

TOWN COUNCIL OF GRANGE-OVER-SANDS

Chairman:
Cllr. Bill Woods

Civic Mayor:
Cllr. Ron Shapland MBE

Acting Town Clerk:
C. Benbow



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V.A.T. Reg.No: 164 8707 80

Minutes of the Meeting of the Town Council held in the Victoria Hall, on Monday 8 June 2015 commencing at 7.00 pm.

Present: Cllr. Woods – Chair
Cllr. Walmsley, Cllr. Hathorn, Cllr. Thomas
Cllr. Ingle, Cllr. R. Shapland, Cllr. J. Shapland, Cllr. Harvey
C. Benbow – Acting Town Clerk

In attendance: 18 members of the public

Prior to the meeting, members and the public received representation from Jane Strawbridge, speaking on behalf of the First Responders. Mrs Strawbridge was concerned about access to the Promenade for emergency vehicles and requested that the Town Council consider asking SLDC to zone the Promenade and liaise with ambulance control to improve access.

| Minute Ref: | Minutes | Agenda No: |
|----------------|--|------------|
| C15/026 | Apologies for Absence | 1 |
| | RESOLVED Apologies were received and approved from Cllr. Greenway. | |
| C15/027 | Minutes of the Previous Meeting | 2 |
| | RESOLVED That the Minutes of the Meeting of the Town Council held on Monday 18 May 2015 were accepted as a true record. | |
| C15/028 | Declaration of Interests and Dispensations | 3 |
| | NOTED Cllr. Hathorn declared a pecuniary interest in item 6b regarding planning application SL/2015/0474. Cllrs. Hathorn and Walmsley declared non-pecuniary interests in item 13 d as they were both members of the Chamber of Trade. | |

TOWN COUNCIL OF GRANGE – OVER – SANDS

C15/029

Public Participation.

4

To receive reports from the following:

Police Report

PCSO Firth gave a crime update and reported that:

- Anyone concerned about someone sleeping rough should phone 101.
- Pig Lane toilets area was a police priority which was patrolled regularly.
- Littering in the area had improved recently.

Cllr. Woods said that the Council would write a letter of thanks to the volunteer litter pickers.

District Council Report

District Councillor Tom Harvey reported that SLDC had resolved to adopt the Community Infrastructure Levy (CIL). This levy on any significant development in the town would mean funds would come directly to the Town Council.

District Council Report

District Councillor Eric Morrell reported that the draft Housing Strategy was out for consultation and that he would join the meeting the Neighbourhood Plan Steering Group were having with SLDC Strategic Development on Monday 15 June.

County Council Report

County Councillor Bill Wearing reported that:

- There had been a meeting at Grange School regarding parking, which he thanked Cllr. Walmsley for attending. Various measures had been agreed for implementation for the new school year in September, including: Measuring traffic speed, removing loading/unloading restrictions and supporting the walking bus by liaising with SLDC about car parking fees at Berners.
- He was following up the Traffic Department regarding the missing sign near the mini-roundabout.
- He had been working on the CCC Public Health Strategy which had just been approved.

Civic Mayors Report

Civic Mayor Cllr. Ron Shapland reported that he went to the first Band Concert of the Music in the Park summer season.

Public Participation: Public Have Your Say

Members of the public agreed that their names may be included in the minutes.

Rachel Gill Made a representation to members with regard to planning application SL/2015/0474, objecting to the proposed take away as her business was located upstairs from the premises and she was deeply concerned about the impact the development would have on her business.

Tony Lawrence Made a representation to members with regard to planning application SL/2015/0492. As the immediate neighbour to the site, he objected to the development on the grounds that it was un-neighbourly, that the application understates the height of the proposed building and that the

TOWN COUNCIL OF GRANGE – OVER – SANDS

height and mass of the extension would tower over his house and garden. Mr Lawrence asked the Town Council to oppose the application.

Malcolm Bewsher

Made a representation to members with regard to planning application SL/2015/0474, objecting to the proposed take away on behalf of the residents of Crown Hill. He objected on grounds of noise and waste nuisance.

George Parr

Made a representation to members with regard to:

- Mr Parr was concerned as he felt that Grange residents had been hostile and behaved aggressively towards Morecambe Bay Partnership staff during the Morecambe Bay Partnership consultation held at the Victoria Hall about the coastal cycleway. He was concerned about the town's reputation.
- Mr Parr perceived that the new council was displaying an unnecessarily confrontational attitude specifically towards the members of the previous council and that this was fostering a 'them and us' attitude which was not good for the town.
- The Lido – Mr Parr is a member of the Neighbourhood Plan Steering Committee which will make reference to the Lido. Mr Parr was concerned that the future of the Lido was being tied together with that of the Promenade. In his opinion, the two should not be tied together as they are separate matters. Mr Parr felt that Grange must give SLDC a clear idea of what the town wants for the Lido.
- Regarding agenda item 9 Advisory Groups, Mr Parr questioned how these would operate and was concerned that they may not operate transparently and be open to the public.

Council Response

The chairman outlined the proposed Advisory Groups and how they would be operated to ensure transparency, accountability and effective operation of the council.

Margaret Brennand

Made a representation to members with regard to:

- Council representatives for local groups – that she would confirm after the Civic Society AGM if the group wished for a councillor to attend their meetings.
- Council Priorities – Mrs Brennand urged new councillors when considering their priorities to reference the Strategic Priorities document created by the previous council.

Frank McCall

Made a representation to members with regard to:

- Councillor Surgeries – he urged the council to continue holding monthly surgeries and requested that councillors considered holding the monthly surgeries in locations other than the Victoria Hall.

Council Response

Cllr. Thomas advised that Councillor Surgeries were already held in the Library and that the possibility of using other locations was being explored.

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C15/030 Public Bodies (Admission to Meetings) Act 1960 – Excluded Item 5

RESOLVED That regarding items 24 (Victoria Hall Maintenance Programme) and Item 25 (Insurance), these items would be discussed in the main part of the meeting but if discussion moved on to details of quotes, these items would be considered without the presence of the press and public, pursuant to the Public Bodies (Admission to Meetings) Act 1960 Section 2.

C15/031 Planning Report 6

1. Members considered the following full or outline planning permission/reserved matters/discharge of conditions/listed building/change of use/advertising consent:

Application Number, Address and Specification

a. SL/2015/0470

Land adjacent Berners Close

Discharge of Conditions 13 & 15 attached to planning permission SL/2013/0887

Discharge Conditions

RESOLVED OBJECTION

Grange Town Council OBJECTS to the application to discharge conditions on the following grounds: The proposed gravel path is unsuitable for community use – specifically not accessible for users of pushchairs and wheelchairs. The surface of the path needs to be hard and accessible for all members of the community to walk or wheel along.

Cllr. Hathorn left the room for the next item.

b. SL/2015/0474

Church Buildings, Main Street

Change of use to hot food take away (Class A5)

Full Planning

RESOLVED OBJECTION

Grange Town Council encourages new businesses to set up in the town. However, in this circumstance, Grange Town Council OBJECTS to this application on the following grounds:

- The proposed development is within the town conservation area and visually is not in keeping.
- There is another business located above the proposed premises. The development would be un-neighbourly in that a takeaway outlet would cause noise and fume nuisance to the business upstairs. This is particularly relevant as the building is old and the floor boards and chimney vents mean that smells and noise permeate freely.
- The proposed storage of waste within the building would be a fire risk.
- The proposed extraction units would be unsightly and would cause noise nuisance to the surrounding area, specifically to the residents

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of Crown Hill.

- The town is well served with food outlets and there are several in the immediate vicinity.
- The outlet proposes to be open when school children get off the bus at the nearby bus stop. This may encourage unhealthy eating habits.

Grange Town Council request that in the event of SLDC deciding to grant permission, the above be taken into account. The following mitigation suggestions are proposed:

- The Environmental Health Officer's report recommends several mitigation measures. Grange Town Council completely supports this report and requests that these measures be fully undertaken to mitigate the effects of the development on residents and businesses.
- The measures recommended to protect the property above the proposed premises must be undertaken.
- A full noise assessment of the effect of the extractor fans on residents must be undertaken.
- Consideration must be given to opening hours and they are restricted according to the Environmental Health Officer's recommendations.
- That an S106 agreement is put in place to ensure that the developers install, maintain and empty external, as well as internal, litter bins.

Cllr. Hathorn returned to the room.

c. SL/2015/0492

Heligan, Allithwaite Road

Rear extension to the lounge with extension and alterations to part of the roof to provide accommodation in the roof space.

Full Planning

RESOLVED

OBJECTION

Grange Town Council OBJECTS to the application on the following grounds:

- The application is incomplete as there is no drainage plan for the site.
- The proposed development would be un-neighbourly as it is over-extensive, too close to boundaries and hence over-bearing.
- The development should be scaled back as it is not suitable to the site; the roofline is too high and out of keeping with the area.
- The site is on a hill top, and this does not show in the plans. In reality, the development would be significantly higher than neighbouring properties.

2. Delegated Authority

No items had consultation deadlines which fell between the meetings

TOWN COUNCIL OF GRANGE – OVER – SANDS

C15/032 Draft Council Strategic Priorities for 2015/16

7

Members considered approving the Draft Council Strategic Priorities for 2015/16 as follows:

- a. Neighbourhood Plan - completed, voted by residents, approved by Inspector.
- b. Review of finance, staff and admin costs, accountants, appointment of a Town Clerk.
- c. Victoria Hall - secure grants, complete repairs, more bookings, review long term future.
- d. Progressing Lido, promenade, ornamental garden improvements with SLDC/3Ps.
- e. Better signage including toilets and to promenade, cycle racks installed.
- f. Improved communication with residents and responding to their concerns.
- g. Information Centre - attracting more volunteers, web site development, increase sales.
- h. Upgrading play area and toilet facilities at recreation ground and park plants (fundraise).
- i. Working through Community Led Plan Actions.
- j. Training for councillors in planning and council management.

RESOLVED

That the Draft Council Strategic Priorities for 2015/16 as follows were approved, with item h amended to add 'Yewtree play area':

- a. Neighbourhood Plan - completed, voted by residents, approved by Inspector.
- b. Review of finance, staff and admin costs, accountants, appointment of a Town Clerk.
- c. Victoria Hall - secure grants, complete repairs, more bookings, review long term future.
- d. Progressing Lido, promenade, ornamental garden improvements with SLDC/3Ps.
- e. Better signage including toilets and to promenade, cycle racks installed.
- f. Improved communication with residents and responding to their concerns.
- g. Information Centre - attracting more volunteers, web site development, increase sales.
- h. Upgrading play area and toilet facilities at Yewtree play area and at recreation ground and park plants (fundraise).
- i. Working through Community Led Plan Actions.
- j. Training for councillors in planning and council management.

C15/033 Appointments to Committees

8

Members considered deferring appointments of councillors to the Personnel and Facilities Committee until meeting dates were approved by full council.

RESOLVED

That appointments of councillors to the Personnel and Facilities Committee were deferred until meeting dates were approved by full council.

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C15/034

Advisory Groups

9

Members considered the creation of four Advisory Groups, to report verbally on progress to Full Council and make written advisory recommendations to Full Council for approval. Members noted that these Advisory Groups would only be able to make recommendations to Full Council, not make decisions. Members noted that wherever possible, these advisory groups would be open to the public to observe and take part in if invited. Meetings would be advertised on the Victoria Hall notice board.

The Advisory Groups and initial remits proposed were:

- a. **Finance and Review** - for staffing, regulations, procedures, asset register, accountants and budget.
- b. **Victoria Hall and Information Centre** - Victoria Hall, to include: repair programme, grants, promoting and increased usage, potential kitchen upgrade and simplifying the small contractors scheme. Information Centre to include: recruiting more volunteers, sales and web site development.
- c. **Projects** - move forward the Lido, promenade and parks, working with SLDC/3Ps.
- d. **Grange Area Group** - improve public convenience and promenade signage. Pedestrian safety, parking and traffic. Tidy up 'grot' spots and minor jobs for Lengthsman. Look into possibility of restoring Saturday bus service with other parishes. Progress actions from Community Led Plan.

RESOLVED

- a. That four advisory groups be created, to report verbally on progress to Full Council and make written advisory recommendations, with options, to Full Council.
- b. That these advisory groups would be open to the public, wherever possible, to observe and take part in if invited.
- c. That advisory group meetings would be advertised on the Victoria Hall notice board, on the website and dates emailed to the distribution list.

C15/035

Appointments to Advisory Groups

10

Members considered appointments to the advisory groups, noting that all other councillors could attend and take part if they wish:

- a. Finance and Review
- b. Victoria Hall and Information Centre
- c. Projects
- d. Grange Area Group

RESOLVED

Members appointed the following councillors to the advisory groups, noting that all other councillors could attend and take part if they wish:

- a. Finance and Review
Cllrs. R. Shapland, Thomas, Harvey and Woods.
- b. Victoria Hall and Information Centre
Cllrs. Walmsley, Hathorn, Thomas and Woods.
- c. Projects
Cllrs. J. Shapland, Ingle, Walmsley, R. Shapland and Thomas.
- d. Grange Area Group
Cllrs. R. Shapland, Ingle, Thomas, Woods.

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C15/036

Member External Office Holders for 2015/16

11

Members considered the following draft Member External Office Holders list for 2015/16:

| | |
|--|---------------------------------------|
| Neighbourhood Plan | Cllrs. Greenway and Thomas |
| CALC District Association | Town Clerk |
| Grange in Bloom | Cllr. Thomas |
| Local Area Partnership | Cllrs Greenway, J. Shapland and Ingle |
| Fair Trade Grange | Cllr. Thomas |
| Grange Prom Youth Project | Cllrs. J. Shapland and Hathorn |
| Grange Action Flood Group | Cllr. R. Shapland |
| Edwardian Committee | Cllr. Thomas |
| 3Ps | Cllr. R. Shapland |
| Nutwood Patients Group | Cllr. Thomas |
| Furness line Community Rail Partnership | Cllrs. Ingle and Thomas |
| Bay Villa Trust | All Councillors |
| Cartmel Old Grammar Foundation | Jane Strawbridge (nominated by GTC) |
| Connecting Cumbria’s Digital Inclusion Hub Co-ordinator and Broadband Champion for the Cartmel Peninsula parishes. | Frank McCall |

RESOLVED That the draft Member External Office Holders list for 2015/16 was approved as follows:

| | |
|---|-------------------------------------|
| Neighbourhood Plan | Cllrs. Greenway and Thomas |
| CALC District Association | Town Clerk |
| Grange in Bloom | Cllr. Thomas |
| Local Area Partnership | Cllrs J. Shapland and Ingle |
| Fair Trade Grange | Cllr. Thomas |
| Grange Prom Youth Project | Cllrs. J. Shapland and Hathorn |
| Grange Action Flood Group | Cllr. R. Shapland |
| Edwardian Committee | Cllr. Thomas |
| 3Ps | Cllr. R. Shapland |
| Nutwood Patients Group | Cllr. Thomas |
| Furness line Community Rail Partnership | Cllrs. Ingle and Thomas |
| Bay Villa Trust | All Councillors |
| Cartmel Old Grammar Foundation | Jane Strawbridge (nominated by GTC) |
| Connecting Cumbria’s Digital Inclusion Hub Co-ordinator and Broadband Champion for | Frank McCall |

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the Cartmel Peninsula parishes.

C15/037 Finance - Monthly Payments 12

a. Verification of Expenditure

NOTED That prior to the meeting two councillors verified invoices received and payments made since the last full council meeting prior to the council meeting and could verify their authenticity.

b. Verification of Accounts Reconciliation

NOTED That prior to the meeting two councillors verified that the monthly bank reconciliation had taken place.

c. Identification of Councillors to approve next month payments

RESOLVED That Cllr. Thomas and Harvey would verify the invoices and payments for the next payment period.

d. Approval of Payments

RESOLVED That the payments of the accounts and wages for this finance period as recorded in the payments list were approved as follows:

GRANGE-OVER-SANDS TOWN COUNCIL

Payments for Approval

| | | <u>June</u> | <u>2015</u> |
|----------|---|-------------|-------------------|
| 1 | <u>Accounts for Payment</u> | | £ |
| | <u>Cheques (Nat West)</u> | | |
| 45 | Grange Plant Centre - V Hall hanging basket plants | | 135.00 |
| 60 | Hilary Austin - IC stock | | 30.00 |
| | <u>Direct Debits (Nat West)</u> | | |
| 1- | M3 SLDC - Non.Dom Rate. V. Hall | | 552.00 |
| 2- | M3 SLDC - Non Dom Rate Rooms Rooms 1 & 3/Council Office | | 137.00 |
| 3- | M3 SLDC - Non.Dom Rate Police Room 4 | | 86.00 |
| | 36 British Gas - V Hall 25 Apr to 30 Apr 2015 | | 115.27 |
| | 37 Npower - Xmas Tree Lights elec 25 Feb to 31 Mar 15 | | 2.16 |
| | 46 Npower - V Hall elec 1 to 30 Apr 15 | | 164.46 |
| | 47 Npower - Prom Lido toilets elec 1 to 30 Apr 15 | | 14.89 |
| | 48 Npower - C Hill toilets elec 1 to 30 Apr 15 | | 36.48 |
| | 52 British Gas - V Hall 1 May to 26 May 2015 | | 309.51 |
| | 62 Barclaycard transaction fees May 2015 | | 31.60 |
| | 63 SAGE - monthly Payroll software & support | | 33.60 |
| | Total Nat West account | | £ 1,647.97 |
| | <u>Unity Trust</u> | | |
| | 39 SLDC - recharge Orn Garden Toilets Jan to March 2015 | | 76.68 |
| | 41 Ian Stoney - Cedric Robinson sculpture (one third deposit) | | 750.00 |
| | 42 Locks Express - repair V Hall fire exit door | | 189.07 |

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| | | |
|----------|--|--------------------|
| 43 | P Dalton Engineering - new Crazy Golf fencing (recoverable) | 6,600.00 |
| 44 | Environguard - removal wasps nest gents dressing room roof | 82.20 |
| 49 | YPO stationery | 3.60 |
| 50 | KTD - new laptop, software and set up | 717.60 |
| 51 | Jean Airey- internal audit second half year - 27 May 15 | 219.35 |
| 53 | Lengthsman - May 2015 | 363.00 |
| 54 | Intouchcrm - website monthly hosting June 2015 | 35.99 |
| 55 | Healthmatic Public Conveniences cleaning May 2015 | 1,590.00 |
| 56 | CPC - bandstand speaker plug/socket & V Hall replacement lamps | 46.15 |
| 57 | Joel Davenport - internal windowing cleaning inc Hall | 50.00 |
| 58 | Ian Robinson - IC stock | 87.00 |
| 59 | PR Books - IC stock | 117.61 |
| 61 | Bayscapes - IC stock | 27.20 |
| | Total Unity Trust account | £ 10,955.45 |
| | Total accounts | £ 12,603.42 |
| 2 | <u>Salaries, PAYE & N.I. (Unity Trust)</u> | |
| | Total Salaries | £ 5,156.55 |
| | HMRC PAYE & NI - Tax Month 2 | £ 1,174.22 |
| | | £ 6,330.77 |
| | Total Unity Trust account | £ 17,286.22 |
| | Total all payments for approval | £ 18,934.19 |
| 3 | <u>Accounts paid in previous month – approved</u> | |
| | <u>Unity Trust</u> | |
| | <u>Nat West</u> | |
| | <u>Cheques</u> | |
| | <u>Accounts paid in previous month - not yet approved</u> | |
| | <u>Unity Trust</u> | |
| | <u>Nat West</u> | |
| | <u>Cheques</u> | |
| | Alan Beecham Jazz - Band Concert 24 May 2015 | 180.00 |
| | <u>Direct Debits</u> | |
| | 38 Plusnet 9/05 to 8/06 2015 - tel & broadband | 47.71 |
| | 40 XLN calls & line rental June 2015 | 32.16 |
| | Total Accounts paid in previous month | £ 259.87 |
| | Grand Total | £ 19,194.06 |
| 4 | <u>Alto Prepaid Card (Pre-Authorised £1,000.00)</u> | |
| 5 | <u>Bank Balances</u> | |
| | NatWest Current Accounts | 141,605.74 |
| | Unity Trust Bank | 83,201.52 |
| | Alto Prepaid Card | 452.19 |
| 6 | <u>Transfers between bank accounts</u> | |
| | Nat West current account to Unity Trust Bank £110,000 | |

TOWN COUNCIL OF GRANGE – OVER – SANDS

C15/038

Grants

13

- a. Members considered the amended grant form.

RESOLVED That the amended grant form was approved.

- b. Members considered the request from Prom Art that Grange Town Council support the event by organising Portaloos for the season and contributing £120 towards the fee, the remainder of which would be paid by Prom Art.

RESOLVED That Grange Town Council would support Prom Art by organising Portaloos for the season and contributing £120 towards the fee, the remainder of which (in the region of £600) would be paid by Prom Art.

- c. Members noted that Cartmel Old Grammar School Foundation offered educational grants to students in the whole of the Cartmel Peninsula and that forms were available from the Town Council office.

- d. Members considered supporting Grange Chamber of Trade in promoting tourism in the town through a programme of leaflets and events by contributing £300 to the Chamber.

RESOLVED That Grange Town Council would support Grange Chamber of Trade in promoting tourism in the town by contributing £300 to the Chamber from the grants budget.

C15/039

Communications

14

- a. Members considered the effectiveness of councillor surgeries as a means of communicating with residents.

RESOLVED

- i) That the councillor surgeries would continue in the immediate term.
- ii) That Cllrs. Thomas and Greenway would host the June surgery.
- iii) That Cllrs. Hathorn and Thomas would organise a date for a councillor surgery in July.
- iv) That Cllr. Thomas would report back to full council regarding the effectiveness of councillor surgeries as a means of communicating with residents.

- b. Members considered requesting that Grange Now print a monthly article from the Town Council.

RESOLVED That Cllrs. Woods and R. Shapland would contact Grange Now to discuss printing a monthly article and report back to full council.

- c. Members considered paying for a monthly insert in Grange Now with contact details of GTC for residents to get in touch.

RESOLVED

- i) That Cllrs. Woods and R. Shapland would contact Grange Now to discuss paying for a monthly insert with contact details of GTC for residents to get in touch.
- ii) That Cllrs. Woods and R. Shapland would report back to full council.

- d. Members considered the offer from Grange Chamber of Trade for the Town Council to be part of their stand at the Edwardian Festival to promote the council

TOWN COUNCIL OF GRANGE – OVER – SANDS

including the Information Centre.

- RESOLVED**
- i) That the Town Council would accept the offer from Grange Chamber of Trade for the Town Council to be part of their stand at the Edwardian Festival to promote the council including the Information Centre.
 - ii) That Cllrs. R. Shapland, Hathorn and Woods would represent the Council at the event.
 - iii) That the Acting Town Clerk would ask the Information Centre Manager to ask the volunteer staff if they would like to take part.

| | | |
|----------------|-------------------------------|-----------|
| C15/040 | Local Area Partnership | 15 |
|----------------|-------------------------------|-----------|

- a. Members considered submitting a request to the LAP to put the lack of a Saturday bus service on their agenda.

RESOLVED That the Acting Town Clerk would submit a request to the LAP to put the lack of a Saturday bus service on their agenda.

- b. To consider working with other parishes in the area to restore the service.

RESOLVED That Grange Town Council would work with other parishes in the area to restore the service.

| | | |
|----------------|--------------------------|-----------|
| C15/041 | Chairman's Update | 16 |
|----------------|--------------------------|-----------|

Members received an update from the Chairman about works in progress, including:

- The Band Concert season
- Yewtree Playground
- Grange Fell Allotment flood prevention scheme
- Promenade lavatory door repairs
- Lengthsman use of SLDC skip
- Victoria Hall repairs and maintenance and SLDC grant
- Request for free car parking during Kents Bank Road electric cable works
- Emergency service provision and access to the Promenade
- Guides Farm railing enquiries to Network Rail
- The Town Sign
- The Lido

| | | |
|----------------|-------------------------------------|-----------|
| C15/042 | Meeting Updates from Members | 17 |
|----------------|-------------------------------------|-----------|

Members received reports from meetings and briefings attended by the Council since the last full council meeting:

- a. Cllr. Walmsley reported regarding 4 June meeting at school about traffic, reiterating County Cllr. Wearing's report and saying that in September all parents would be involved and there would be banners and articles in Grange Now raising awareness of the parking and speeding issues.
- b. Cllr. Thomas reported on the Edwardian Festival Committee meeting and said that although the Festival is being successfully organised for this year, the committee urgently needs more volunteer committee members.

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C15/040

Neighbourhood Plan

18

Members received a progress report as follows from the Steering Committee Spokesperson Cllr. Greenway, read by Steering Committee Member Cllr. Thomas.

Neighbourhood Plan Steering Group Report June 2015

Since the May council meeting the steering group members have been working on finishing the evidence base for policies on the Town Centre, Economy, Employment, Walking and Cycling Routes and Green Spaces. They are now taking on sections on Housing, Health and Wellbeing, and Education, which will complete the outstanding topics. Thanks to the Steering Group members who have worked long and hard, and kept their sense of humour throughout. We would be very grateful for offers of help on smaller tasks that need doing next month.

We have also started more detailed work on policies for the two largest development sites - the Lido and the large mixed housing/commercial site in Kents Bank. Next week we are discussing the Kents Bank site with SLDC officers in charge of the Development Brief for it, so the Neighbourhood Plan can inform the Brief from its early stages.

Our thanks to Councillors Wood and Hathorn and a member of the public for joining our last meeting; particular thanks to Councillor Hathorn for organizing a Facebook survey on young families' leisure habits. All councillors, old and new, welcome at all meetings. Members of the public also welcome – please ask the Acting Town Clerk for dates and times.

This month we have spent £10.00 on a voucher prize for a competition about ideas for the Lido (in Grange Now, entry still open).

C15/041

Planting for 2016/17

19

- a. Members noted that from April 2016, GTC would have to fundraise for plants as SLDC cuts would come into effect then.
- b. Members considered submitting a grant application to the SLDC Environmental Fund for plants and public domain improvements and providing £100 match funding from public domain budget.

RESOLVED

- a. That a grant application to the SLDC Environmental Fund for plants and public domain improvements would be submitted.
- b. That the Town Council would provide £100 match funding from public domain budget.

C15/042

Internal Audit

20

- a. Members noted that the Internal Audit for 1 Oct 2014 to 31 Mar 2015 took place on 27 May 2015.
- b. Members noted the Internal Audit Report for 1 Oct 2014 to 31 Mar 2015 dated 27 May 2015.

C15/043

12 Month Year-End Report 14-15

21

Members noted the Year-End Report 14-15 that had been audited by the Internal Auditor and the Council's accountant.

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C15/044

Annual Return

22

- a. Members considered the Statement of Accounts and Annual Governance Statement in the Annual Return for the year ended 31 March 2015.

RESOLVED That the Statement of Accounts and Annual Governance Statement in the Annual Return for the year ended 31 March 2015 was approved.

- b. To authorise the Chairman and Acting Town Clerk to sign the statements.

RESOLVED That the Chairman and Acting Town Clerk were authorised to sign the Statement of Accounts and Annual Governance Statement in the Annual Return for the year ended 31 March 2015.

To authorise the submission of the Annual Return for the year ended 31 March 2015 for external audit on Monday 29 June 2015, following the prescribed period for public examination from Monday 1 June 2015 to Friday 26 June 2015.

RESOLVED That the submission of the Annual Return for the year ended 31 March 2015 for external audit on Monday 29 June 2015, following the prescribed period for public examination from Monday 1 June 2015 to Friday 26 June 2015 was authorised.

C15/045

Bank Signatories

23

a. NatWest Council Account

Members considered approving amending the authorised signatories in the current mandate for banking, for the Town Council's Natwest bank account, to remove Nicholas Thorne, Elizabeth Lewis, Paul Fitt and Frank McCall and to add William Woods and Joanna Greenway as signatories.

- RESOLVED**
- i) That the authorised signatories in the current mandate for banking, for the Town Council's Natwest bank account, be amended to remove Nicholas Thorne, Elizabeth Lewis, Paul Fitt and Frank McCall and to add William Woods and Joanna Greenway as signatories.
 - ii) The signing rules in the current mandate, for the account detailed in section 2 /10238069, be replaced in accordance with section 4 and/or
 - iii) The authorised signatories in the current mandate, for the account detailed in section 2, be changed in accordance with sections 5 and 6 and the current mandate will continue as amended.

b. NatWest Information Centre Account

Members considered approving amending the authorised signatories in the current mandate for banking, for the Town Council's Information Centre Natwest bank account, to remove Nicholas Thorne, Elizabeth Lewis and Frank McCall and to add William Woods, Joanna Greenway and Tricia Thomas as signatories.

- RESOLVED**
- i) That the authorised signatories in the current mandate for banking, for the Town Council's Information Centre Natwest bank account, be amended to remove Nicholas Thorne, Elizabeth Lewis and Frank McCall and to add William Woods,

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Joanna Greenway and Tricia Thomas as signatories.

- ii) The signing rules in the current mandate, for the account detailed in section 2 /10238069, be replaced in accordance with section 4 and/or
- iii) The authorised signatories in the current mandate, for the account detailed in section 2/29532906, be changed in accordance with sections 5 and the current mandate will continue as amended.

c. Unity Bank

Members considered approving amending the authorised signatories in the current mandate for banking, for the Town Council's Unity bank account, to remove Nicholas Thorne and to add William Woods as signatory.

RESOLVED

- i) That the authorised signatories in the current mandate for banking, for the Town Council's Unity bank account, be amended to remove Nicholas Thorne and to add William Woods as signatory.
- ii) The amendments to the Mandate for the operation of the bank account, payment instructions and banking services be approved and be provided to the Bank by persons authorised to do so in accordance with the Bank's procedures and the Mandate.
- iii) The Bank is entitled to rely upon the amended Mandate until it receives a later Mandate amending it and the Bank is entitled to reply on instructions given by any person named in Section 3 and may disclose any information relating to the account to any such person.
- iv) The Bank will be notified in writing of any changes to the organisation as per the terms and conditions of the account.
- v) The Bank is under no duty to make enquiries before acting on the instruction of any person named in Section 3.

C15/147

Victoria Hall Maintenance Programme

24

a. Members considered replacing the metal dressing room windows.

RESOLVED

- i) That the maintenance programme to replace the windows at the back of the Hall was continued.
- ii) That the Ladies Dressing Room windows were agreed as the next priority.
- iii) That Ian Lockyer Joinery was commissioned to complete the next phase of six windows as quoted.

b. Members considered repairing the corridor flooring on the ground floor.

RESOLVED

- i) That the middle section of corridor flooring is replaced as recommended.
- ii) That quotes are considered and the Acting Town Clerk is delegated to approve the works up to £1,000.

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C15/148

Insurance

25

Members considered entering a renewed three year agreement on 1 July 2015 with the current provider as this represented best value.

RESOLVED

That entering a renewed three year agreement on 1 July 2015 with WPS Insurance Brokers Limited was approved.

C15/149

Next Meeting

26

NOTED

That the next Full Council Meeting would be held at:

Monday 13 July 2015, 7.00pm Victoria Hall, Main Street, Grange-over-Sands

There being no further business, the meeting closed at 10.05 pm

Signed:

Date:

Chair of Grange-over-Sands Town Council