

TOWN COUNCIL OF GRANGE-OVER-SANDS

Chairman:
Cllr. Ron Shapland M.B.E.

Vice Chairman:
Cllr. Tricia Thomas

Town Clerk:
C. Benbow



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Minutes of the Meeting of the Town Council held in the Victoria Hall, on Monday 11 January 2016 commencing at 7.00 pm.

Present: Cllr. R. Shapland – Chair
Cllr. Greenway, Cllr. Walmsley, Cllr. Hathorn, Cllr. Thomas
Cllr. Ingle, Cllr. Endsor, Cllr. J. Shapland, Cllr. Harvey
C. Benbow – Town Clerk

In attendance: 10 members of the public.

Minute Ref:		Agenda No:
C15/173	Apologies for Absence	1

NOTED There were no apologies received.

C15/174	Public Participation To receive reports from the following: Police Report	2
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The Problem Solving Sergeant for South Lakes West, PS 1308 Bill Nolan, sent apologies for himself and PCSO Firth. He emailed that:

- There were 22 calls for service since the council last met 4 of which were assaults over the Christmas period, 2 incidents of anti-social behaviour and 2 domestic incidents.
- PCSO Firth is due to return to work on 18th January so police will have more scope to attend future meetings in person.

District Council Report

District Councillor Tom Harvey reported that he was happy to take questions as required during the meeting.

Cllr. Thomas asked about the 50k funding that SLDC had received towards the Lido and Cllr. Harvey replied that this was to develop proposals for the future of the Lido.

District Council Report

District Councillor Mary Wilson reported that:

- Boundary Review – this was underway and the Town Council was urged to consider how it is best represented and to respond to the review.

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- Planning - The County Council is developing new regulations for the discharge of planning conditions regarding drainage.

District Council Report

District Councillor Eric Morrell reported that:

- Lido – Good news about the Coastal Community funding; it's important that the best use of the money is made for the future of the Lido.
- The Victoria Hall – Cllr. Morrell met Cllr. Thomas and staff about the problems faced by the Hall and encouraged all the community to get involved.
- Berners Housing Development – 80% properties were for rent and all have been let; the remainder were for shared ownership and some are still empty. Clearly the shared ownership scheme is not working and this needs to be resolved.
- Planning - Several people have contacted Cllr. Morrell concerned about the former loo on the Promenade which is now being offered as a holiday let, in contravention of planning permission. Urgent action is needed from the Planning Department at SLDC.

County Council Report

County Councillor Bill Wearing reported that:

- Library – has been closed on an ad hoc basis due to staff sickness. Cllr. Wearing is aiming to have communication about these closures improved. County Council service restructure means that the Library will now be single staffed; consequently will need to close daily 1 - 2pm for lunch. This from 11 January. The Library broadband has not been working and efforts to resolve this are on-going. The self-service machine is also out of action and Cllr. Wearing has asked for an update on this. Volunteers have come forward and were thanked; the Volunteer Area Manager will be in touch with them.
- Bus contracts – hopefully the subsidised Saturday bus service will be reinstated at Easter as the parishes are working in partnership to do this.
- Pig Lane will be closed for 2-3 weeks to complete the works there.

Cllr. Thomas thanked the Library staff who had been working hard to keep the service operational.

Mayors Report

Mayor Cllr. Ron Shapland reported that he had attended a prize draw for the Chamber of Trade.

Connecting Cumbria

Connecting Cumbria Hub Co-ordinator, Frank McCall, sent his apologies and Harry Ashcroft spoke instead as representative of the Civic Society.

Mr Ashcroft has been nominated to represent the Civic Society at Town Council Meetings. He updated the meeting about the Connecting Cumbria scheme, saying that take-up of high speed broadband had been slow and that that was possibly partly due to the local recent problems with internet access.

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Public Participation: Public Have Your Say

Members of the public agreed that their names may be included in the minutes.

Cllr. R. Shapland read from the Standing Orders, for the benefit of new members, to clarify how the *Have Your Say* participation item works.

- Alison Hind** Made a representation to members with regard to:
- Toilet Twinning – On behalf of Soroptomists International, requested that the Town Council get involved with the charity Toilet Twinning.
- Council Response** The Chairman asked Mrs Hind to put her request in writing so it can go on the next agenda.
- Kate Gaskin** Made a representation to members with regard to:
- Rec Ground - requested that the Town Council consider that a mix of volunteers and paid employees run the Rec Ground and opposed the idea of any outside bodies coming in to run the facility.
- Margaret Brennand** Made a representation to members with regard to:
- The Rec Ground - spoke against a commercial enterprise running the Rec Ground.
 - Berner's Close Car Park – there was sludge collecting around the recycling area at the car park.
 - Kents Bank road works – requested clarification about the closure of Pig Lane.
- Council Response** The Chairman confirmed that the works at Pig Lane was the first phase of the Kents Bank Road scheme.
- Jen Parr** Made a representation to members with regard to:
- Standing Orders - requested clarification of what the Chairman said about the Standing Orders.
- Council Response** The Chairman asked Mrs Parr to put her comments in writing.
- Peter Nightingale** Made a representation to members with regard to:
- Agenda - asked how a member of the public could get an item on the Council's agenda.
- Council Response** The Chairman clarified that to get an item on the agenda, the public can write to the Town Clerk with a request.
- Nick Thorne** Made a representation to members with regard to:
- Berners – concern that the shared ownership housing scheme does not appear to be working.
 - Communication – Mr Thorne referred to the previous meeting's minutes, with concern that the Chairman had been unable to provide a report due to the Library internet being down. Mr Thorne asked for reassurance that the Chairman is addressing the question of communicating with the electorate and staff through

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email.

- Correspondence – Mr Thorne had been promised an answer to his *Have Your Say* in the previous meeting, and had received no answer; neither had his subsequent two letters been answered.
- *Have Your Say* Protocol – Mr Thorne asked if the protocol, which is displayed in the meeting, is still relevant. This protocol was introduced as a supplement to the Standing Orders to provide guidance and support to the public.
- Code of Conduct – Mr Thorne was concerned that elected members were not showing respect for the public during the *Have Your Say* item.

Council Response

Cllr. R. Shapland responded that any queries should be sent in writing to the Town Clerk.

C15/175	Minutes of the Previous Meeting	3
	RESOLVED	That the Minutes of the Meeting of the Town Council held on Monday 14 December 2015 were accepted as a true record.
C15/176	Declaration of Interests and Dispensations	4
	NOTED	There were no requests received for dispensations or declarations of interest.
C15/177	Public Bodies (Admission to Meetings) Act 1960 – Excluded Item	5
	RESOLVED	That no items should be considered without the presence of the press and public, pursuant to the Public Bodies (Admission to Meetings) Act 1960 Section 2.
C15/178	Planning Report	6
	1. Members considered the following full or outline planning permission/reserved matters/discharge of conditions/listed building/change of use/advertising consent:	
	Application Number, Address and Specification	
	a. SL/2015/1164	
	White Garth House, Kents Bank Road	
	Alterations to existing driveway	
	Full Planning	
	RESOLVED	NO OBJECTION
	Grange Town Council makes the following request:	
	That the application is passed on condition that the drainage work doesn't affect the lime tree at the front of the house.	
	2. Delegated Authority	
	No items had consultation deadlines which fell between the meetings.	
	3. Other Planning Matters	
	To note that a Tree Preservation Order No 275 2015 for 3 Black Pines at Cedric Walk, Park	

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Road was received by recorded delivery 16 December 2015. The Order is to be held on deposit for 28 days to allow public inspection.

C15/179	Finance - Monthly Payments	7
a. Verification of Expenditure		
NOTED	That prior to the meeting two Councillors verified invoices received and payments made since the last full council meeting prior to the council meeting and could verify their authenticity.	
b. Verification of Accounts Reconciliation		
NOTED	That prior to the meeting two Councillors verified that the monthly bank reconciliation had taken place.	
c. Approval of Payments		
RESOLVED	That the payments of the accounts and wages for this finance period as recorded in the payments list were approved as below.	
d. Identification of Councillors to approve next finance period payments		
RESOLVED	That Cllrs J. Shapland and Walmsley would verify the invoices and payments for the next payment period.	
e. Identification of Councillors to complete online authorisation of payments		
RESOLVED	That Cllrs. Thomas and Greenway would complete online authorisation of payments for the next payment period.	

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Payments for Approval

January 2016

		<u>£</u>
1	<u>Accounts for Payment</u>	
	<u>Cheques (Nat West)</u>	
	12TC PCC Allithwaite/Levens Choir Tickets reimbursement	144.00
	Petty Cash	30.73
	<u>Direct Debits (Nat West)</u>	
1-	M10 SLDC - Non.Dom Rate. V. Hall	552.00
2-	M10 SLDC - Non Dom Rate Rooms Rooms 1 & 3/Council Office	137.00
3-	M10 SLDC - Non.Dom Rate Police Room 4	86.00
	Public Works Loan Board - Prom Lido PC 2nd half year	3,067.68
	299 United Utilities - Prom Lido PC water 15 Sep to 14 Dec 15	101.22
	300 Npower - Christmas Tree admin fee 12 Aug to 30 Nov 15 (recoverable)	13.26
	311 SAGE - monthly Payroll software & support Jan 16	33.60
	Total Nat West account	£ 4,165.49

Unity Trust

288	Lancasters - Christmas tree lights V Hall	27.00
289	Stallard Kane - HR Support annual cover	90.00
292	Plan-et - Neighbourhood Plan consultants	800.00

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	293	WB Electrical - V Hall repair gents wc		45.00
294/	306	Intouchcrm - website monthly hosting Dec 15 & Jan 16		71.98
	296	YPO – stationery		31.50
	297	HSP Milner - IC stock		180.00
	302	Grange Now - Monthly ad Dec T Council details	48.00	
		Grange Now - V Hall contracts	69.49	
		Grange Now - Prom Recreation Ground	88.00	205.49
	303	SLDC - V Hall Premises Licence 2015-16		180.00
	304	CALC - Business & Budget training V Hall Cllrs.		200.00
	305	Lengthsman - December 2015		330.00
	307	D Birch - V Hall repair & painting 2 ceiling panels		282.00
	308	Healthmatic Public Conveniences cleaning Dec 2015		1,590.00
	310	Performing Rights Society - 6 July to 5 Oct 15 (recoverable) (less credit £6.83)		155.25
	312	Troy Hayes Planning - Neighbourhood Plan		1,881.84

Total Unity Trust account	£ 6,070.06
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Total accounts	£ 10,235.55
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2 Salaries, PAYE & N.I. (Unity Trust)

Total Salaries	£ 8,274.33
HMRC PAYE & NI - Tax Month 9	£ 1,280.17
	£ 9,554.50

Total Unity Trust account	£ 15,624.56
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Total all payments for approval	£ 19,790.05
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3 Accounts paid in previous month - not yet approved

Unity Trust

287	Troy Hayes Planning - Neighbourhood Plan	1,196.40
11TC	Flookburgh Band - tickets reimbursement	332.40
14TC	Helen Dent (T Tex) tickets payment on account	585.00

Nat West

Accounts paid in previous month - not yet approved

Direct Debits

295	Plusnet 09/12/15 to 8/01 2016 - tel & broadband	44.30
309	XLN calls & line rental Janaury 2016	30.73
290	United Utilities - V Hall water 4 Sep to 7 Dec 15	400.70
291	United Utilities - C Hill PC water 3 Sep to 7 Dec 15	121.33
298	United Utilities - Orn Gdns PC water 3 Sep to 7 Dec 15	172.56

Total Accounts paid in previous month	£ 2,883.42
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Grand Total	£ 22,673.47
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4 Alto Prepaid Card (Pre-Authorised £1,000.00)

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301 247 Blinds - V Hall blind for side stage window 58.65

5 Bank Balances

NatWest Current Accounts	80,842.36
Unity Trust Bank	92,758.13
Alto Prepaid Card	1,118.35

6 Transfers between bank accounts

C15/180	Grants	8
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Members considered a grant application from the Great North Air Ambulance.

RESOLVED That £100 be granted to the Great North Air Ambulance for this year.

C15/181	Consultations	9
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There were no consultations this month.

C15/182	Meeting Updates from Members	10
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Members noted the following reports from meetings and briefings attended since the last full council meeting, including:

- a. Report from Cllr. R. Shapland about the Cumbria Resilience – Multi Agency Responses to Flooding meeting held 4 November 2015.
- b. Report from District Cllr. Eric Morrell regarding Flood Protection Needs in the Grange-over-Sands area.
Cllr. Greenway brought flooding issues at Kent’s Bank to attention and offered to pass on notes for inclusion in Cllr. Morrell’s report.
- c. Report from Cllr. Thomas regarding the Community Rail Partnership – the franchise has been awarded to Arriva Trains North with further details to follow.

C15/183	Chairman’s Update	11
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Members received an update from the Chairman about works in progress.

- Grange Fell Allotments – flooding here now resolved as the hump in the road has been modified. Cllr. R Shapland met the Chairman of the Allotment Society and a report on badger and rabbit ingress has been given to the Town Clerk.
- Car Park back boards – awaiting a meeting with SLDC to confirm details.
- Berners path – SLDC are putting up signage and clearing the path.
- Skip – making progress towards this for the Lengthsman.
- War Memorial – the order has been placed to renovate the tablets.
- Glass Passage – need to make a decision on this at next Full Council.
- Land Registry for the Victoria Hall – registration is being taken forward.

C15/184	Neighbourhood Plan	12
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Members noted a progress report from the Steering Committee Spokesperson Cllr. Greenway:

- A successful consultation was held during December in the Victoria Hall and a version of this is now on display at the Library.
- A response to the Development Brief for Allithwaite Road from the Neighbourhood

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Plan Steering Group is being drafted.

- SLDC are holding a public consultation about this site at Abbot Hall, 19th January, 11am – 7pm.
- A meeting is taking place between the Steering Group, the planners working for the Neighbourhood Plan and Holker Estates.
- Councillor Surgery will be held at Abbot Hall on 20th January; Cllrs. Greenway and Endsor and District Cllr. Mary Wilson will be in attendance.

C15/185 Drainage Assessment 13

Members considered the document circulated (noted at December Full Council) and the proposal from Cllr. Harvey that it is used by the Town Council.

Mr. David Core was thanked for producing the document.

RESOLVED That the document is used as part of the Neighbourhood Plan.

C15/186 Recreation Ground 14

Members noted an update on progress and that a decision needs to be made at the next meeting of Full Council if the site is to open for Easter.

RESOLVED That a further advert would be put in 'Grange Now' to gauge interest in seasonal working at the facility.

C15/187 Tim Farron MP Letter 15

Members noted the letter from Tim Farron MP regarding lighting on the Promenade and considered a response.

RESOLVED That the Town Clerk respond that the view of the current Town Council was that members are generally in favour of low lighting in early evening for access to the station and town, but also have concerns that lighting could encourage anti-social and criminal behaviour.

C15/188 Cedric's Walk Installation 16

Members noted an update from Cllr. Greenway on progress regarding the installation and discussed the possibility of a celebratory event.

RESOLVED That a contingency of £200 would be allocated from the Projects Budget to host a celebratory event at the Victoria Hall on 2 April 2016.

C15/189 Lido 17

Members noted that SLDC had received a grant from the Coastal Revival Fund towards the Lido and discussed how GTC could be involved in any developments.

RESOLVED

1. That an Advisory Group comprising all members would meet with the remit of compiling suggestions for the future of the Lido for approval at the February meeting of Full Council.
2. That the Town Clerk requests a meeting with the SLDC Leader, Chief Executive, Director of People and Places and District Councillors to discuss the use of the Coastal Revival funding and the future of the Lido.

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C15/190

Budget

18

- a. To approve revision of the Budget approved at the previous meeting (C15/164) following resolution item C15/171 approved at Full Council December 2015 – staff salary review.

RESOLVED The revision to the Budget approved at the previous meeting (C15/164) following resolution item C15/171 approved at Full Council December 2015 – staff salary review – was approved.

- b. To approve revision of the Budget approved at the previous meeting (C15/164) following information received from SLDC regarding the Council Tax Base.

RESOLVED The revision to the Budget approved at the previous meeting (C15/164) following information received from SLDC regarding the Council Tax Base was approved.

- c. Members noted corresponding amendments to the Budget Summary and Key Features Document.

- d. Members considered the Precept for 16-17.

RESOLVED That the Precept for 16-17 was approved as below with 0.46% increase and that Cllrs. R. Shapland and Thomas and the Town Clerk sign the application in the presence of the meeting.

A	Parish Purposes (General Spending) before grant (Box E)	147,774.65
B	Parish Elections	£2,321.71
C	Parish Council Footway Lighting costs paid by District Council	£0.00
D	Total of A + B+ C	£150,096.36
E	less Grant paid by SLDC	-£8,656.10
F	Total Amount for Parish Purposes (D-E)	£141,440.26

C15/191

Next Meeting

19

NOTED

That the next Full Council Meeting would be held at:

Monday 8 February 2016, 7.00pm Victoria Hall, Main Street, Grange-over-Sands

There being no further business, the meeting closed at 9pm

Signed:

Date:

Chair of Grange-over-Sands Town Council