:	
	a. SL/2018/0107	
	Grange over Sands Train Station, Station Square	
	Refurbishment of existing toilets; installation of ticket machine vending on Platform 1; installation of Wi Fi router in Platform 1 canopy structure.	
	Listed Building	
	RESOLVED	
	OBJECTION	
	Grange Town Council objects to this application on the following grounds:	
	The proposed ticket machine is not in keeping with the listed building and should be sited outside, perhaps alongside the existing car park ticket machine.	
	Grange Town Council requests that a ticket machine is only installed provided the ticket office remains opened and staffed.	
	b. SL/2018/0144	
	Former Graythwaite Manor Hotel, Fernhill Road	
	Conversion of existing (original) Graythwaite Manor Hotel building to provide four apartments, part/full demolition of existing buildings & structures, and erection of thirteen new apartments and fifteen dwellings with associated landscaping, car parking & access.	
	Full Planning	
	RESOLVED	
	OBJECTION	
	Grange Town Council objects to this application on the following grounds:	

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1. The application does not comply with the SLDC Local Plan as it is outside the Development Boundary.
2. There is no affordable housing proposed for the development and no evidence of any viability study as required by SLDC and the Neighbourhood Plan.
3. The stated aim of conserving the original house will have no benefit to the wider community as a private estate is proposed.
4. The application is incomplete as follows:
 - There is no comment from the SLDC Conservation Officer.
 - There is no assessment of drainage from County Council. That United Utilities state that storm water can run off onto Fernleigh Rd as in the plans is not acceptable.
 - There is no wildlife or biodiversity report regarding the effect of lighting on area and wildlife.
 - There is no evidence that the Protected Limestone Pavement and its associated flora can be safeguarded during and after the build process.

c. SL/2018/0153

54 Priory Crescent

Installation of glazed panels to existing balcony

Full Planning

RESOLVED

NO OBJECTION

Grange Town Council requests that anti bird strike measures are installed on the large glazed areas.

d. 5/18/90047

Grange C of E Primary School, Fell Drive

Erection of 2.4m high paladin ball-court fencing

General Regulations – See separate agenda item 11b

RESOLVED

NO OBJECTION

e. SL/2018/0185

Shrublands, 43 Carter Road

Side garage with terrace over & glazed balustrade

Full Planning

RESOLVED

TOWN COUNCIL OF GRANGE-OVER-SANDS

NO OBJECTION

Grange Town Council requests that anti bird strike measures are installed on the glazed areas.

2. Decisions - Members noted that the following decisions had been made since the last Full Council meeting:

a. SL/2016/0650

The Royal British Legion, Kents Bank Road

Discharge of Planning Condition 5 attached to SL/2016/0813 (Delivery Management Plan)

Discharge of Conditions Partially Approved

b. SL/2017/0913

Former Royal British Legion, Kents Bank Road

Discharge of Planning Condition 10 (External Lighting) & Planning Condition 11 (External Materials) attached to SL/2016/0813 (Delivery Management Plan)

Discharge of Conditions Partially Approved

c. SL/2017/0905

3 Burton Mews, Kents Bank Road

Rear Conservatory

Grant with Conditions

d. SL/2018/0014

3 Meadow Grove

Installation of flat roofed dormer to south facing slope, front bay window & canopy, utility room extension, alterations to doors & windows on east elevation & installation of glazed balustrades on existing raised patio

Grant with Conditions

e. SL/2017/1039

The Studio, Grange Promenade

Change of use of Artist Studio (Use Class Sui Generis) to café (Class A3) & erection of adjacent toilet building

Grant with Conditions

f. SL/2018/0023

14 Carter Road, Kents Bank

Two storey side extensions

Grant with Conditions

3. Withdrawals/Not Progressing – Members to note that the following application(s) has been withdrawn/are not progressing.

TOWN COUNCIL OF GRANGE-OVER-SANDS

SL/2018/0020

54 Priory Crescent

Installation of glazed balustrade (1.1-metre-high) on top of existing wall

Lawful Dev Certificate Proposed – Not Progressing

C17/203 Finance - Monthly Payments

8

a. Verification of Expenditure

NOTED

That prior to the meeting two Councillors verified invoices received and payments made since the last full council meeting prior to the council meeting and could verify their authenticity.

b. Verification of Accounts Reconciliation

NOTED

That prior to the meeting two Councillors verified that the monthly bank reconciliation had taken place.

c. Approval of Payments

RESOLVED

That the payments of the accounts and wages for this finance period as recorded in the payments list were approved as below.

d. Identification of Councillors to approve next finance period payments

RESOLVED

That Cllrs Hathorn and Shapland would verify the invoices and payments for the next payment period.

e. Identification of Councillors to complete online authorisation of payments

RESOLVED

That Cllrs Walmsley and Thomas would complete online authorisation of payments for the next payment period.

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GRANGE-OVER-SANDS TOWN COUNCIL

Payments for Approval

March 2018

1 Accounts for Payment

Cheque (NatWest)

£

Total Nat West account

£ -

Unity Trust

Direct Debits (Unity)

211	M12	SLDC - Non Dom Rate Room 4	81.00
	313	Npower - V Hall Elec 2 Nov to 1 Feb 18	719.62
	314	Npower - C Hill PC Elec 1 Nov to 31 Jan 18	159.17
	315	Npower - Prom Lido PC Elec 1 Nov to 31 Jan 18	42.09
	316	Corona Energy - V Hall gas January 2018	600.13
	327	Waterplus - C Hill PC water 28/12/17 to 2/3/18	134.95
	328	Waterplus - Prom Lido PC water 22/11/17 to 2/3/18 (estimated - outstanding query)	518.18
	329	Waterplus - Orn Gardens PC water 28/12/17 to 2/3/18	117.37

Direct Bank Payments Unity Trust

	309	Offstone - IC stock	26.85
	310	Morecambe Bay P/ship - IC stock	67.00
	311	S Haines - V Hall weddings Westmorland Gazette ad	342.00
	312	Enviroguard - V Hall wasp nest removal	42.00
	317	The Joinery Shop -V Hall passage window repair & secondary glazing	7,474.94
	318	KTD - photocopying 3 Jan to 28 Feb 18	50.22
	319	Grange Now - ad for Information Centre volunteers	70.80
	320	Intouchcrm - website monthly hosting March 2018	35.99
	321	Lengthsman - February 2018	412.50
	322/	YPO - flipchart easel	70.50
	323 /	YPO - cleaning materials V Hall	70.51
	324/	YPO - chopping boards & cutlery V Hall	104.51
	325	YPO - clipboard and blu tack	16.49
	326	Healthmatic - Public Conveniences cleaning March 18	1,590.00

Total Unity Trust account

£ 12,746.82

Total accounts

£ 12,746.82

2 Salaries, PAYE & N.I. (Unity Trust)

Total Salaries

5,568.14

HMRC PAYE & NI - Tax Month 11

£ 1,481.54

LG Pension Scheme Month 11 - employer payment

£ 1,808.88

£ 8,858.56

Total Unity Trust account

£ 21,605.38

Total all payments for approval

£ 21,605.38

TOWN COUNCIL OF GRANGE-OVER-SANDS

3 Accounts paid in previous month - approved

Unity Trust

Nat West

Cheques

Accounts paid in previous month - not yet approved

Unity Trust

21TC VHSG - Quiz Night ticket reimbursement 843.75

Unity Trust

Direct Debits

307 Plusnet 9/2 to 8/03/18 - tel & broadband 53.54

308 XLN calls & line rental March 2018 37.25

Nat West

Cheques

Direct Debits

306 Barclaycard transaction fees January 2018 24.94

Total Accounts paid in previous month **£ 959.48**

Grand Total

£ 22,564.86

4 Bank Balances

NatWest Current Accounts 139,635.15

Unity Trust Bank 97,718.94

5 Transfers between bank accounts

C17/204 Finance and Governance

9

a. **Review of Effectiveness of Internal Control**

Members noted that the three-yearly Review of Effectiveness of Internal Control had taken place.

RESOLVED

That the three-yearly Review of Effectiveness of Internal Control was approved, having been completed by Cllrs. Logan and Thomas and the Internal Controls deemed compliant and fit for purpose. Next Review 2021.

b. **Asset Register**

Members noted that the asset register had been reviewed and updated to 31 March 2018.

RESOLVED

That the Asset Register to 31 March 2018 was approved.

TOWN COUNCIL OF GRANGE-OVER-SANDS

c. Bank Account Administration

Members noted that, further to discussion with the Accountant, the second Information Centre Nat West account was being closed. This was originally set up to administer the Town Maps and is no longer used.

RESOLVED

That the closure of the second Information Centre Nat West account was approved.

d. Unity Bank Charge Card

Members considered applying for a Unity Bank Charge Card to allow for purchases up to £1,000. There is a one-off set up fee of £50 and £3 monthly charge. This is for online purchasing, to avoid need for staff to use own cards and claim through expenses, which is not good practice.

RESOLVED

That the application for a Unity Bank Charge Card to allow for purchases up to £1,000, with a one-off set up fee of £50 and £3 monthly charge, was approved.

C17/205

Grants

10

Members considered an application from Grange Preschool for £250 towards 50th anniversary event.

RESOLVED

That £250 was granted to Grange Preschool towards 50th anniversary event.

C17/206

Consultations

11

Members considered participation by Councillors in appropriate consultations:

a. Stakeholder Consultation: Review on Local Government Ethical Standards

GTC was asked to give any comments on the review, for feeding into the Standards Committee meeting, to the Monitoring Officer by 28 March 2018.

RESOLVED

That Cllr. Greenway would respond on behalf of the Council.

b. Cumbria County Council: Notification of and Consultation on an Application for Planning Permission

Planning Application Ref No. 5/18/9004 - Erection of 2.4m high paladin ball-court fencing at Grange C of E Primary School, Fell Drive, Grange-over-Sands, LA11 7JF

RESOLVED

That Grange Town Council had no objection to this development. (see agenda item 7 d)

TOWN COUNCIL OF GRANGE – OVER – SANDS

C17/207

Victoria Hall

12

- a. Members considered the proposed DRAFT Action Plan from the Working Party.

RESOLVED

That the proposed DRAFT Action Plan from the Working Party was approved as amended.

- b. Members noted that the next Working Party meeting is Thursday 5 April, 7pm.
- c. Members considered the Working Party remit.

RESOLVED

That the remit was approved to:

- i) Focus on, and engage with, the Locality Report to fully discuss and explore other options and present recommendations to Council;
- ii) Implement, monitor and review this Plan and agree timescales/people for actions.

C17/208

Lido

13

Members noted the report from South Lakeland District Council and that the District Council is seeking formal support from Grange Town Council to continue on its current trajectory for a capital project that would include:

- a. refurbishing the buildings and pool area;
- b. pool area in-filled to create large open space;
- c. pool outline to be defined by landscape features e.g. lighting;
- d. large flexible space with areas for seating and leisure activity with potential for events.

Members considered a response to this request.

RESOLVED

Members voted unanimously to resolve that Grange Town Council supports the project entirely on behalf of the community.

C17/209

Updates from Members

14

Members received the following updates from Councillors on works in progress and meetings and events attended, including:

- a. Cllr. Endsor – Ornamental Garden Loo robberies.
These have been repetitive – the current locking system is being replaced. Healthmatic are confident that this new system will be secure.
- b. Cllr. Endsor – Information Centre Volunteer Recruitment
An advert is in Grange Now this month – more volunteers are needed to keep this service open. Please get in touch if you'd like to get involved and help.
- c. Cllr. Endsor – War Memorial works update.
The cleaning and re-pointing of the War Memorial is scheduled for late March.

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- d. Cllr. Endsor – Victoria Hall
Progression Solicitors will be renting the upstairs offices while their building work takes place.
- e. Cllr. Hathorn – Yewtree Play Project.
There will be a meeting with SLDC Principal Green Spaces Officer to discuss the project on Wednesday 14 March.
- f. Cllr. Thomas – Victoria Hall Support Group.
A full series of events and activities are programmed – volunteers welcome to get involved.
- g. Cllr. Thomas – Edwardian Festival Committee.
The 25th Festival is on 9 June – volunteers needed to help on the day, all are welcome.

C17/210	Neighbourhood Plan	15
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Members noted a progress report from the Steering Committee Spokesperson Cllr. Greenway:

SLDC are still handling the process, the referendum should be mid to Late June.

C17/211	Christmas Lights	16
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Members considered adding to the Christmas lights.

RESOLVED

That the Town Council would put decorations on the four street columns at the roundabout at the station end of town. The one-off purchase cost of £1,720; installation, removal and storage each year of £440 were approved.

This will bring the total annual charge to £4,544 for the next 4 years.

C17/212	Cycle Racks	17
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Members received an update from Cllr. Thomas and noted that the cycle racks have been ordered.

RESOLVED

That the cost of £575 for Crudens to install 4 cycle racks was approved.

C17/213	General Data Protection Regulations	18
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Members noted that the Clerk attended the CALC training day for this new legislation.

RESOLVED

That the cost of £70 for the CALC General Data Protection Regulations training day on March 8 2018 was approved.

TOWN COUNCIL OF GRANGE-OVER-SANDS

C17/214 **Victoria Hall Maintenance** **19 a**

Members noted an update from the Chairman:

- i) **Glass Passage and side elevation works**
The secondary glazing has now been installed. The roofing contractor will install the roof lights when the gutter and exterior paintwork has been completed. This work is scheduled for when the weather improves.
- ii) **Stage Flat Roof** – quotes are being sought and scaffolders have been round.
- iii) **Boilers** – survey being commissioned from company who service them.
- iv) **Wasps nest** – removed from attic space above dressing rooms.

C17/215 **Part Two** **19 b**

RESOLVED

That the meeting moves to Part Two.

C17/216 **Victoria Hall Maintenance** **19 b**

Members considered the quote to re-wire stage lighting.

RESOLVED

That the quote to re-wire the stage lighting from WB Electrical Services for £4,305.00 was approved.

C17/217 **Next Meeting** **20**

NOTED

That the next Full Council Meeting would be held at:

Monday 9 April 2018, 7.00pm Victoria Hall, Main Street, Grange-over-Sands

There being no further business, the meeting closed at 8.30pm

Signed:

Date:

Chair of Grange-over-Sands Town Council